

Subject card

Subject name and code	Planning, programming and projects in public administration - auditorium classes, PG_00132144						
Field of study	Law in administration and economy						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	Master's studies	Subject group			Obligatory subject group in the field of study		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			Polish		
Semester of study	4	ECTS credits			3.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Department of Administrative Law -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Izabela Oleksy-Piesik				
	Teachers		dr Paulina Glejt-Uziębło				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		60.0	75
Subject objectives	The aim of the subject is to familiarize the student with the issues of programming, planning and design in public administration.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	PAGMU2_KO03	The student displays readiness to apply entrepreneurial thinking in the execution of administrative and project-based tasks.	[SK1] oral statement/conversation/discussion
	PAGMU2_UK05	The student is able to conduct scholarly discourse and expert-level debate on matters related to administrative law and the functioning of public administration, respecting diverse viewpoints.	[SU8] observation of student's independent or team work
	PAGMU2_KK01	The student is able to critically assess the applicability of known procedures and best practices in administration and can justify proposed solutions, including by consulting experts.	[SK8] observation of student's independent or team work
	PAGMU2_WG05	The student is familiar with major developmental trends in disciplines of social science relevant to administrative and legal policy-making.	[SW2] presentation/project/paper/report
	PAGMU2_UO07	The student possesses competences to lead teams and to prepare and implement administrative projects, including those co-financed by the European Union.	[SU8] observation of student's independent or team work
	PAGMU2_UW02	The student applies suitable methods, instruments, and technologies – including advanced ICT tools – to solve practical problems in the field of public administration.	[SU3] text preparation/written work
	PAGMU2_UW01	The student is capable of applying theoretical knowledge in law and economics under conditions of uncertainty, by diagnosing and resolving complex and atypical problems.	[SU3] text preparation/written work
	PAGMU2_KR04	The student acknowledges the necessity of continuous professional development and is prepared to responsibly undertake professional roles in administration.	[SK1] oral statement/conversation/discussion
	PAGMU2_KR05	The student acts in accordance with the principles of professional ethics and is able to identify and analyse moral and ethical dilemmas arising from public service activities.	[SK8] observation of student's independent or team work
	PAGMU2_UW03	The student is capable of independently formulating and empirically testing research hypotheses concerning matters within the scope of public administration.	[SU3] text preparation/written work
	PAGMU2_WG02	The student demonstrates an advanced understanding of legal terminology and theoretical models explaining interrelations between administrative law and socioeconomic processes.	[SW2] presentation/project/paper/report
	PAGMU2_KO02	The student employs acquired knowledge and skills in social activity, demonstrating readiness to support the public interest through expert engagement and organisational initiatives.	[SK2] presentation/project/paper/report
Subject contents	<p>The course presents the legal conditions of programming, planning, and designing in public administration. The course syllabus includes the following topics:</p> <ol style="list-style-type: none"> 1) General issues concerning the forms of action of administration; 2) Concepts - program, plan, project, and related notions; 3) Classifications of programs, plans, and projects and their legal constructions; 4) Creating programs, plans, and projects (legal procedures and methodologies); 5) Organization of the planning apparatus 		

Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Completion of coursework – performance of a specified practical task	51.0%	100.0%
Recommended reading	Basic literature	During classes, students use normative acts related to the issues covered by the program. M. Górski, Strategie, plany i programy [in:] Prawo administracyjne materialne. System Prawa Administracyjnego. Volume 7, ed. R. Hauser, Z. Niewiadomski, A. Wróbel, Warsaw 2017; J. Zimmermann, Formy działania administracji publicznej[in:] Prawo administracyjne (current edition)	
	Supplementary literature	E. Knosala, Zarys nauki administracji, Warszawa 2010 Z. Leoński, Zarys prawa administracyjnego, Warszawa 2006 S. Stachowska, M. Oliński, Planowanie w przedsiębiorstwie [w:] Podstawy organizacji i zarządzania przedsiębiorstwem, red. L. Nieżurawski, Olsztyn 2005 J. Zimmermann, Aksjomaty prawa administracyjnego, Warszawa 2013 M. Możdżeń-Marcinkowski, Introduction to Polish Administrative Law, (current edition)	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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