

Subject card

Subject name and code	Seminar II - PETASZ Pawel, PG_00135439						
Field of study	Administration						
Date of commencement of studies	October 2022	Academic year of realisation of subject			2024/2025		
Education level	undergraduate studies	Subject group			Optional subject group		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	3	Language of instruction			Polish		
Semester of study	6	ECTS credits			10.0		
Learning profile	academic	Assessment form					
Conducting unit	Katedra Prawa Karnego Materialnego i Kryminologii -> Faculty of Law and Administration						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Paweł Petasz				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		220.0	250
Subject objectives	Deepening the knowledge of seminar participants in the field of criminology and penology, as well as substantive criminal law. Preparation of a bachelor's thesis on a topic selected by the student after consultation with the seminar instructor.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_UW02] He/she uses fundamental theoretical knowledge in the field of administration and the related fields and academic disciplines to analyze and interpret issues connected with administration in its broad sense	is able to use basic theoretical knowledge in the field of administration and related scientific disciplines to analyze and interpret problems related to broadly understood administration	[SU3] text preparation/written work
	[ADMINL3_WG04] He/she knows and understands the methods and tools on advanced level, including the techniques of obtaining data and information, appropriate for administration and related fields	knows and understands methods and tools to an advanced degree, including techniques for obtaining data and information needed to write a diploma thesis.	[SW3] text preparation/written work
	[ADMINL3_UK02] He/she has the ability to understand and analyze social phenomena and to use this analysis in professional work, as well as to defend the conclusions resulting from such analyzes	has the ability to understand and analyze social phenomena and use this analysis in professional work, as well as defend the conclusions arising from such analyzes in the field of writing a diploma thesis	[SU3] text preparation/written work
	[ADMINL3_KO01] He/she knows how to participate in preparing social, civic, legal and economic projects related to administration	is ready to prepare social, civic, legal and economic projects related to administration related to the diploma thesis	[SK3] text preparation/written work
	[ADMINL3_UO02] He/she can plan and organize his/her professional work, as well as the work of the team he/she cooperates with	is able to plan and organize his/her diploma thesis	[SU3] text preparation/written work
	[ADMINL3_KK02] The graduate prepares responsibly for his/her work, appreciating the role of knowledge in solving professional problems	is preparing responsibly for his diploma thesis	[SK3] text preparation/written work
	[ADMINL3_WG05] The graduate has basic, structured knowledge about the processes of changing social structures and institutions and their elements and the consequences of these changes	has basic, structured knowledge of the processes of change in social structures and institutions in the scope of the diploma thesis	[SW3] text preparation/written work
[ADMINL3_UW01] The graduate observes and interprets social phenomena, analyzes their connections with various areas of administrative activity	is able to observe and interpret social phenomena in connection with the constructed diploma thesis	[SU3] text preparation/written work	
Subject contents	1. The concept of a bachelor's thesis. 2. What are the formal requirements for writing a diploma thesis? 3. Workshop of the author of the diploma thesis. 4. The structure of the diploma thesis. 5. The issue of footnotes. 6. Choosing the topic of the diploma thesis. 7. Constructing the content of the diploma thesis.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written diploma thesis	51.0%	100.0%
Recommended reading	Basic literature	R. Kolman, Zdobywanie wiedzy, Bydgoszcz-Gdańsk 2004	
	Supplementary literature	Jolanta Maćkiewicz, Jak dobrze pisać Od myśli do tekstu, Warszawa 2023	
	eResources addresses	Adresy na platformie eNauczanie:	
Example issues/ example questions/ tasks being completed	<p>What is a diploma thesis?</p> <p>A seminarian's writer's workshop.</p> <p>Query - issues.</p>		
Work placement	Not applicable		

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