

Subject card

Subject name and code	Methods of communication, negotiation and participation in public administration - workshop classes, PG_00133249						
Field of study	Metody komunikacji i negocjacji oraz partycypacji w administracji publicznej - ćwiczenia warsztatowe						
Date of commencement of studies	October 2023		Academic year of realisation of subject		2025/2026		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	full-time studies		Mode of delivery		blended-learning		
Year of study	3		Language of instruction		Polish		
Semester of study	5		ECTS credits		2.0		
Learning profile	practical		Assessment form		credit		
Conducting unit							
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Anna Rytel-Warzocho				
	Teachers		dr hab. Piotr Uziębło dr hab. Anna Rytel-Warzocho dr hab. Marcin Wiszowaty				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 2.0						
	eNauczanie source address: https://mdl.ug.edu.pl						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		20.0	50
Subject objectives	The primary goal of the course is to familiarize students with the issues related to the direct participation of citizens in public decision-making processes, with particular emphasis on the Polish context.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	ADMINL3_KO06	<p>The student knows the basic concepts, theories, and principles of social participation and understands its significance in a democratic state.</p> <p>The student has structured knowledge of the forms and mechanisms of citizens' involvement in decision-making processes at the European, national, and local levels.</p> <p>The student understands the relationship between social participation and the protection of the public interest as well as legitimate individual interests.</p> <p>The student is able to analyze and assess institutional mechanisms of citizen participation in decision-making processes in Poland and within the European Union.</p> <p>The student is able to design and propose participatory actions in specific social or administrative contexts, taking into account the principles of the common good and individual rights.</p> <p>The student can critically evaluate the effectiveness of public consultations, citizens' initiatives, and deliberative processes.</p> <p>The student is aware of the importance of civic engagement in shaping public policies.</p> <p>The student recognizes the need to undertake actions that protect the public interest and legitimate individual interests through supporting social dialogue and citizen participation.</p> <p>The student is prepared to participate responsibly in public decision-making processes, both as a citizen and as a future public administration professional.</p>	<p>[SK1] wypowiedź ustna/rozmowa/dyskusja [SK2] prezentacja/projekt/referat/raport [SK4] test/egzamin - ustny lub pisemny [SK5] realizacja zadania problemowego [SK8] obserwacja samodzielnej lub zespołowej pracy studenta</p>

	Course outcome	Subject outcome	Method of verification
	ADMINL3_KO05	<p>The student knows the principles and stages of preparing social and civic projects related to the functioning of public administration.</p> <p>The student has knowledge of the institutional and legal frameworks for implementing participatory projects at the local, national, and European levels.</p> <p>The student understands the importance of cooperation between public administration, citizens, and social organizations in the development and implementation of public policies.</p> <p>The student is able to develop a concept for a social or civic project aimed at strengthening public participation.</p> <p>The student is able to select appropriate tools and methods of consultation, deliberation, or co-decision within projects implemented by public administration.</p> <p>The student is able to analyze the needs of local communities and take them into account when designing public initiatives.</p> <p>The student is prepared to cooperate with representatives of various social groups and institutions in the implementation of public projects.</p> <p>The student is aware of the importance of transparency, dialogue, and public trust in designing and implementing administrative initiatives.</p> <p>The student is ready to independently undertake initiatives for developing and implementing social and civic projects that serve the common good.</p>	<p>[SK1] wypowiedź ustna/rozmowa/diskusja</p> <p>[SK2] prezentacja/projekt/referat/raport</p> <p>[SK4] test/egzamin - ustny lub pisemny</p> <p>[SK5] realizacja zadania problemowego</p> <p>[SK8] obserwacja samodzielnej lub zespołowej pracy studenta</p>

Subject contents	<p>1. The Concept and Significance of Social Participation</p> <ul style="list-style-type: none"> • The essence, objectives, and importance of citizens involvement in decision-making processes • The scope and levels of participation (European, national, local) <p>2. Social Participation at the European Level</p> <ul style="list-style-type: none"> • Mechanisms of citizens involvement in the decision-making processes of the European Union • The European Citizens Initiative and other instruments of participation <p>3. Citizens Participation at the National Level</p> <ul style="list-style-type: none"> • Citizens involvement in the legislative process: <ul style="list-style-type: none"> • citizens legislative initiative • right of petition • public consultations • lobbying • Other forms of citizens participation in decision-making processes at the national level <p>4. Social Participation at the Local Level</p> <ul style="list-style-type: none"> • Participatory budgeting as a form of co-decision in public finance • Residents legislative initiative in the process of adopting local laws • Public consultations in local government units • Citizens panels and other forms of social participation in local decision-making processes 												
Prerequisites and co-requisites	none												
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="456 1597 794 1630">Subject passing criteria</th> <th data-bbox="799 1597 1137 1630">Passing threshold</th> <th data-bbox="1142 1597 1469 1630">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="456 1630 794 1664"></td> <td data-bbox="799 1630 1137 1664">51.0%</td> <td data-bbox="1142 1630 1469 1664">33.0%</td> </tr> <tr> <td data-bbox="456 1664 794 1697"></td> <td data-bbox="799 1664 1137 1697">51.0%</td> <td data-bbox="1142 1664 1469 1697">50.0%</td> </tr> <tr> <td data-bbox="456 1697 794 1731"></td> <td data-bbox="799 1697 1137 1731">51.0%</td> <td data-bbox="1142 1697 1469 1731">17.0%</td> </tr> </tbody> </table>	Subject passing criteria	Passing threshold	Percentage of the final grade		51.0%	33.0%		51.0%	50.0%		51.0%	17.0%
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	51.0%	17.0%											

Recommended reading	Basic literature	<ol style="list-style-type: none"> 1. A.Rytel-Warzocho, Instytucja petycji w Polsce oraz w krajach europejskich: stan obecny i perspektywy, Warszawa 2015. 2. P. Uziębło, Demokracja partycypacyjna. Wprowadzenie, Gdańsk 2009. 3. M. M. Wiszowaty, Regulacja prawna lobbingu na świecie. Historia, elementy, stan obecny, Wydawnictwo Sejmowe, Warszawa 2008. 4. J. Podgórska-Rykała, Panele obywatelskie jako metoda deliberacji decyzyjnej, Warszawa 2020 5. Komunikacja społeczna - tendencje, problemy, wyzwania, ed. M. Podkowińska, Warszawa 2014. 6. Negocjacje i komunikacja. Wybrane aspekty, ed. L. Gracz, K. Słupińska, Kraków 2021
	Supplementary literature	<ol style="list-style-type: none"> 1. P. Uziębło, Inicjatywa ustawodawcza obywateli w Polsce na tle rozwiązań ustrojowych państw obcych, Warszawa 2006. 2. Partycypacja społeczna w samorządzie terytorialnym, ed. B. Dolnicki, Warszawa 2014. 3. A. Rytel-Warzocho, Ramy prawne i formy bezpośredniej partycypacji obywateli w życiu publicznym Unii Europejskiej, W: Uniwersalny i regionalny wymiar ochrony praw człowieka: nowe wyzwania - nowe rozwiązania, ed. J. Jaskiernia, Warszawa 2014 4. P. Uziębło, Wpływ orzecznictwa sądów administracyjnych na kształt instrumentów partycypacyjnych na szczeblu lokalnym, [in:] Współczesne problemy sądownictwa w Republice Czeskiej i w Rzeczypospolitej Polskiej, eds. Z. Witkowski [and others] Toruń 2017. 5. A. Rytel-Warzocho, P. Uziębło, Aktualne tendencje związane ze wzmocnieniem partycypacji mieszkańców w sprawowaniu władzy na poziomie lokalnym, [in:] Samorzady w Konstytucji RP z 2 kwietnia 1997 roku, eds. Witkowski Z., Bień-Kacała A., Toruń 2013.
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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