

Subject card

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| Subject name and code | Project Management, PG_00139222 | | | | | | |
| Field of study | German Studies | | | | | | |
| Date of commencement of studies | October 2024 | Academic year of realisation of subject | | | 2026/2027 | | |
| Education level | Bachelor's studies | Subject group | | | Obligatory subject group in the field of study Optional subject group Subject group related to scientific research in the field of study | | |
| Mode of study | full-time studies | Mode of delivery | | | at the university | | |
| Year of study | 3 | Language of instruction | | | Polish Polish - 80% German - 20% | | |
| Semester of study | 5 | ECTS credits | | | 2.0 | | |
| Learning profile | academic | Assessment form | | | credit | | |
| Conducting unit | Division of German Language and Translation Studies -> Institute of German Philology -> Faculty of Languages -> Rector | | | | | | |
| Name and surname of lecturer (lecturers) | Subject supervisor | | dr Izabela Kujawa | | | | |
| | Teachers | | | | | | |
| Lesson types | Lesson type | Lecture | Tutorial | Laboratory | Project | Seminar | SUM |
| | Number of study hours | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | 30 |
| | E-learning hours included: 0.0 | | | | | | |
| | Additional information: Practical exercises on selected aspects of project management presented in the lecture: | | | | | | |
| | <ul style="list-style-type: none"> • Lecture with a multimedia presentation • Project method (research, implementation, practical project) • Problem-solving • Group work | | | | | | |
| Learning activity and number of study hours | Learning activity | Participation in didactic classes included in study plan | Participation in consultation hours | Self-study | SUM | | |
| | Number of study hours | 30 | 2.0 | 18.0 | 50 | | |
| Subject objectives | <p>The aim of the course is to equip students with the knowledge and skills necessary for effective project planning, execution, and management:</p> <ul style="list-style-type: none"> • Understanding the fundamentals of project management, including its principles, methodologies, and tools. • Developing competencies in planning, scheduling, budgeting, and resource allocation. • Enhancing skills in teamwork and leadership within a project context. • Applying project management techniques through practical assignments and case studies. • Preparing students for a professional career in this field or in business in general. | | | | | | |

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| Learning outcomes | Course outcome | Subject outcome | Method of verification |
| | [FGL3_W14] Understands the diversity of information sources, the complex nature of language, its complexity, the ways in which language functions in different spheres of communication and the historical variability of meanings in German. | Is aware of the complexity of language, its diversity, and the diversity of communication itself, especially in a corporate environment. | [SW1] oral statement/ conversation/discussion [SW2] presentation/project/paper/ report [SW5] implementation of a problem task |
| | [FGL3_U17] Can appropriately plan and determine priorities for the realization of a task defined by him/herself, together with others or by others; can cooperate with other students in team tasks and projects. | is able to plan individual task stages, determine priorities at work that serve the achievement of self-defined goals | [SU2] presentation/project/paper/ report [SU5] implementation of a problem task [SU6] demonstration of practical skills |
| | [FGL3_U04] Is able to use methods and tools typical of their chosen specialization, i.e.: translation, foreign language teaching methodology or business and economy. | Knows tools and research methods typical for the field of business and economy, and can apply them practically | [SU2] presentation/project/paper/ report [SU5] implementation of a problem task |
| | [FGL3_W08] Has knowledge of the interrelationships of Germanic philology with related humanities and social sciences. Has a basic knowledge of the participants in cultural, educational and business-economic activities, and knows and understands the basic principles of the creation and development of various forms of entrepreneurship. | has a basic knowledge of how companies/corporations operate and their employees | [SW1] oral statement/ conversation/discussion [SW2] presentation/project/paper/ report [SW5] implementation of a problem task |
| | [FGL3_U08] Is able to use concepts from the field of the chosen specialization and to apply linguistic knowledge (unders too dasforeign language competence) in typical professional situations. | is proficient in using business and economic concepts in typical professional situations | [SU1] oral statement/conversation/ discussion [SU2] presentation/project/paper/ report [SU5] implementation of a problem task |
| [FGL3_W04] Knows and understands German terminology in their chosen specialisation, i.e.: translation theory, didactics or business and economy. | knows and understands specialized German vocabulary in the field of business and economy | [SW1] oral statement/ conversation/discussion [SW5] implementation of a problem task | |
| Subject contents | <p>Introduction to Project Management:</p> <ul style="list-style-type: none"> • Definition of a project and project management • The role of the project manager • Basic principles and methodologies • Project life cycle • Project management methodologies (PMI, PRINCE2, Agile, Scrum) • Principles of project management • Project planning • Defining project objectives • Project scope and work breakdown structure (WBS) • Creating project schedules • Project budgeting • Resource management • Managing project teams • Roles and competencies of team members • Risk management (identification of project risks, risk analysis and assessment, risk management strategies) • Project execution and monitoring (project control techniques) • Communication management (project communication plan, communication tools and techniques, role of communication in project management) • Project closure (project performance evaluation, project documentation) • Case studies (practical project management exercises/simulations) | | |
| Prerequisites and co-requisites | Completion of business and economics specialization courses from the second year of studies | | |
| Assessment methods and criteria | Subject passing criteria | Passing threshold | Percentage of the final grade |
| | completion of theoretical material (test) - 50%, project - 50% | 51.0% | 100.0% |

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| Recommended reading | Basic literature | <ul style="list-style-type: none"> Wysocki R.K., McGary R., Efektywne zarządzanie projektami. Wydanie VII, Helion, 2017 Żmigrodzki M., Zarządzanie projektami dla początkujących. Jak zmienić wyzwanie w proste zadanie. Wydanie II Helion, 2018 Project Management Institute (2013), A Guide to the Project Management Body of Knowledge, Fifth Edition, wydanie polskie, Warszawa: PMI/MT&DC PRINCE2 (2014), Skuteczne zarządzanie projektami, Londyn: The Stationery Office D. Lock, Podstawy zarządzania projektami, PWE, Warszawa 2009 J. Kisielnicki, Zarządzanie projektami, Oficyna a Wolters Kluwer, Warszawa 2011 |
| | Supplementary literature | <ul style="list-style-type: none"> Żmigrodzki M., W tym szaleństwie jest metoda. Powieść o zarządzaniu projektami. Helion, 2019 Kerzner H., Zarządzanie projektami. Studium przypadków, Helion, 2005 Cobb C.G., Zrozumieć Agile Project Management: równowaga kontroli i elastyczności, APN Promise, 2012 M. Trocki, B. Gucza, K. Ogonek, Zarządzanie projektami, PWE, Warszawa 2011 |
| | eResources addresses | |
| Example issues/ example questions/ tasks being completed | <ul style="list-style-type: none"> Choose a real or hypothetical project and conduct a SWOT analysis (identifying strengths, weaknesses, opportunities, and threats). Based on the analysis, identify the main challenges that may arise during project execution and propose strategies to manage them. Identify potential threats and opportunities that could impact the project's success. Determine the likelihood of each risk occurring and its potential impact. Based on this analysis, develop a risk management plan that includes risk minimization strategies and contingency plans. Analyze various aspects of project team management, such as team formation, motivation of team members, conflict resolution, and building effective communication. Develop an action plan that allows for effective management of the project team to achieve the project's intended goals. | |
| Work placement | Not applicable | |

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