

Subject card

Subject name and code	Administrative law I - lecture, PG_00137043						
Field of study	Law						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	uniform Master's studies	Subject group			Obligatory subject group in the field of study		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			Polish		
Semester of study	3	ECTS credits			1.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Department of Administrative Law -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Dominika Tykwińska-Rutkowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		10.0	25
Subject objectives	The aim of the subject is to provide the student with extended knowledge of the origins of administrative law, as well as the concepts and structures of the constitutional law of public administration.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_KK02] He/she is aware of the necessity to widen professional competences and qualifications, to improve skills, is able to indicate the direction of own development and education independently in widened and deepened way	The student is aware of the need to expand professional competences and qualifications as well as improve skills in the field of administrative law, is able to independently determine the directions of his/her own development and education at an extended and in-depth level both in the field of administrative law and related fields.	[SK4] test/exam - oral or written
	[PRAWOJ5_UO11] He/she can work well in a team and can coordinate the team's work when solving legal problems, interpreting legal acts, and preparing written or oral opinions on a matter.	is able to work in a team and is able to coordinate the work of the team in solving legal problems, interpreting legal acts, preparing a written or oral position in a case in the field of administrative law	[SU4] test/exam - oral or written
	[PRAWOJ5_KO04] The graduate is ready to prepare own projects connected with the creation, application and interpretation of legal regulations, including projects co-financed by the European Union's funds	is ready to prepare social projects that implement the principle of subsidiarity, also taking into account aspects other than administrative and legal ones.	[SK4] test/exam - oral or written
	[PRAWOJ5_WG06] He/she has systematic knowledge about the man as the subject establishing social structures and principles of their operation and about the man as the individual operating in these structures	has structured knowledge about the influence of an individual on the social and political structures of the state	[SW4] test/exam - oral or written
	[PRAWOJ5_KR05] He/she prepares responsibly to his/her work; can determine priorities in work and plan work appropriately	the student is able to set and define the goals of his/her work related to public administration bodies and is able to plan it appropriately	[SK4] test/exam - oral or written
	[PRAWOJ5_WG02] He/she knows wide terminology and concepts in the scope of law and connected disciplines	The student knows the terminology and concepts in the field of administrative law and related areas at an advanced level. The student has structured knowledge of administrative-legal relations and the characteristic features of these relations.	[SW4] test/exam - oral or written
	[PRAWOJ5_UW01] He/she has advanced skills in observation and interpretation of social phenomena, analyzes their connections with various areas, activity of legal science and the related disciplines	The student is able to use and integrate theoretical knowledge in the field of administrative law and related scientific disciplines in order to analyze and interpret complex administrative and legal problems	[SU4] test/exam - oral or written
	[PRAWOJ5_UW05] He/she can observe and analyze moral, ethical and legal dilemmas in professional work	is able to notice, analyse and diagnose moral and legal dilemmas in the field of administrative law, including the relationship between private and public interest	[SU4] test/exam - oral or written
	[PRAWOJ5_UW02] The graduate utilizes theoretical knowledge in legal science and the connected academic disciplines to analyze and interpret complex legal issues	The student is able to look at administrative law issues in an interdisciplinary manner and broadly interpret the assumed legal problems.	[SU4] test/exam - oral or written
	[PRAWOJ5_WG03] He/she demonstrates deepened knowledge about the political system in Poland, about individual authorities with particular consideration of legislative authority and the judiciary,	The student has in-depth knowledge of the system of government in Poland, of individual public administration bodies, both at the central and local government level.	[SW4] test/exam - oral or written
	[PRAWOJ5_UW04] He/she efficiently observes and analyzes moral, ethical and legal dilemmas in professional work	knows and is able to apply the principles and norms of administrative law. Distinguishes between norms that directly and indirectly shape the administrative-legal situation	[SU4] test/exam - oral or written

Course outcome	Subject outcome	Method of verification
[PRAWOJ5_WG05] The graduate demonstrates systematic knowledge about the types of legal relations and the governing regularities	understands the essence of administrative-legal relations and the factors influencing them	[SW4] test/exam - oral or written
[PRAWOJ5_KO03] He/she is prepared for active participation in groups, organizations and institutions connected with law, is also able to communicate with specialists and non-specialists in the field of law	The student is ready to actively participate in groups, organizations and institutions carrying out professional activities related to public administration, and at the same time is able to communicate with people who are and are not specialists in the field of administrative law.	[SK4] test/exam - oral or written
[PRAWOJ5_UW06] The graduate is able to assess the usefulness of typical procedures and good practice in the implementation of tasks connected with various spheres connected with law and related fields	is able to assess the validity of the existence and implementation of procedures and good practices for the implementation of tasks related to administrative law	[SU4] test/exam - oral or written
[PRAWOJ5_KK01] The graduate is deeply aware of the level of his/her knowledge and skills, and also understands the need of lifelong learning	The student has a deeper awareness of the level of his/her knowledge and skills in the field of administrative law, and also understands the need to learn issues related to this branch of law throughout his/her life.	[SK4] test/exam - oral or written
[PRAWOJ5_KR07] The graduate is ready to take up professional challenges, takes up efforts and is persistent in the implementation of individual and group activities in the creation, application or interpretation of legal regulations and related sciences	is ready to take on challenges related to the implementation of individual and team activities in the field of administrative law	[SK4] test/exam - oral or written
[PRAWOJ5_UK08] The graduate has wide skills to prepare written works connected with the work of a lawyer in Polish and foreign language	Is able to prepare a professional letter addressed to public administration bodies	[SU4] test/exam - oral or written
[PRAWOJ5_UK09] He/she demonstrates wide skills in preparing speeches in the field of law in Polish and foreign language	Is able to present a public speech on the subject of administrative law	[SU4] test/exam - oral or written
[PRAWOJ5_UU12] He/she acquires knowledge efficiently and develops his/her professional skills using various sources (in native and foreign language) and modern technologies	is able to efficiently acquire knowledge and develop professional skills, using various sources (in native and foreign languages) and modern technologies such as LEx and Legalis legal information systems.	[SU4] test/exam - oral or written
[PRAWOJ5_WG04] He/she knows the system of Polish law, mutual connections within the system and connections of Polish law with the European Union law and international law	knows the system of Polish administrative law, both in terms of general and specific concepts. Knows the connections between administrative law and European Union law	[SW4] test/exam - oral or written
[PRAWOJ5_UW07] He/she has the skills in understanding and analyzing social phenomena and utilizing this analysis in his/her professional work.	Understands and analyzes social phenomena related to public administration	[SU4] test/exam - oral or written

Subject contents	<p>PART I Introductory Issues The Origin and Development of Administrative Law and the Science of Administrative Law The Origin and Influence of Administrative Courts on the Separation of Branches of Administrative Law The Development of Administrative Law and Views on the Concept of Administrative Law Views on the Nature and Place of Constitutional, Substantive and Procedural Provisions in the Area of Administrative Law</p> <p>PART II The Structure of Public Administration Bodies. Entities Exercising Competencies in the Field of Administrative Law. Basic Concepts and Theoretical Structures The Concept of Administration The Concept of Constitutional Law A Public Administration Bodies Concept, Typology The Concept of an Office. Office as an auxiliary apparatus of a public administration body Models of the organization of the administrative apparatus Centralized model (explanation of the concept of hierarchical subordination) Decentralized model Scope of activity, tasks and competences of a public administration body Concept: concentration, deconcentration, delegation, subdelegation, devolution Control, supervision, management, coordination, cooperation as relations occurring in the public administration system The right to good administration Public administration employees Territorial division of the state Local government and autonomy Issues of privatization of public administration tasks Compensatory liability for the activities of public administration Public administration as a subject of research of other sciences Public administration bodies Other entities performing tasks in the field of administrative law</p>								
Prerequisites and co-requisites									
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="453 1039 794 1070">Subject passing criteria</th> <th data-bbox="799 1039 1141 1070">Passing threshold</th> <th data-bbox="1145 1039 1492 1070">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="453 1077 794 1104">exam</td> <td data-bbox="799 1077 1141 1104">51.0%</td> <td data-bbox="1145 1077 1492 1104">100.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	exam	51.0%	100.0%
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exam	51.0%	100.0%							
Recommended reading	Basic literature	<p>During classes, students use normative acts regulating issues covered by the program content and selected case law.</p> <p>J. Zimmermann, Prawo administracyjne, Wolters Kluwer (current edition); E. Bojanowski, K. Żukowski (ed.), Leksykon prawa administracyjnego. 100 podstawowych pojęć, Warszawa 2009; T. Bąkowski, K. Żukowski (ed.), Leksykon prawa administracyjnego materialnego. 100 podstawowych pojęć, Warszawa 2016;</p>							
	Supplementary literature	<p>M. Stahl (ed.), Prawo administracyjne. Pojęcia, instytucje, zasady w teorii i orzecznictwie, Wolters Kluwer (current edition); J. Jagielski, M. Wierzbowski (ed.), Prawo administracyjne, Wolters Kluwer (current edition);</p> <p>H. Izdebski, Introduction to public administration and administrative Law, Liber (current edition);</p>							
	eResources addresses								
Example issues/ example questions/ tasks being completed									
Work placement	Not applicable								

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