

Subject card

Subject name and code	Information technology - lecture, PG_00136362						
Field of study	Administration						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2024/2025		
Education level	Bachelor's studies	Subject group			Obligatory subject group in the field of study		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	1	Language of instruction			Polish		
Semester of study	2	ECTS credits			5.0		
Learning profile	academic	Assessment form					
Conducting unit	Department of Legal Informatics -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Patryk Ciurak				
	Teachers		dr hab. Grzegorz Wierczyński				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
	Additional information: Lecture with multimedia presentation Case studies Lecture with conversation						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		95.0	125
Subject objectives	Understanding of the principles of contemporary legal information and search technologies.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_UW03] He/she is able to acquire knowledge independently and develop his/her professional skills using various sources (in native and foreign language) and modern technologies	The student has the ability to query for legal acts, judgements, official interpretations, justifications of bills, legal literature, to verify the correctness of the results obtained.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[ADMINL3_KK03] He/she is ready to take up professional challenges, takes trouble and shows persistence in the implementation of individual and team activities in the field of administration	The student is able to maintain a critical attitude towards information obtained from available legal information systems and the ability to independently evaluate the results of searches obtained from these systems.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task
	[ADMINL3_WG04] He/she knows and understands the methods and tools on advanced level, including the techniques of obtaining data and information, appropriate for administration and related fields	The student is familiar with the methods used in modern legal research systems to describe legal acts, create relations between them and place them in keyword indexes; the principles of creating versions of legal acts and features facilitating the use of these texts; databases with case-law, official interpretations, justifications of bills and legal literature available in Poland.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW5] implementation of a problem task
	[ADMINL3_KK02] The graduate prepares responsibly for his/her work, appreciating the role of knowledge in solving professional problems	The student is able to maintain a critical attitude towards information obtained from available legal information systems and the ability to independently evaluate the results of searches obtained from these systems.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task
	[ADMINL3_UO02] He/she can plan and organize his/her professional work, as well as the work of the team he/she cooperates with	The student has the ability to query for legal acts, judgements, official interpretations, justifications of bills, legal literature, to verify the correctness of the results obtained.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[ADMINL3_UU01] He/she is aware of the level of his/her knowledge and skills, and understands the need for lifelong learning	The student has the ability to query for legal acts, judgements, official interpretations, justifications of bills, legal literature, to verify the correctness of the results obtained.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[ADMINL3_UW02] He/she uses fundamental theoretical knowledge in the field of administration and the related fields and academic disciplines to analyze and interpret issues connected with administration in its broad sense	The student has the ability to query for legal acts, judgements, official interpretations, justifications of bills, legal literature, to verify the correctness of the results obtained.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[ADMINL3_KR01] He/she sees and formulates moral problems and ethical dilemmas related to his/her own and someone else's work, looks for optimal solutions	The student is able to maintain a critical attitude towards information obtained from available legal information systems and the ability to independently evaluate the results of searches obtained from these systems.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task
	[ADMINL3_KK01] He/she is aware of the need to use the opinions of experts in situations that exceed the possibilities of solving the problem independently	The student is able to maintain a critical attitude towards information obtained from available legal information systems and the ability to independently evaluate the results of searches obtained from these systems.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task
	[ADMINL3_KO03] He/she is aware of the need to think and act in an entrepreneurial manner	The student is able to maintain a critical attitude towards information obtained from available legal information systems and the ability to independently evaluate the results of searches obtained from these systems.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task

	Course outcome	Subject outcome	Method of verification
	[ADMINL3_UK03] He/she has the ability to prepare a typical letter and a speech in Polish and a foreign language related to administrative work	The student has the ability to query for legal acts, judgements, official interpretations, justifications of bills, legal literature, to verify the correctness of the results obtained.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[ADMINL3_UO01] The graduate is prepared to actively participate in groups, organizations, and institutions implementing administrative activities, at the same time he/she is able to communicate with people who are and who are not specialists in administration	The student has the ability to query for legal acts, judgements, official interpretations, justifications of bills, legal literature, to verify the correctness of the results obtained.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[ADMINL3_KO01] He/she knows how to participate in preparing social, civic, legal and economic projects related to administration	The student is able to maintain a critical attitude towards information obtained from available legal information systems and the ability to independently evaluate the results of searches obtained from these systems.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task
Subject contents	1 Introduction to legal informatics 2 Theory of legal information flow 3 Publication of law 4 Content of legal information databases 5. Searching for legal acts in legal information systems 6. Use of texts of legal acts in legal information systems 7. Searching for drafts of legal acts and their justifications 8. Searching for court decisions 9. Searching for official interpretations 10. Searching and using legal literature		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	exam	51.0%	100.0%
Recommended reading	Basic literature	Ustawa z dnia 20 lipca 2000 r. o ogłaszaniu aktów normatywnych i niektórych innych aktów prawnych Rozporządzenie Prezesa Rady Ministrów z dnia 20 czerwca 2002 r. w sprawie "Zasad techniki prawodawczej" G. Wierczyński, <i>Profesjonalne źródła informacji o prawie</i> , Wolters Kluwer, Warszawa 2024, ISBN: 978-83-8358-780-6 (ebook: 978-83-8358-791-2)	
	Supplementary literature	P. Ciurak (red.), G. Wierczyński (red.), <i>Nowe technologie w praktyce prawnika</i> , Wydawnictwo Arche, Sopot 2021 M. Kokoszcyński, G. Wierczyński, <i>System informacji prawnej w pracy sędziego</i> , Warszawa 2011, Wolters Kluwer Polska R.C. Berring, E.A. Edinger, <i>Finding The Law</i> , Twelfth Edition, Thomson West M. Hildebrandt, <i>Law for Computer Scientists and Other Folk</i> , Oxford University Press, 2020	
	eResources addresses	Uzupełniające Adresy na platformie eNauczanie: Wyszukiwanie i weryfikowanie informacji o prawie - Moodle ID: 12666 https://mdl.ug.edu.pl/course/view.php?id=12666	
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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