

Subject card

Subject name and code	Project Processes, PG_00119576						
Field of study	International Economic Relations						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2026/2027		
Education level	Bachelor's studies	Subject group			Obligatory subject group in the field of study		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	3	Language of instruction			Polish		
Semester of study	5	ECTS credits			2.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Department of Transport Policy and Economic Integration -> Faculty of Economics -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Joanna Stefaniak				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		0.0	15
Subject objectives	The aim of the course is to present a procedural approach to business projects conducted in economic activities. It will highlight essential elements to consider when planning a project, methods for preparing them, acquiring data, and necessary contacts for collaborative endeavors. Based on numerous case studies, it will outline step-by-step stages of preparing a business project.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[MSG3_W04] has an advanced knowledge of different types and essential elements of the structures of economic entities and organisations, and public institutions	The student knows and understands that enterprises and other economic entities operate using project methodologies. They can characterize project organizations operating based on project portfolios.	[SW2] presentation/project/paper/report [SW5] implementation of a problem task
	[MSG3_K03] participates in the preparation of economic and social projects; can reconcile legal, economic, ecological, political and social requirements	The student participates in the implementation of social and economic projects using analysis of legal, administrative, and economic environment.	[SK1] oral statement/conversation/discussion [SK5] implementation of a problem task
	[MSG3_U03] can identify and analyse relations between economic entities and public institutions in the national and international environment; using the acquired theoretical knowledge can critically evaluate these relations and indicate directions for their further development or changes	The student can analyze the project environment and determine its impact scope on the project, considering various stakeholders. They are able to identify project stakeholders and prepare a management plan for them.	[SU5] implementation of a problem task [SU8] observation of student's independent or team work
	[MSG3_U15] can appropriately identify priorities, plan and organise tasks related to their implementation, as well as monitor and evaluate progress	The student independently and within a group plans tasks and monitors the progress of assigned activities.	[SU2] presentation/project/paper/report [SU5] implementation of a problem task [SU8] observation of student's independent or team work
	[MSG3_U08] uses basic methods and computer programmes as well as marketing techniques and tools to acquire and analyse data necessary in his/her professional work to diagnose economic processes and make adequate economic decisions	Based on specific data about a particular enterprise, the student plans project processes and makes economic decisions based on the data.	[SU1] oral statement/conversation/discussion [SU5] implementation of a problem task [SU8] observation of student's independent or team work
	[MSG3_K04] is ready to think and act in an entrepreneurial manner; adapts to new situations and conditions, undertakes challenges of creative thinking; is resilient to failures; can identify threats and assess the risk of their occurrence	The student is ready to work in a team, demonstrates entrepreneurial attitudes, and takes on various team roles. They possess elementary organizational skills that enable them to achieve goals related to project management.	[SK1] oral statement/conversation/discussion [SK5] implementation of a problem task
	[MSG3_U02] can assess economic and social phenomena occurring in an open economy, interpret necessary statistical data and economic indicators, as well as forecast economic phenomena and processes, using standard methods and tools applied in economic sciences	The student can prepare project assumptions, schedule, and implementation plan for a business project using project management tools.	[SU2] presentation/project/paper/report [SU5] implementation of a problem task
	[MSG3_W10] knows selected methods and tools, including IT tools and data acquisition techniques, which make it possible to describe and analyse economic entities operating on the international market; knows the processes and phenomena occurring in them and between them, and processes supporting decision-making	The student is familiar with essential project elements and documentation. They understand the goals and principles of organizing business projects.	[SW2] presentation/project/paper/report [SW5] implementation of a problem task
	[MSG3_W11] has an advanced knowledge of (legal, organisational, ethical) rules and norms organising economic structures and institutions (in particular those on the international market)	The student has knowledge of project management methodologies.	[SW2] presentation/project/paper/report [SW5] implementation of a problem task
	[MSG3_W15] has an advanced knowledge of management of an economic entity on the international market; knows and understands strategies and marketing tools used in this management	The student has knowledge of business management processes in an international environment.	[SW2] presentation/project/paper/report [SW5] implementation of a problem task

Subject contents	<p>1. Project Environment. Project Process Model.2. Defining Project Scope. Initiating and defining the project using selected techniques and methods.3. Project Planning. Work Breakdown Structure (WBS) as a tool for project planning. Logic Matrix as an instrument for creating project schedules.4. Organizing the Project Team. Experience vs. competencies. Principles for selecting project team members.5. Planning Material and Financial Resources in Projects. Determining resource requirements.6. Time Management in Projects.7. Cost Planning and Budgeting.8. Defining Risk. Types of risks. Risk management in projects.9. Project Documentation.</p>		
Prerequisites and co-requisites	Knowledge of basic project methodologies.		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	kolokwium	51.0%	50.0%
	group project	51.0%	50.0%
Recommended reading	Basic literature	<p>M.Trocki, Metodyki i standardy zarządzania projektami, PWE, Warszawa 2017.</p> <p>M. Kapusta, zarządzanie projektami krok po kroku, Egmont 2013.</p> <p>M. Trocki, Nowoczesne zarządzanie projektami, PWE, Warszawa 2012.</p> <p>R. K. Wysocki, Efektywne zarządzanie projektami. Wydanie VII, Gliwice 2018.</p>	
	Supplementary literature	<p>A Guide to the Project Management Body of Knowledge (PMBOK® Guide)- 7th Edition) Praca zbiorowa PMI (2021).</p> <p>S. Barker, C. Rob, Zarządzanie projektem, PWE, Warszawa 2010.</p>	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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