

Subject card

Subject name and code	French Language III, PG_00136325						
Field of study	Administration						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	Bachelor's studies	Subject group			Optional subject group		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			French French 90% Polish 10%		
Semester of study	3	ECTS credits			2.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Zespół lektorów języków germańskich, romańskich i słowiańskich -> Foreign Languages Centre -> Vice-Rector for Education -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Katarzyna Kruszewska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	18.0	0.0	0.0	0.0	18
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	18		0.0		32.0	50
Subject objectives	Developing student's language skills: speaking, reading, writing, listening so that they reflect learner's academic, professional and personal needs, as well as job market requirements						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_UK04] He/she has language skills in the field of administration and basic legal concepts, in accordance with the requirements specified for level B2 of Common European Framework of Reference for Languages	<ul style="list-style-type: none"> - has the linguistic skills appropriate to the field of study, in accordance with the requirements specified for level B2+ of the Common European Framework of Reference for Languages - has the in-depth ability to prepare a variety of written compositions in a foreign language relevant to the field of study and related to his/her professional work, including those addressed to different audiences - has the in-depth ability to prepare specialist oral presentations, in a foreign language, on subjects related to his/her field of study - reads scientific texts in English with comprehension - can translate a simple text connected with the subject-matter of the studied major and professional work independently - can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology 	<ul style="list-style-type: none"> [SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work
	[ADMINL3_UO01] The graduate is prepared to actively participate in groups, organizations, and institutions implementing administrative activities, at the same time he/she is able to communicate with people who are and who are not specialists in administration	<ul style="list-style-type: none"> - has the linguistic skills appropriate to the field of study, in accordance with the requirements specified for level B2+ of the Common European Framework of Reference for Languages - has the in-depth ability to prepare a variety of written compositions in a foreign language relevant to the field of study and related to his/her professional work, including those addressed to different audiences - has the in-depth ability to prepare specialist oral presentations, in a foreign language, on subjects related to his/her field of study - reads scientific texts in English with comprehension - can translate a simple text connected with the subject-matter of the studied major and professional work independently - can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology 	<ul style="list-style-type: none"> [SU1] oral statement/conversation/discussion [SU8] observation of student's independent or team work

	Course outcome	Subject outcome	Method of verification
	<p>[ADMINL3_UK02] He/she has the ability to understand and analyze social phenomena and to use this analysis in professional work, as well as to defend the conclusions resulting from such analyzes</p>	<p>- has the linguistic skills appropriate to the field of study, in accordance with the requirements specified for level B2+ of the Common European Framework of Reference for Languages</p> <p>- has the in-depth ability to prepare a variety of written compositions in a foreign language relevant to the field of study and related to his/her professional work, including those addressed to different audiences</p> <p>- has the in-depth ability to prepare specialist oral presentations, in a foreign language, on subjects related to his/her field of study</p> <p>- reads scientific texts in English with comprehension</p> <p>- can translate a simple text connected with the subject-matter of the studied major and professional work independently</p> <p>- can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology</p>	<p>[SU1] oral statement/conversation/discussion</p> <p>[SU2] presentation/project/paper/report</p>
	<p>[ADMINL3_UK03] He/she has the ability to prepare a typical letter and a speech in Polish and a foreign language related to administrative work</p>	<p>- has the linguistic skills appropriate to the field of study, in accordance with the requirements specified for level B2+ of the Common European Framework of Reference for Languages</p> <p>- has the in-depth ability to prepare a variety of written compositions in a foreign language relevant to the field of study and related to his/her professional work, including those addressed to different audiences</p> <p>- has the in-depth ability to prepare specialist oral presentations, in a foreign language, on subjects related to his/her field of study</p> <p>- reads scientific texts in English with comprehension</p> <p>- can translate a simple text connected with the subject-matter of the studied major and professional work independently</p> <p>- can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology</p>	<p>[SU2] presentation/project/paper/report</p> <p>[SU3] text preparation/written work</p>

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[ADMINL3_UO02] He/she can plan and organize his/her professional work, as well as the work of the team he/she cooperates with	- has the linguistic skills appropriate to the field of study, in accordance with the requirements specified for level B2+ of the Common European Framework of Reference for Languages - has the in-depth ability to prepare a variety of written compositions in a foreign language relevant to the field of study and related to his/her professional work, including those addressed to different audiences - has the in-depth ability to prepare specialist oral presentations, in a foreign language, on subjects related to his/her field of study - reads scientific texts in English with comprehension - can translate a simple text connected with the subject-matter of the studied major and professional work independently - can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology	[SU8] observation of student's independent or team work
[ADMINL3_UU01] He/she is aware of the level of his/her knowledge and skills, and understands the need for lifelong learning	- has the linguistic skills appropriate to the field of study, in accordance with the requirements specified for level B2+ of the Common European Framework of Reference for Languages - has the in-depth ability to prepare a variety of written compositions in a foreign language relevant to the field of study and related to his/her professional work, including those addressed to different audiences - has the in-depth ability to prepare specialist oral presentations, in a foreign language, on subjects related to his/her field of study - reads scientific texts in English with comprehension - can translate a simple text connected with the subject-matter of the studied major and professional work independently - can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology	[SU1] oral statement/conversation/discussion
[ADMINL3_UW03] He/she is able to acquire knowledge independently and develop his/her professional skills using various sources (in native and foreign language) and modern technologies	- has an in-depth awareness of his/her knowledge and skills and understands the need for lifelong learning - is aware of the need to broaden his/her professional competences and qualifications, as well as to improve his/her skills, he/she is able to determine independently his/her own development and education path to an advanced degree	[SU2] presentation/project/paper/report
[ADMINL3_KK01] He/she is aware of the need to use the opinions of experts in situations that exceed the possibilities of solving the problem independently	- knows the advanced terminology and concepts of the studied major and related fields in a foreign language	[SK8] observation of student's independent or team work
[ADMINL3_KK02] The graduate prepares responsibly for his/her work, appreciating the role of knowledge in solving professional problems	- knows the advanced terminology and concepts of the studied major and related fields in a foreign language	[SK5] implementation of a problem task [SK8] observation of student's independent or team work

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	[ADMINL3_KK03] He/she is ready to take up professional challenges, takes trouble and shows persistence in the implementation of individual and team activities in the field of administration	- knows the advanced terminology and concepts of the studied major and related fields in a foreign language	[SK8] observation of student's independent or team work
	[ADMINL3_KR01] He/she sees and formulates moral problems and ethical dilemmas related to his/her own and someone else's work, looks for optimal solutions	1. Knowledge - knows the advanced terminology and concepts of the studied major and related fields in a foreign language	[SK8] observation of student's independent or team work
Subject contents	<p>1. Language for special purposes (in accordance with the field study) approx. 60%, linked to the improvement of general language skills approx. 30%.</p> <p>2. Academic language approx. 10%</p> <ul style="list-style-type: none"> - linguistic register - vocabulary, phrases and grammar characteristic of academic written forms - language of academic presentation: structure, vocabulary, phrases - creation of academic texts (e.g. summary of an article on a subject, analysis of a graph or statistical data, abstract, selected form of an essay, etc.) - correct structure, choice of vocabulary and grammatical forms - university nomenclature (general names and terms from academic life, functioning of the university) 		
Prerequisites and co-requisites	Suggested foreign language entry level: B2 or higher (according to CEFR)		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Written and oral assignments, including student's self-study	51.0%	100.0%
Recommended reading	Basic literature	<ol style="list-style-type: none"> 1. Cécile Pinson, Anouch Bourmaysan, Hélène Maspoli, Edito C1, Didier 2024 2. Boularès, Michèle; Frérot Jean-Louis, Grammaire progressive du français. Niveau avancé; CLE international, Paris : CLE international; 2019 	
	Supplementary literature	extra materials shared by the teacher	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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