

Subject card

Subject name and code	Administrative law I - auditorium classes, PG_00137020						
Field of study	Law						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	uniform Master's studies	Subject group			Obligatory subject group in the field of study		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			Polish polish		
Semester of study	3	ECTS credits			3.0		
Learning profile	academic	Assessment form					
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Paulina Glejt-Uziębło				
	Teachers		mgr Karol Ważny mgr Izabela Oleksy-Piesik dr Paulina Glejt-Uziębło dr Mariusz Szatkowski				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		45.0	75
Subject objectives	The purpose of the subject is to provide the student with expanded knowledge: about the concepts and constructions of administrative law, including the constitutional law of administration, about the tasks, competencies and forms of action of public administration bodies, about the types of sources of administrative law, about the content of selected laws of the detailed part of administrative law.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_WG03] He/she demonstrates deepened knowledge about the political system in Poland, about individual authorities with particular consideration of legislative authority and the judiciary,	The student has in-depth knowledge of the system of government in Poland, of individual public administration bodies, both at the central and local government level.	[SW4] test/exam - oral or written
	[PRAWOJ5_UW01] He/she has advanced skills in observation and interpretation of social phenomena, analyzes their connections with various areas, activity of legal science and the related disciplines	Students are able to use and integrate theoretical knowledge of administrative law and related scientific disciplines to analyze and interpret complex administrative-legal problems.	[SU4] test/exam - oral or written
	[PRAWOJ5_WG02] He/she knows wide terminology and concepts in the scope of law and connected disciplines	The student knows the terminology and concepts of administrative law and related fields to an extended degree. The student has a structured knowledge of administrative-legal relations and the characteristics of these relations.	[SW4] test/exam - oral or written
	[PRAWOJ5_KK02] He/she is aware of the necessity to widen professional competences and qualifications, to improve skills, is able to indicate the direction of own development and education independently in widened and deepened way	The student is aware of the need to broaden professional competencies and qualifications, as well as improve skills in administrative law, is able to independently determine the directions of his own development and education in an expanded and deepened degree both in the field of administrative law and related fields.	[SK8] observation of student's independent or team work
	[PRAWOJ5_UO11] He/she can work well in a team and can coordinate the team's work when solving legal problems, interpreting legal acts, and preparing written or oral opinions on a matter.	is able to cooperate in a team and is able to coordinate the work of the team when solving legal problems, interpreting legal acts, preparing a written or oral position on a case in the field of administrative law	[SU8] observation of student's independent or team work
	[PRAWOJ5_UU12] He/she acquires knowledge efficiently and develops his/her professional skills using various sources (in native and foreign language) and modern technologies	is able to efficiently acquire knowledge and develop his professional skills, using a variety of sources (in native and foreign languages) and modern technologies such as legal information systems LEx, Legalis.	[SU8] observation of student's independent or team work
	[PRAWOJ5_KK01] The graduate is deeply aware of the level of his/her knowledge and skills, and also understands the need of lifelong learning	The student has a deepened awareness of the level of his knowledge and skills in the field of administrative law, and also understands the need for lifelong learning of issues related to this branch of law.	[SK1] oral statement/conversation/discussion
	[PRAWOJ5_UK08] The graduate has wide skills to prepare written works connected with the work of a lawyer in Polish and foreign language	Is able to prepare a professional letter addressed to public administration bodies	[SU3] text preparation/written work
	[PRAWOJ5_WG05] The graduate demonstrates systematic knowledge about the types of legal relations and the governing regularities	understands the essence of administrative-legal relations and the factors influencing them	[SW4] test/exam - oral or written
	[PRAWOJ5_WG04] He/she knows the system of Polish law, mutual connections within the system and connections of Polish law with the European Union law and international law	knows the system of Polish administrative law, both in terms of general and specific concepts. Knows the connections between administrative law and European Union law	[SW1] oral statement/conversation/discussion
	[PRAWOJ5_UW02] The graduate utilizes theoretical knowledge in legal science and the connected academic disciplines to analyze and interpret complex legal issues	The student is able to look at administrative law issues in an interdisciplinary manner and broadly interpret the assumed legal problems.	[SU1] oral statement/conversation/discussion

Course outcome	Subject outcome	Method of verification
[PRAWOJ5_UK09] He/she demonstrates wide skills in preparing speeches in the field of law in Polish and foreign language	Is able to present a public speech on the subject of administrative law	[SU1] oral statement/conversation/discussion
[PRAWOJ5_KO03] He/she is prepared for active participation in groups, organizations and institutions connected with law, is also able to communicate with specialists and non-specialists in the field of law	The student is ready to actively participate in groups, organizations and institutions that carry out professional activities related to public administration, at the same time he is able to communicate with people who are and are not specialists in the field of administrative law.	[SK1] oral statement/conversation/discussion
[PRAWOJ5_KO04] The graduate is ready to prepare own projects connected with the creation, application and interpretation of legal regulations, including projects co-financed by the European Union's funds	is ready to prepare social projects that make the implementation of the principle of subsidiarity a reality, also taking into account aspects other than administrative-legal.	[SK6] demonstration of practical skills
[PRAWOJ5_WG06] He/she has systematic knowledge about the man as the subject establishing social structures and principles of their operation and about the man as the individual operating in these structures	has structured knowledge about the influence of an individual on the social and political structures of the state	[SW4] test/exam - oral or written
[PRAWOJ5_UW04] He/she efficiently observes and analyzes moral, ethical and legal dilemmas in professional work	knows and is able to apply the principles and norms of administrative law. Distinguishes between norms that directly and indirectly shape the administrative-legal situation	[SU4] test/exam - oral or written
[PRAWOJ5_UW05] He/she can observe and analyze moral, ethical and legal dilemmas in professional work	can notice and analyze, and has the ability to diagnose moral as well as legal dilemmas in the field of administrative law, including the relationship between private and public interests.	[SU1] oral statement/conversation/discussion
[PRAWOJ5_KR05] He/she prepares responsibly to his/her work; can determine priorities in work and plan work appropriately	The student is able to set and determine the objectives of his work related to public administration bodies, is able to plan it accordingly	[SK1] oral statement/conversation/discussion
[PRAWOJ5_UW06] The graduate is able to assess the usefulness of typical procedures and good practice in the implementation of tasks connected with various spheres connected with law and related fields	is able to assess the validity of the existence and introduction of procedures and good practices to carry out tasks related to administrative law	[SU4] test/exam - oral or written
[PRAWOJ5_UW07] He/she has the skills in understanding and analyzing social phenomena and utilizing this analysis in his/her professional work.	Understands and analyzes social phenomena related to public administration	[SU1] oral statement/conversation/discussion
[PRAWOJ5_KR07] The graduate is ready to take up professional challenges, takes up efforts and is persistent in the implementation of individual and group activities in the creation, application or interpretation of legal regulations and related sciences	is ready to take on challenges related to the implementation of individual and team activities in the field of administrative law	[SK1] oral statement/conversation/discussion

Subject contents	<p>PART I</p> <p>The structure of public administration bodies. Entities exercising competences in the field of administrative law.</p> <p>Basic concepts and theoretical constructs</p> <p>The concept of administration</p> <p>The concept of constitutional law</p> <p>Public administration body concept, typology</p> <p>The concept of office. Office as an auxiliary apparatus of a public administration body</p> <p>Models of the organization of the administrative apparatus</p> <p>Centralized model (explanation of the concept of hierarchical subordination)</p> <p>Decentralized model</p> <p>Scope of activity, tasks and competences of a public administration body</p> <p>Concept: concentration, deconcentration, delegation, subdelegation, devolution</p> <p>Control, supervision, management, coordination, cooperation as relations occurring in the public administration system</p> <p>The right to good administration</p> <p>Public administration employees</p> <p>Territorial division of the state</p> <p>Local government and autonomy</p> <p>Issues of privatization of public administration tasks</p> <p>Liability for damages for the activities of public administration</p> <p>Public administration as a subject of research of other sciences</p> <p>Public administration bodies</p> <p>Government administration bodies</p> <p>Government administration bodies operating at the central level</p> <p>Local government administration bodies</p> <p>Consul as a government administration body operating abroad</p> <p>Local government system</p> <p>Local government administration bodies</p> <p>Position in the system of local government appeal boards and regional chambers accounting</p> <p>Other entities performing tasks in the field of administrative law</p> <p>State administration bodies not subordinate to government administration bodies.</p> <p>Professional self-government (using the example of the legal self-government)</p> <p>State and local government organizational units (using the example of an administrative institution)</p> <p>Social organizations as entities performing tasks in the field of public administration</p>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		51.0%	100.0%
Recommended reading	Basic literature	<p>Students will independently familiarize themselves with the normative acts regulating the issues covered by the course program.</p> <ol style="list-style-type: none"> 1. J. Zimmermann, Prawo administracyjne, (current edition); 2. E. Bojanowski, K. Zukowski (ed.), Leksykon prawa administracyjnego. 100 podstawowych pojec, (current edition); 3. T. Bakowski, K. Zukowski (ed.), Leksykon prawa administracyjnego materialnego. 100 podstawowych pojec, (current edition) 	
	Supplementary literature	<ol style="list-style-type: none"> 1. W. Dawidowicz, Prawo administracyjne, (current edition); 2. M. Stahl (ed.), Prawo administracyjne. Pojecia, instytucje, zasady w teorii i orzecznictwie, (current edition); 3. J. Jagielski, M. Wierzbowski (ed.), Prawo administracyjne, (current edition); 4. H. Izdebski, Introduction to public administration and administrative Law, (current edition). 	
	eResources addresses	Adresy na platformie eNauczanie:	
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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