

Subject card

Subject name and code	Russian Language IV, PG_00136285						
Field of study	Administration						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	Bachelor's studies	Subject group			Optional subject group		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			Russian Russian: 90% Polish: 10%		
Semester of study	4	ECTS credits			2.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Zespół lektorów języków germańskich, romańskich i słowiański -> Centrum Języków Obcych -> Prorektor ds. Studenckich i Jakości Kształcenia -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor	dr Agnieszka Wysomierska-Tkacz					
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	18.0	0.0	0.0	0.0	18
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	18		0.0		0.0	18
Subject objectives	Developing student's language skills: speaking, reading, writing, listening so that they reflect learner's academic, professional and personal needs, as well as job market requirements.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_KK01] He/she is aware of the need to use the opinions of experts in situations that exceed the possibilities of solving the problem independently	is aware of the need to improve his/her skills	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK3] text preparation/written work [SK4] test/exam - oral or written
	[ADMINL3_UO02] He/she can plan and organize his/her professional work, as well as the work of the team he/she cooperates with	has elementary organisational skills that enable him/her to achieve his/her goals related to professional activities	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work
	[ADMINL3_UU01] He/she is aware of the level of his/her knowledge and skills, and understands the need for lifelong learning	is aware of the limitations of his/her own knowledge and skills, and understands the need for lifelong learning	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written
	[ADMINL3_UW03] He/she is able to acquire knowledge independently and develop his/her professional skills using various sources (in native and foreign language) and modern technologies	can independently acquire knowledge and develop professional skills using a variety of sources in foreign language and modern technology	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written
	[ADMINL3_UO01] The graduate is prepared to actively participate in groups, organizations, and institutions implementing administrative activities, at the same time he/she is able to communicate with people who are and who are not specialists in administration	is ready to work as part of a team, including assuming various team roles and has the linguistic skills appropriate to the field of study	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written
	[ADMINL3_UK04] He/she has language skills in the field of administration and basic legal concepts, in accordance with the requirements specified for level B2 of Common European Framework of Reference for Languages	has language skills corresponding to the requirements of level B2 of the Common European Framework of Reference for Languages	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written
	[ADMINL3_UK03] He/she has the ability to prepare a typical letter and a speech in Polish and a foreign language related to administrative work	can prepare typical written compositions in a foreign language on topics related to his/her field of study	[SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written
	[ADMINL3_KK03] He/she is ready to take up professional challenges, takes trouble and shows persistence in the implementation of individual and team activities in the field of administration	is ready to work as part of a team, including assuming various team roles	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK3] text preparation/written work
	[ADMINL3_UK02] He/she has the ability to understand and analyze social phenomena and to use this analysis in professional work, as well as to defend the conclusions resulting from such analyzes	reads scientific texts in foreign language with comprehension	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work
	[ADMINL3_KK02] The graduate prepares responsibly for his/her work, appreciating the role of knowledge in solving professional problems	is aware of the need to broaden his/her professional competences and qualifications	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK3] text preparation/written work [SK4] test/exam - oral or written
	[ADMINL3_KR01] He/she sees and formulates moral problems and ethical dilemmas related to his/her own and someone else's work, looks for optimal solutions	defines the directions of his/her own development and learning	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK3] text preparation/written work [SK4] test/exam - oral or written

Subject contents	<p>language for special purposes (in accordance with the field study) approx. 60%, linked to the improvement of general language skills approx. 30%.</p> <p>Academic language approx. 10%</p> <ul style="list-style-type: none"> - linguistic register - vocabulary, phrases and grammar characteristic of academic written forms - language of academic presentation: structure, vocabulary, phrases <p>- creation of academic texts (e.g. summary of an article on a subject, analysis of a graph or statistical data, abstract, selected form of an essay, etc.) - correct structure, choice of vocabulary and grammatical forms</p> <p>- university nomenclature (general names and terms from academic life, functioning of the university)</p>											
Prerequisites and co-requisites	Suggested foreign language entry level: B1 or higher (according to CEFR)											
Assessment methods and criteria	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Subject passing criteria</th> <th style="width: 25%;">Passing threshold</th> <th style="width: 25%;">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td>Written and oral assignments, including student's self-study</td> <td>51.0%</td> <td>100.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	Written and oral assignments, including student's self-study	51.0%	100.0%			
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Supplementary literature	extra materials shared by the teacher											
eResources addresses												
Example issues/ example questions/ tasks being completed												
Work placement	Not applicable											

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