

**Subject card**

|  |   |  |   |                                     |   |            |     |
|--|---|--|---|-------------------------------------|---|------------|-----|
| <b>Subject name and code</b>                       | English language VI, PG_00133260  |  |   |                                     |   |            |     |
| <b>Field of study</b>                              |   |  |   |                                     |   |            |     |
| <b>Date of commencement of studies</b>             | October 2024  | <b>Academic year of realisation of subject</b>           |   |                                     | 2026/2027   |            |     |
| <b>Education level</b>                             | Bachelor's studies  | <b>Subject group</b>                                     |   |                                     | Optional subject group  |            |     |
| <b>Mode of study</b>                               | full-time studies   | <b>Mode of delivery</b>                                  |   |                                     | at the university   |            |     |
| <b>Year of study</b>                               | 3   | <b>Language of instruction</b>                           |   |                                     | English<br>English: 90% Polish: 10%   |            |     |
| <b>Semester of study</b>                           | 6   | <b>ECTS credits</b>                                      |   |                                     | 2.0   |            |     |
| <b>Learning profile</b>                            | practical   | <b>Assessment form</b>                                   |   |                                     | credit  |            |     |
| <b>Conducting unit</b>                             | Faculty of Law and Administration -> Rector   |  |   |                                     |   |            |     |
| <b>Name and surname of lecturer (lecturers)</b>    | <b>Subject supervisor</b>   |  | mgr Anna Janiak-Sieniawska  |                                     |   |            |     |
|  | <b>Teachers</b>   |  |   |                                     |   |            |     |
| <b>Lesson types</b>                                | <b>Lesson type</b>  | Lecture  | Tutorial  | Laboratory                          | Project   | Seminar    | SUM |
|  | <b>Number of study hours</b>  | 0.0  | 30.0  | 0.0                                 | 0.0   | 0.0        | 30  |
|  | E-learning hours included: 0.0  |  |   |                                     |   |            |     |
| <b>Learning activity and number of study hours</b> | <b>Learning activity</b>  | Participation in didactic classes included in study plan |   | Participation in consultation hours |   | Self-study | SUM |
|  | <b>Number of study hours</b>  | 30   |   | 0.0                                 |   | 20.0       | 50  |
| <b>Subject objectives</b>                          | Developing students language skills: speaking, Reading, writing, listening so that they reflect learners academic, professional and personal needs, as well as job market requirements. |  |   |                                     |   |            |     |
| <b>Learning outcomes</b>                           | <b>Course outcome</b>   |  | <b>Subject outcome</b>  |                                     | <b>Method of verification</b>   |            |     |
|  | ADMINL3_UK07  |  | - has language skills corresponding to the requirements of level B2 of the Common European Framework of Reference for Languages |                                     | [SU1] oral statement/conversation/discussion<br>[SU2] presentation/project/paper/report<br>[SU3] text preparation/written work<br>[SU4] test/exam - oral or written<br>[SU5] implementation of a problem task<br>[SU6] demonstration of practical skills<br>[SU8] observation of student's independent or team work |            |     |

| Subject contents   | <p>I. Language and skills applicable to a specific job environment, in the context of the selected field of study, such as:</p> <ul style="list-style-type: none"> <li>• telephoning</li> <li>• meetings</li> <li>• teamwork and team building</li> <li>• business correspondence</li> <li>• presentations</li> <li>• negotiations</li> <li>• recruitment</li> <li>• cross-cultural communication</li> </ul> <p>II. ESP and academic language components up to 30% or less of the course contents.</p> <p>III. Revision and consolidation of grammar rules.</p> |   |                   |                               |  |       |        |  |  |
|--|---|---|-------------------|-------------------------------|--|-------|--------|--|--|
| Prerequisites and co-requisites                                | Suggested foreign language entry level: B1 or higher (according to CEFR)  |   |                   |                               |  |       |        |  |  |
| Assessment methods and criteria                                | <table border="1"> <thead> <tr> <th data-bbox="454 683 788 712">Subject passing criteria</th> <th data-bbox="799 683 1142 712">Passing threshold</th> <th data-bbox="1153 683 1482 712">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="454 714 788 759">Written and oral assignments, including student's self-study</td> <td data-bbox="799 714 1142 759">51.0%</td> <td data-bbox="1153 714 1482 759">100.0%</td> </tr> </tbody> </table>  | Subject passing criteria  | Passing threshold | Percentage of the final grade | Written and oral assignments, including student's self-study | 51.0% | 100.0% |  |  |
| Subject passing criteria                                       | Passing threshold   | Percentage of the final grade   |                   |                               |  |       |        |  |  |
| Written and oral assignments, including student's self-study   | 51.0%   | 100.0%  |                   |                               |  |       |        |  |  |
| Recommended reading  | Basic literature  | <ul style="list-style-type: none"> <li>• Dubicka, Iwonna, et al. <i>Business Partner</i>. Pearson, 2018. (levels B1+ to C1)</li> <li>• extra materials shared by the teacher, including those downloadable from <a href="http://cjo.ug.edu.pl/studenci">cjo.ug.edu.pl/studenci</a></li> </ul>                         |                   |                               |  |       |        |  |  |
|  | Supplementary literature  | <ul style="list-style-type: none"> <li>• Duckworth Michael, et al., <i>Business Result</i> (2nd edition), Oxford University Press, 2018</li> <li>• Allison John, et al., <i>The Business 2.0</i>, Macmillan, 2014</li> <li>• MacKenzie Ian, <i>Financial English</i> (2nd edition), Cengage Learning, 2012</li> </ul> |                   |                               |  |       |        |  |  |
|  | eResources addresses  |   |                   |                               |  |       |        |  |  |
| Example issues/<br>example questions/<br>tasks being completed | <p>Brands</p> <p>Globalisation</p> <p>Managing projects</p> <p>Recruitment</p> <p>Company structure</p>   |   |                   |                               |  |       |        |  |  |
| Work placement   | Not applicable  |   |                   |                               |  |       |        |  |  |

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