

Subject card

Subject name and code	You're meant to write correctly. Selected issues of the Polish spelling and punctuation , PG_00134627						
Field of study	Criminology						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2024/2025		
Education level	undergraduate studies	Subject group					
Mode of study	full-time studies	Mode of delivery			e-learning		
Year of study	1	Language of instruction			Polish		
Semester of study	1	ECTS credits			2.0		
Learning profile	academic	Assessment form					
Conducting unit	Instytut Filologii Polskiej -> Faculty of Languages						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Joanna Ginter				
	Teachers		dr Joanna Ginter				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 30.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		18.0	50
Subject objectives	Providing course participants with information about contemporary spelling standards in the areas of: uppercase and lowercase letters, conjunctive and separative spelling, notation of abbreviations, spelling of foreign proper names and loanwords (especially problematic inflected forms). Providing information about modern punctuation standards, especially the use of commas in extended sentences.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
		<p>KNOWLEDGE The student knows where to look (on the Internet) for information on how to write words and their combinations (K_W05; K_W06; K_W07), knows the rules of conjunctive and separative spelling, the use of upper and lower case letters, creating and writing abbreviations (K_W05; K_W06; K_W07), knows the rules of the Polish punctuation, especially the use of commas (K_W05; K_W06; K_W07).</p> <p>SKILLS The student is able to use a spelling dictionary and the resources of language clinics - he/she distinguishes valuable sources of knowledge from sources that may be misleading (K_U02; K_U04); can write words and word compounds in accordance with spelling and punctuation standards (K_U02; K_U04); is able to attempt to solve more complicated spelling and punctuation problems based on analogies to codified records (K_U02; K_U04); is prepared to write a diploma thesis correct in terms of spelling and punctuation (K_U05).</p> <p>SOCIAL COMPETENCE The student disseminates spelling and punctuation standards in his/her work environment and beyond (K_K02); critically refers to various unverified sources of knowledge about how to write (K_K02).</p>	<p>[SW1] oral statement/conversation/discussion [SW5] implementation of a problem task [SU1] oral statement/conversation/discussion [SU5] implementation of a problem task [SK1] oral statement/conversation/discussion [SK5] implementation of a problem task</p>

Subject contents	<p>1. Conjunctive and separative spelling:</p> <ul style="list-style-type: none"> - spelling of compound adjectives such as: <i>formalno+prawny, krytyczno+literacki, żółto+brunatno+zielony</i>; - spelling of noun combinations such as: <i>sędzia+komisarz, prawnik+karnista, prawnik+politolog, spółka+matka</i>; - spelling of words with prefixes such as <i>super, eks, niby, pseudo, quasi</i>; - spelling of two- and multi-part proper names (<i>Gdańsk Oliwa</i> czy <i>Gdańsk-Oliwa</i>, <i>Bachleda Curuś</i> czy <i>Bachleda-Curuś?</i>); - spelling of conjunctions with <i>by</i> and <i>nie</i>; - spelling numbers with additional elements, e.g. <i>18-sty (!), 18-letni, 18-centymetrowy, 18-tka (!)</i> <p>2. Uppercase and lowercase letters:</p> <ul style="list-style-type: none"> - spelling of names of offices, authorities, institutions, churches, dignities; - spelling of the names of awards and decorations; - spelling of the names of historical events (vs the names of organized events); - spelling of geographical and local names; - spelling of the names of administrative districts; - spelling of the names of urban objects; - spelling of holiday and tradicion names; - spelling of titles of books, magazines, films, legal acts, documents; - spelling of residents' names; - spelling of names of nations', races', tribes' members; - spelling of the names of fictional characters; - spelling of periphrases; - spelling of adjectives derived from proper names; - spelling of brands and product names; - spelling of pronouns such as <i>Ci, Tobie</i> for reasons of politeness - misuse. <p>3. Spelling of abbreviations.</p> <p>4. Spelling of foreign proper names and foreign words:</p> <ul style="list-style-type: none"> - use of apostrophe (e.g. <i>Andy'ego; Charlesa</i> vs <i>Charles'a</i>); - writing of problematic locative forms (e.g. <i>open space</i> - <i>w open [spejsie?]</i>). <p>5. Comma usage:</p> <ul style="list-style-type: none"> - use of a comma in multiple statements; - other situations, e.g.: <i>Wiemy(,) kto; Idąc(,) myślał; Piękny(,) młody człowiek; Podróżni(,) jadący tym pociągiem(,) są zobowiązani...; dopiero(,) gdy.</i> <p>6. Use of a semicolon, brackets, dash, colon.</p> <p>7. Other spelling and punctuation issues, if the participants report such a need.</p>		
Prerequisites and co-requisites	Basic knowledge of the rules of Polish spelling and punctuation (school level).		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	preparation of a final paper - a short oral discussion of a spelling or punctuation problem selected from the list	50.0%	70.0%
	participation in classes - presence	85.0%	30.0%
Recommended reading	Basic literature	<ul style="list-style-type: none"> - Rada Języka Polskiego przy Prezydium Polskiej Akademii Nauk, <i>Zasady pisowni i interpunkcji polskiej</i>, Warszawa 2024. - <i>Wielki słownik ortograficzny PWN z zasadami pisowni i interpunkcji</i>, ed. E. Polański, Warszawa 2016 (selected excerpts - also available at https://sjp.pwn.pl). 	
	Supplementary literature	<ul style="list-style-type: none"> - Częścikowie A.&J. (2011), <i>Interpunkcja, czyli przestankowanie, co w głowie zostanie</i>, Gdańsk. - Ginter J. (2016), <i>Rola internetowych poradni językowych w procesie normalizacji pisowni polskiej</i>, Gdańsk. - Karpowicz T. (2020), <i>Kultura języka polskiego. Wymowa, ortografia, interpunkcja</i>, Warszawa. - Podracki J. (1999), <i>Słownik interpunkcyjny języka polskiego z zasadami przestankowania</i>, Warszawa. - Przybylska R., Przychyna W. (2011), <i>Pisownia słownictwa religijnego</i>, Tarnów. - Resolutions of the Council for the Polish Language, https://rip.pan.pl - Articles selected by the lecturer (e.g. from the magazines "Język Polski", "Poradnik Językowy") and chapters in monographs regarding individual issues discussed during the lecture. 	

	eResources addresses	<p>Podstawowe</p> <p>https://rjp.pan.pl/images/stories/2_zal%C4%85cznik_do_komunikatu-Zasady_pisowni_13-05_1.pdf - Rules of the Polish spelling and punctuation</p> <p>Adresy na platformie eNauczanie:</p> <p>2024/25 Poprawność jest ci pisana. Wybrane zagadnienia polskiej ortografii i interpunkcji - Moodle ID: 12208</p> <p>https://mdl.ug.edu.pl/course/view.php?id=12208</p>
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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