

**Subject card**

<b>Subject name and code</b>	Preparation of normative acts' projects - auditorium classes, PG_00132086						
<b>Field of study</b>	Law in administration and economy						
<b>Date of commencement of studies</b>	October 2024	<b>Academic year of realisation of subject</b>			2025/2026		
<b>Education level</b>	Master's studies	<b>Subject group</b>			Obligatory subject group in the field of study		
<b>Mode of study</b>	part-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	2	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	3	<b>ECTS credits</b>			2.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>					
<b>Conducting unit</b>	Faculty of Law and Administration -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Mariusz Szatkowski				
	<b>Teachers</b>		dr Paulina Glejt-Uziębło				
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	15		0.0		35.0	50
<b>Subject objectives</b>	The aim of the course is to develop the student's ability to draft normative acts that meet the structural and editorial requirements set out in the principles of legislative drafting, as well as to foster social competences related to the presentation and defence of an adopted legislative position.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	PAGMU2_KK01	Is ready to critically assess the correctness of draft normative acts and to justify proposed legislative solutions, seeking expert opinions when necessary.	[SK8] observation of student's independent or team work
	PAGMU2_UU08	Is able to independently develop legislative drafting skills, critically evaluate the level of own knowledge, and draw on available legal sources and jurisprudence.	[SU5] implementation of a problem task
	PAGMU2_WG02	Knows and understands the terminology and principles of legislative drafting, as well as the methods of drafting normative acts as a tool for modelling decision-making processes in public administration.	[SW4] test/exam - oral or written [SW1] oral statement/ conversation/discussion
	PAGMU2_KO03	Is ready to use legislative knowledge in a creative and independent manner, taking initiative in addressing editorial and organisational issues related to lawmaking.	[SK5] implementation of a problem task [SK8] observation of student's independent or team work
	PAGMU2_UW01	Is able to select and analyse legal information for the purpose of drafting a normative act, identifying and resolving complex legislative problems.	[SU2] presentation/project/paper/ report [SU5] implementation of a problem task
	PAGMU2_KO02	Is able to apply legislative knowledge in activities serving the public interest, including by preparing draft normative acts for specific institutions or organisations.	[SK2] presentation/project/paper/ report [SK5] implementation of a problem task
	PAGMU2_UW02	Is able to apply knowledge of legislative drafting techniques to prepare drafts of normative acts using legal information systems and editorial tools.	[SU2] presentation/project/paper/ report [SU5] implementation of a problem task
Subject contents	<ol style="list-style-type: none"> <li>1. Introduction to issues of legislative drafting and administrative legislation;</li> <li>2. Sources of law types of normative acts;</li> <li>3. Theoretical and practical significance of correct legislative drafting techniques;</li> <li>4. Detailed analysis of the Regulation of the Prime Minister of 20 June 2002 on the "Principles of Legislative Drafting" analysis of the internal structure of the act, types of provisions, typical legislative drafting techniques; solving tasks, case studies, and tests;</li> <li>5. Analysis of the Act of 20 July 2000 on the Promulgation of Normative Acts and Certain Other Legal Acts, with particular focus on the provisions concerning the entry into force of a legal act;</li> <li>6. Drafting a normative act group or individual work.</li> </ol>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		51.0%	100.0%
Recommended reading	Basic literature	L. Grzonka, Legislacja administracyjna. Zarys zagadnień podstawowych, Warszawa 2015	

	Supplementary literature	<p>G. Wierczyński, Redagowanie i ogłaszanie aktów normatywnych. Komentarz, Warszawa [aktualne wydanie]</p> <p>T. Szewc, Prawo legislacyjne. Koncepcja i zarys systemowego ujęcia, Wrocław 2021</p> <p>M. Karpiuk, J. Kostrubiec, M. Paździor, Legislacja administracyjna, Warszawa 2013</p> <p>M. Błachut, W. Gromski, J. Kaczor, Technika prawodawcza, Warszawa 2017</p> <p>M. Popławski, Practical tax law-making problems at commune-level, Studies in Logic, Grammar and Rhetoric 26 (39), s. 257-270</p>
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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