

Subject card

Subject name and code	Praxeological theory of organization and management - lecture, PG_00143154						
Field of study							
Date of commencement of studies	October 2024	Academic year of realisation of subject			2024/2025		
Education level	Bachelor's studies	Subject group			Optional subject group		
Mode of study	full-time studies	Mode of delivery			e-learning		
Year of study	1	Language of instruction			Polish		
Semester of study	1	ECTS credits			1.0		
Learning profile	practical	Assessment form			credit		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Łukasz Kielin				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 15.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		10.0	25
Subject objectives	The aim of the course is to familiarise the student with basic organisational theories and techniques, strategies and principles of implementing tasks from the scope of public administration. On the basis of the acquired knowledge, students should be able to independently analyse organisational solutions in administration structures and know how to modify them in a manner conducive to better management of public tasks realisation.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	ADMINL3_WG03	has knowledge of the relationship between public administration structures and institutions	[SW4] test/exam - oral or written
	ADMINL3_WG02	has knowledge of the subject matter of the regulation of the key branches of law for the organisation and functioning of public administration, and of the practice of their application	[SW4] test/exam - oral or written
	ADMINL3_WG05	has a structured knowledge of the processes of change of social structures and institutions and their components and the consequences of these changes	[SW4] test/exam - oral or written
	ADMINL3_WG01	has knowledge of the nature of the science of law and the science of politics and administration, their place in the system of sciences and their interrelationships, knows and understands the basic terminology of these sciences, and understands their significance for the economy and society	[SW4] test/exam - oral or written
	ADMINL3_WG04	has an advanced knowledge and understanding of methods and tools, including data and information extraction techniques, specific to the field of Administration	[SW4] test/exam - oral or written
	ADMINL3_WK06	has a structured knowledge of the legal and ethical norms and principles prevailing in administrative structures and institutions, as well as the practices for their application	[SW4] test/exam - oral or written
Subject contents	1 Governance and organisational theory - basic concepts. 2. the idea of good administration and the efficient state as a civic right. New public management and good governance (openness, efficiency, decentralisation). 4. Management, leadership - concepts and types. 5. 5. concepts: planning, strategies, strategic management. 6 Decision-making processes and techniques. 7. Mediation in administration. . 8 Crisis management.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	test	51.0%	100.0%
Recommended reading	Basic literature	Kožuch B. (red.), Zarządzanie usługami publicznymi, Towarzystwo Naukowe Współczesnego Zarządzania, Kraków 2008. M. Kulesza D. Sześciło, Polityka administracyjna i zarządzanie publiczne, Wolters Kluwer, Warszawa 2013. O. E. Hughes, Public management and administration, Macmilan 2018, 5th edition.	
	Supplementary literature	-	
	eResources addresses		
Example issues/ example questions/ tasks being completed	-		
Work placement	Not applicable		

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