

Subject card

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| Subject name and code | Project Preparation for the European Union - lecture, PG_00135789 | | | | | | |
| Field of study | Administration | | | | | | |
| Date of commencement of studies | October 2024 | Academic year of realisation of subject | | | 2025/2026 | | |
| Education level | postgraduate studies | Subject group | | | | | |
| Mode of study | full-time studies | Mode of delivery | | | at the university | | |
| Year of study | 2 | Language of instruction | | | Polish polish | | |
| Semester of study | 4 | ECTS credits | | | 5.0 | | |
| Learning profile | academic | Assessment form | | | | | |
| Conducting unit | Katedra Prawa Finansowego -> Faculty of Law and Administration -> Rektor | | | | | | |
| Name and surname of lecturer (lecturers) | Subject supervisor | | dr Tomasz Sowiński | | | | |
| | Teachers | | | | | | |
| Lesson types | Lesson type | Lecture | Tutorial | Laboratory | Project | Seminar | SUM |
| | Number of study hours | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | 30 |
| | E-learning hours included: 0.0 | | | | | | |
| | Additional information: Conversation lecture- Problem-based lecture- Lecture with multimedia presentation | | | | | | |
| Learning activity and number of study hours | Learning activity | Participation in didactic classes included in study plan | | Participation in consultation hours | | Self-study | SUM |
| | Number of study hours | 30 | | 0.0 | | 95.0 | 125 |
| Subject objectives | To learn about the role and importance of a practical project as an instrument for implementing EU structural programmes and raising funds from the European Funds. To learn about the principles and methodology of project preparation. | | | | | | |

| Learning outcomes | Course outcome | Subject outcome | Method of verification |
|-------------------|--|--|--|
| | [ADMINMU2_UK01] He/she has in-depth ability to prepare various written works and oral presentations in Polish and a foreign language related to the performed professional work, including those addressed to various circles of people | Students will develop the ability to prepare a variety of written compositions and oral statements in Polish and a foreign language related to their professional activity, including those addressed to different audiences. | [SU2] presentation/project/paper/report |
| | [ADMINMU2_KK01] The graduate prepares responsibly for his/her work, is able to set priorities at work and plan work properly | The student prepares responsibly for his/her work, is able to identify priorities in his/her work and to plan his/her work accordingly | [SK2] presentation/project/paper/report |
| | [ADMINMU2_KO01] He/she is ready to prepare own social projects, taking into account legal, economic and political aspects, including the preparation and implementation of projects co-financed by the European Union | Students are ready to undertake the preparation of their own social projects, taking into account legal, economic and political aspects, including the preparation and implementation of projects co-financed by the European Union. | [SK2] presentation/project/paper/report |
| | [ADMINMU2_UK03] He/she can debate over important problems related to the creation and application of law within administration | Students will be able to debate important issues related to the creation and application of law within the administration. | [SU2] presentation/project/paper/report |
| | [ADMINMU2_WK01] He/she knows and understands the most important dilemmas brought about by the development of civilization within the legal and administrative sciences | The student knows and understands the most important dilemmas brought about by the development of civilization within the legal-administrative sciences. | [SW2] presentation/project/paper/report |
| | [ADMINMU2_UW04] He/she can assess the usefulness of typical procedures and good practices for the implementation of complex tasks related to various spheres related to administration | Students will be able to assess the suitability of typical procedures and good practices to carry out complex tasks related to different areas of administration | [SU2] presentation/project/paper/report |
| | [ADMINMU2_UW03] The graduate can use complex theoretical approaches to analyze, interpret and plan administrative action strategies; he/she can generate solutions to specific problems related to administration, forecast the course of their solution and predict the effects of planned activities | Students will be able to use complex theoretical approaches in order to analyse, interpret and design strategies for administrative actions; they will be able to generate solutions to specific administrative problems and predict the course of their solution and foresee the consequences of planned actions. | [SU2] presentation/project/paper/report |
| | [ADMINMU2_KK02] He/she critically assesses his/her knowledge in the field of law, including administrative law | Students critically evaluate their knowledge of the law, including administrative law | [SK2] presentation/project/paper/report [SK4] test/exam - oral or written |
| | [ADMINMU2_UO01] He/she can create efficient team and manage the team's activities within broadly understood administration | Students will be able to form an efficient team and manage its work within the broad field of administration. | [SU2] presentation/project/paper/report |
| | [ADMINMU2_UO02] The graduate is ready to actively participate in groups, organizations and institutions implementing professional administrative activities and to play a leading role in them, at the same time he/she is able to communicate with people who are and who are not specialists in administration | Students will be able to take an active part in the work of teams, organisations and institutions carrying out professional administrative activities and to play a leading role in them, while also being able to communicate with people who are and are not specialists in administration. | [SU2] presentation/project/paper/report |
| | [ADMINMU2_WG04] He/she has in-depth knowledge of the current relations between structures and institutions of public administration | The student has an in-depth knowledge of the current relationships between public administration structures and dealing with procedures for the granting and verification of EU funds institutions | [SW2] presentation/project/paper/report |
| | [ADMINMU2_WG02] He/she has in-depth knowledge of the subject of regulation of individual branches of law | The student has an in-depth knowledge of the subject matter of the regulation of individual branches of law | [SW2] presentation/project/paper/report |

| | Course outcome | Subject outcome | Method of verification |
|---------------------------------|---|--|--|
| | [ADMINMU2_UW02] The graduate can use and integrate theoretical knowledge in the field of law, including administrative law and related scientific disciplines in order to analyze, synthesize and interpret complex problems related to broadly understood administration | Students will be able to use and integrate theoretical knowledge of law, including administrative law and related academic disciplines in order to analyse, synthesise and interpret complex problems related to administration in a broad sense. | [SU2] presentation/project/paper/report [SU4] test/exam - oral or written |
| | [ADMINMU2_WK02] He/she has ordered knowledge of the rules and norms prevailing in administrative structures and institutions, such as: ethical, moral, legal, organizational and professional norms | Students have a structured knowledge of the rules and norms governing administrative structures and institutions, such as ethical, moral, legal, organisational, professional norms | [SW4] test/exam - oral or written |
| | [ADMINMU2_KR01] He/she is convinced of the importance of ethical and professional behavior, and acts in accordance with the principles of ethics | The student is convinced of the importance of behaving in an ethical and professional manner, acts in accordance with ethical principles | [SK2] presentation/project/paper/report |
| | [ADMINMU2_KO02] The graduate is aware of the need to expand competences and professional qualifications, as well as to improve skills, he/she is able to set the directions of own development and education independently at extended and deepened level | Students are aware of the necessity to broaden their professional competences and qualifications as well as to improve their skills; they are able to independently determine the directions of their own development and education in an extended and deepened degree. | [SK2] presentation/project/paper/report |
| | [ADMINMU2_WG05] The graduate knows the latest methods and tools, including techniques of obtaining data and information, appropriate for the direction of administration and related areas | Students will be familiar with the latest methods and tools, including data and information extraction techniques, specific to the field of administration and related disciplines. | [SW4] test/exam - oral or written [SW2] presentation/project/paper/report |
| | [ADMINMU2_UU01] He/she has deeper awareness of the level of own knowledge and skills, and understands the need for lifelong learning and is able to plan and implement it | The student is able to independently assess the level of his/her knowledge and skills and to plan and implement lifelong learning | [SU2] presentation/project/paper/report |
| Subject contents | <p>General mechanisms and principles of EU cohesion policy. EU Structural Funds Operational Programmes</p> <p>Basic conceptual arrangements: structural problems</p> <p>structural problems and structural policy, regional policy, regional approach to tackling structural problems, socio-economic and territorial cohesion, EU cohesion policy.</p> <p>economic and territorial cohesion, EU cohesion policy. Community and national legal bases of EU cohesion policy. Project as an instrument of implementation</p> <p>Regional development programmes Methodology of project preparation - problem analysis, objective analysis, logical framework of the project Relevance and justification of the project</p> <p>Justification of the project Timetable of realisation and organisation of project implementation Eligible and non-eligible costs and project budget</p> <p>Indicators for monitoring project implementation Selected criteria for substantive assessment of applications</p> <p>13 - 15 Workshops presentations discussion projects</p> | | |
| Prerequisites and co-requisites | | | |
| Assessment methods and criteria | Subject passing criteria | Passing threshold | Percentage of the final grade |
| | test presentation project | 51.0% | 100.0% |
| Recommended reading | Basic literature | <p>System prawnofinansowy Unii Europejskiej, ed. A. Drwiłło, A. Jurkowska-Zeidler, Wolters Kluwer, latest edition.</p> <p>Prawo zarządzania projektami finansowanymi z funduszy europejskich, red. M. Perkowski, Wolters kluwer, latest edition.</p> <p>Current Regional Operational Programme of the Pomorskie Voivodeship</p> <p>J. Barcz (ed.), European Union Law, Warsaw 2015</p> | |
| | Supplementary literature | <p>M. Kenig- Witkowska (ed.), Institutional Law of the EU, 7th ed., Warsaw 2017</p> <p>T. T. Koncewicz, Law with a human face, Part III- European Union, Warsaw 2015</p> <p>A. Zawadzka -Łojek, A. Łazowski, R. Grzeszczak (eds.), Law of the European Union, Vademecum, wyd. 2, Warsaw 2015</p> <p>L. Woods, P. Watson, M. Costa, EU Law, 13th ed, Oxford</p> | |
| | eResources addresses | Adresy na platformie eNauczanie: | |

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| Example issues/ example questions/ tasks being completed | |
| Work placement | Not applicable |

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