

**Subject card**

<b>Subject name and code</b>	Project Management- in Search of Excellence, PG_00129805						
<b>Field of study</b>	International Business						
<b>Date of commencement of studies</b>	October 2024	<b>Academic year of realisation of subject</b>			2025/2026		
<b>Education level</b>	Bachelor's studies	<b>Subject group</b>					
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	2	<b>Language of instruction</b>			English		
<b>Semester of study</b>	3	<b>ECTS credits</b>			1.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>					
<b>Conducting unit</b>	Division of Electronic Economy -> Department of Maritime Transport and Seaborne Trade -> Faculty of Economics -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Olga Dębicka				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	<b>Participation in didactic classes included in study plan</b>		<b>Participation in consultation hours</b>		<b>Self-study</b>	<b>SUM</b>
	<b>Number of study hours</b>	15		5.0		10.0	30
<b>Subject objectives</b>	<ul style="list-style-type: none"> <li>• Learn to speak project management language.</li> <li>• Understand common project management approaches.</li> <li>• Learn how to initiate a project by developing a charter and business case.</li> <li>• Understand how to gather requirements and plan schedule, cost and communications.</li> <li>• Learn how to execute a project managing schedule, scope, costs, issues, risks and communication.</li> </ul>						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[IBL3_U03] is able to perform tasks in uncertain conditions, solve complex issues of international business by appropriate selection information sources, conducting critical analysis and synthesis on the collected information and data	The student knows the general principles of the method of planning and executing projects, creating project schedules and plans, building a team, managing risks and changes in the project.	[SU2] presentation/project/paper/report
	[IBL3_K01] is ready to recognise the importance of knowledge in the field of international business in identifying and solving business theoretical and practical issues; is ready to consult with experts in case of facing difficulties in solving business issues individually	Student nabywa umiejętność pracy w zespole przy opracowywaniu wspólnych projektów i prezentacji. Student chętnie angażuje się w dyskusję nad omawianymi problemami, jest otwarty na propozycje ich rozwiązań proponowane przez uczestników dyskusji, chętnie podejmuje się prezentacji wypracowanych w zespole projektów.	[SK2] presentation/project/paper/report
	[IBL3_W08] knows and understands principles of economic decision making by individuals acting within social and business structures	The student knows and understands the principles of making economic decisions by individuals operating in social and business structures using knowledge in the field of project management.	[SW1] oral statement/conversation/discussion
	[IBL3_W02] knows and understands fundamental concepts and terminology of international business, international economic and financial relations and complementary disciplines	The student knows and understands the basic concepts and terminology in the field of international business.	[SW1] oral statement/conversation/discussion
	[IBL3_K04] is ready to think and act in an entrepreneurial manner	The student understands the reasons and needs for introducing project management principles in enterprises.	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report
	[IBL3_K02] is ready to critically assess own knowledge in the field of international business, economics and finance and complementary disciplines	The student is ready to evaluate his/her knowledge of project management critically.	[SK1] oral statement/conversation/discussion

Subject contents	<p><b>1. Introduction to Management - (29.02.2024 )</b></p> <p>Project Management involves planning, monitoring, and coordinating all aspects of a project, and the motivation of all those involved, in order to achieve desired results</p> <p>Project Management requires skills that are highly desirable in the workplace. In-class projects provide excellent opportunities for students to refine their planning and Time Management skills and to acquire executive thinking skills as they analyze and synthesize tasks using Project Management Tools.</p> <p>Identification of the project idea Design Thinking</p> <p>1. <b>2. Project plan and timeline Event Planning Exercise using Microsoft Planner (14.03, 11.04. 2024)</b></p> <p>1. <b>3. Project plan and timeline work with MS Project (25.04, 09.05,)</b></p> <p>1. <b>4. Initiating and Planning Projects: preparing project proposal work with Project Proposal Template created in MS Word (23.05.2024)</b></p> <p>A Project Proposal is a document to provide each and every detail of the series of activities aimed to carry out to solve any certain solution or any specific research work. The important aspects of the proposal should be:</p> <p>The justification of the project proposal.</p> <p>The important activities of the project.</p> <p>The timeline of the project for completion.</p> <p>The methods adapted to carry out the project.</p> <p>The resources required in terms of the human resources, the financial assistance and the management resources.</p>														
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Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="453 1368 794 1397">Subject passing criteria</th> <th data-bbox="799 1368 1141 1397">Passing threshold</th> <th data-bbox="1145 1368 1485 1397">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="453 1404 794 1433">10 points</td> <td data-bbox="799 1404 1141 1433">51.0%</td> <td data-bbox="1145 1404 1485 1433">20.0%</td> </tr> <tr> <td data-bbox="453 1440 794 1469">15 points</td> <td data-bbox="799 1440 1141 1469">51.0%</td> <td data-bbox="1145 1440 1485 1469">30.0%</td> </tr> <tr> <td data-bbox="453 1476 794 1505">35 points</td> <td data-bbox="799 1476 1141 1505">51.0%</td> <td data-bbox="1145 1476 1485 1505">50.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	10 points	51.0%	20.0%	15 points	51.0%	30.0%	35 points	51.0%	50.0%
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<p>Example issues/ example questions/ tasks being completed</p>	<p><b>Event Planning Exercise using Microsoft Planner</b></p> <p><b>Objective:</b></p> <p>The objective of this 90-minute exercise is to familiarize students with project management concepts and tools, specifically Microsoft Planner, by planning a selected event. Students will have the opportunity to apply project management principles to organize and coordinate the various tasks involved in event planning.</p> <p><b>Materials Needed:</b></p> <ul style="list-style-type: none"> <li>• Computers or laptops with internet access</li> <li>• Microsoft Planner accounts (or access to a shared account)</li> </ul> <p><b>Instructions:</b></p> <p><b>Introduction:</b></p> <ul style="list-style-type: none"> <li>• Microsoft Planner and its basic functionalities (such as creating tasks, assigning tasks to team members, setting due dates, and organizing tasks into different buckets.</li> <li>• Event Selection</li> </ul> <p><b>Task identification and assignment:</b></p> <ul style="list-style-type: none"> <li>• Brainstorming and listing all the tasks and activities required to organize the selected event - think comprehensively, considering tasks related to logistics, marketing, budgeting, scheduling, etc.</li> <li>• Once the tasks are identified, students should assign each task to specific team members.</li> <li>• Timeline and Due Dates (15 minutes): setting realistic due dates for each task, considering dependencies and the overall timeline of the event.</li> <li>• Organizing tasks into different categories or stages of the project - creating relevant buckets (e.g., Planning, Marketing, Logistics, etc.) and moving tasks accordingly.</li> </ul> <p><b>Presentation:</b></p> <ul style="list-style-type: none"> <li>• Presentation of the event plans to the class, highlighting key tasks, timelines, and assigned responsibilities.</li> </ul>
<p>Work placement</p>	<p>Not applicable</p>

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