

No	Task/Action	Timing	Responsible Unit	Current Status	Development Monitoring /Indicators
TASKS IMPLEMENTED AT THE CENTRAL LEVEL					
1.1	Training about innovative methods of conducting classes Planned training of 4 groups of employees (60 people in total)	From winter semester 2019/2020 until winter semester 2020/2021	Education Office and Training Section	In progress	-students' results in the next academic year
1.2	IT training with the use of Office 365 tools in didactics	From winter semester 2020/2021	Education Office and Training Section	In progress	-students' results in the next academic year
1.3	IT training with presentation tools	From winter semester 2020/2021	Education Office and Training Section	In progress	-students' results in the next academic year
1.4	IT trainings in the creation of e-learning content	From winter semester 2020/2021	Education Office and Training Section	In progress	-students' results in the next academic year
1.5	English language course – academic skills – 2 course rounds	Academic year 2018/2019, 2019/2020	Education Office and Training Section	In progress (will be continued)	Meeting attendance list
1.6	Regular information and training meetings for PhD students (kick off meetings)	Every beginning of an Academic year	PhD Student Council	In progress (will be continued)	Internal related acts
2.1	Research policy – preparation of a document including priorities for the development of scientific research, directions, strategic	Until the end of 2018	Vice-Rector for Research and Foreign Cooperation	Completed	Reports on scientific activities + https://en.ug.edu.pl/sites/default/files/_node_s/strona-wersja-angielska/52429/files/ug_academic_research_development_policy.pdf

	objectives and tools to achieve these goals				
2.2	Creating an university-wide bibliographic database including scientific profiles and achievements of individual employees of the University of Gdańsk	Until the end of 2018	Science and International Cooperation Office, UG Library	Completed Baza Wiedzy UG will be updated	https://repozytorium.bg.ug.edu.pl/index.seam
TASKS IMPLEMENTED DIRECTLY AT THE UG FACULTIES					
B.1	National Scientific Conference of PhD Students of Natural Science. The conference aims to exchange experiences and ideas among PhD students of natural science, including biology, chemistry, ecology, biotechnology, oceanology.	Once in a year	Faculty of Biology, Vice-Rector for Research and Foreign Cooperation	Completed	Number of conference participants – 80
B.2	Conference on Academic Didactics of the Ideatorium. The conference aims to share ideas and experience in the	Once in a year	Faculty of Biology, chair of the organizing committee	Completed	Report on the research activity +

	field of academic education.				
BT.1	Raising the scientific level of employees of the Intercollegiate Faculty of Biotechnology UG&MUG through cooperation with the International Scientific Council of IFoB	Regular meetings with the International Scientific Council of MWB	Intercollegiate Faculty of Biotechnology UG&MUG, Dean	Completed	Number of people who attended consultations – 20
Ch.1	Meetings with employers to examine the needs of the surroundings and verify the fields of education	Once a month 1 hour from the summer semester 2018	Faculty of Chemistry, Coordinator for contacts with employers	Partially completed	Reports on meetings 7 meetings (information on www)
Ch.2	Meetings of the Consultative Board in order to improve the quality of education practical aspects of teaching necessary in the labor market	In November 2018 and 2019	Faculty of Chemistry Coordinator for contacts with employers	Partially completed	Number of people who attended the meetings 16 people (attendance list)
E.1	Regular information and training meetings for faculty employees to support research and teaching activities as well as dissemination of information on	The meetings will be held from the summer semester 2017/2018 on Fridays once a month. The topics of the meetings will	Faculty of Economics, Vice-Dean for Science	Completed for 2018 (8 meetings) will be continued in 2019	Number of people who attended the meetings average 15-25 persons

	conducted research, sharing experiences	be adapted to the needs.			
E.2	Implementation of the "visiting professors" program. Organization of the arrival and stay of selected scientists from leading international institutions to conduct lectures for students and organizations of joint scientific seminars.	From the summer semester of the 2017/2018 academic year	Faculty of Economics, Vice-Dean for Science	Completed for 2018 (16 visitors) will be continued in 2019	Number of people who attended the meetings average 20-35 persons
E.3	Implementation of the Fulbright scholarship program – inviting researchers from leading US universities to conduct lectures at the FoE.	From the summer semester of the 2017/2018 academic year	Faculty of Economics, Vice-Dean for Science	Completed for 2018 (1 visitor) meetings) will be continued in 2019	-final survey +
F.1	Training supporting development of young scientists and PhD students from the Faculty of Languages, with particular emphasis on the transparency of regulations and equality issues.	Training once a year from 2018 for the next 3 years	Faculty of Languages, Vice-Dean for Science	Completed for 2018, Will be continued	Number of participants – 90

H.1	Maintaining the relations between the master and students by including retired academic teachers in the scientific and didactic life of the Faculty of History.	2018-2020	Faculty of History, Dean	Completed for 2018, Will be continued	Attendance list of FC - available at Faculty office
H.2	Information campaign for PhD students on the possibilities and principles of obtaining grants from the BMN, NCN and other institutions	Classes inaugurating the new academic year 2018/2019, 2019/2020	Faculty of History, Head of PhD studies	Completed for 2018, Will be continued	Annual Report in scientific activity of the Faculty of History – 45 people obtained grants
H.3	Training in the field of speech culture and methodology for conducting educational activities for museum employees.	2018	Faculty of History, Department of Didactics of History	In progress	Faculty established cooperation with the Stutthof Museum in order to prepare training for Museum guides. New exhibition will take place in 2019/20, so training will start in 2019
H.4	Educational campaign (poster exhibition) on the occasion of 100 years of Independence in the building of the Faculty of History and Languages	2018	Faculty of History, Scientific Circle of History PhD Students, Department of Didactics of History	Completed	Attendance list of FC - available at Faculty office

MFI.1	Implementation of the agreement with the Experyment Science Center in Gdynia and the Hevelianum Center in Gdańsk on the joint dissemination of the results of scientific research	2018-2020	Faculty of Mathematics, Physics and Informatics, Dean	Completed for 2018, will be continued	Report from the exhibition on the website https://experyment.gdynia.pl/pl/odwiedz-nas/archiwum-aktualnosci/akademia-experymentu-13/artyku https://experyment.gdynia.pl/pl/odwiedz-nas/archiwum-aktualnosci/noc-naukowcow-powrot-do-przyszlosci-piatek-29-wrzesnia/artyku https://experyment.gdynia.pl/pl/oferta/science-cafe/science-cafe-4-03-2018/artyku https://www.facebook.com/CentrumNaukiEXPERYMENT/posts/10156649204994589
OG.1	Workshops on the preparation of scientific projects – support for PhD students	Once a year from the academic year 2018/2019 for the next 3 years	Faculty of Oceanography and Geography, Dean for Science and Development	Completed for 2018, will be continued	One workshop (4 meetings) completed, 11 participants in each meeting (PhD students from the Faculty of Oceanography and Geography)
Z.1	Periodic scientific seminars organized by dr hab. Paweł Antonowicz, prof. UG, Vice-Dean for Science and Part-time Studies	At least once per semester	Faculty of Management, Vice-Dean for Science and Part-time Studies	Completed for 2018, will be continued	Number of NCN applications for financing the research projects submitted by PhD students in the subsequent years - 23
Z.1	Regular meetings of all employees of the Faculty of Management	At least once per semester (usually at the end of September)	Faculty of Management, Dean	Completed	Number of meetings – 2