

Subject card

Subject name and code	Spanish Language II, PG_00136354						
Field of study	Administration						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2024/2025		
Education level	Bachelor's studies	Subject group			Optional subject group		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	1	Language of instruction			Spanish Spanish - 80% Polish - 20%		
Semester of study	2	ECTS credits			2.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Zespół lektorów języków germańskich, romańskich i słowiański -> Centrum Języków Obcych -> Prorektor ds. Studenckich i Jakości Kształcenia -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Monika Gawin				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	18.0	0.0	0.0	0.0	18
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	18		0.0		32.0	50
Subject objectives	Developing student's language skills: speaking, reading, writing, listening so that they reflect learner's academic, professional and personal needs, as well as job market requirements.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	<p>[ADMNL3_UU01] He/she is aware of the level of his/her knowledge and skills, and understands the need for lifelong learning</p> <p>[ADMNL3_UO02] He/she can plan and organize his/her professional work, as well as the work of the team he/she cooperates with</p> <p>[ADMNL3_KK02] The graduate prepares responsibly for his/her work, appreciating the role of knowledge in solving professional problems</p> <p>[ADMNL3_KK01] He/she is aware of the need to use the opinions of experts in situations that exceed the possibilities of solving the problem independently</p> <p>[ADMNL3_UW03] He/she is able to acquire knowledge independently and develop his/her professional skills using various sources (in native and foreign language) and modern technologies</p> <p>[ADMNL3_KK03] He/she is ready to take up professional challenges, takes trouble and shows persistence in the implementation of individual and team activities in the field of administration</p> <p>[ADMNL3_UO01] The graduate is prepared to actively participate in groups, organizations, and institutions implementing administrative activities, at the same time he/she is able to communicate with people who are and who are not specialists in administration</p> <p>[ADMNL3_UK03] He/she has the ability to prepare a typical letter and a speech in Polish and a foreign language related to administrative work</p> <p>[ADMNL3_UK02] He/she has the ability to understand and analyze social phenomena and to use this analysis in professional work, as well as to defend the conclusions resulting from such analyzes</p> <p>[ADMNL3_UK04] He/she has language skills in the field of administration and basic legal concepts, in accordance with the requirements specified for level B2 of Common European Framework of Reference for Languages</p> <p>[ADMNL3_KR01] He/she sees and formulates moral problems and ethical dilemmas related to his/her own and someone else's work, looks for optimal solutions</p>	<p>Has an in-depth awareness of his/her knowledge and skills and understands the need for lifelong learning.</p> <p>Has elementary organisational skills.</p> <p>Has skills that enable him/her to achieve his/her goals related to professional activities.</p> <p>Is aware of the limitations of his/her own knowledge and skills.</p> <p>Can independently acquire knowledge and develop professional skills using a variety of sources in English and modern technology.</p> <p>Has skills that enable him/her to achieve his/her goals related to professional activities.</p> <p>Is ready to work as part of a team, including assuming various team roles.</p> <p>Can prepare typical written compositions and oral presentations in a foreign language.</p> <p>Is aware of the need to broaden his/her professional competences and qualifications.</p> <p>Has language skills corresponding to the requirements of the Common European Framework of Reference for Languages.</p> <p>Defines the directions of his/her personal development and learning.</p>	<p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written</p> <p>[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written</p> <p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written</p> <p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written</p> <p>[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written</p>
Subject contents	<ol style="list-style-type: none"> Language and skills applicable to a specific job environment, in the context of the selected field of study, such as: <ul style="list-style-type: none"> telephoning meetings teamwork and team building presentations cross-cultural communication Revision and consolidation of grammar rules. 		
Prerequisites and co-requisites			

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		Written and oral assignments, including student's self-study	51.0%
Recommended reading	Basic literature	"Nuevo Español en marcha", SGEL, 2019 Arriba. Editnos, 2018 Aula Internacional. Difusión, 2017	
	Supplementary literature	Materials shared by the teacher	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

Document generated electronically. Does not require a seal or signature.