

Subject card

Subject name and code	Seminar III - MACHNIKOWSKA Anna, PG_00144041						
Field of study	Administration						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	Master's studies	Subject group			Optional subject group		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			Polish		
Semester of study	3	ECTS credits			5.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Department of Civil Procedure -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Olga Zinkiewicz-Będźmirowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		95.0	125
Subject objectives	<ul style="list-style-type: none"> • Preparation for independent, in-depth analysis and synthesis of the legal status and doctrine of civil proceedings. • Enhancement of skills in presenting one's own research and practical work through participation in: academic discussions, simulation games related to procedural strategy, preparation of legal opinions. • Development of commitment to respecting the rights of the individual, including the right to access to court and intellectual property rights. 						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINMU2_UW02] The graduate can use and integrate theoretical knowledge in the field of law, including administrative law and related scientific disciplines in order to analyze, synthesize and interpret complex problems related to broadly understood administration	Student: - Can independently and efficiently establish and develop knowledge needed for the presentation of a selected research problem in civil procedure (analysis and synthesis); - Is able to independently and timely prepare a legal opinion for both judicial proceedings and out-of-court procedures; - Is proficient in using complex theoretical concepts to analyze, interpret, and design legal action strategies, as well as in developing concrete and effective solutions and predicting their implementation and effects; - Possesses advanced skills in preparing various forms of written work, utilizing new technologies and respecting legal principles, in both Polish and a foreign language, relevant to the legal profession.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU5] implementation of a problem task [SU6] demonstration of practical skills [SU8] observation of student's independent or team work
	[ADMINMU2_WK01] He/she knows and understands the most important dilemmas brought about by the development of civilization within the legal and administrative sciences	The student has knowledge of the principles and methods for verifying the results of research works and other outcomes achieved in the legal profession.	[SW1] oral statement/conversation/discussion [SW2] presentation/project/paper/report [SW3] text preparation/written work [SW5] implementation of a problem task
	[ADMINMU2_WG02] He/she has in-depth knowledge of the subject of regulation of individual branches of law	Student: - Has knowledge of the principles of preparing a legal opinion, including the use of contributions from legal sciences; - Possesses in-depth and well-organized knowledge about current research problems in the field of civil procedure; - Has detailed knowledge of the research topic that is the subject of the legal opinion they authored; - Knows the placement of a specific research or practical problem within the framework of civil procedural law in the Polish legal system and its connections with European Union law and international law.	[SW1] oral statement/conversation/discussion [SW2] presentation/project/paper/report [SW3] text preparation/written work [SW5] implementation of a problem task
	[ADMINMU2_KR01] He/she is convinced of the importance of ethical and professional behavior, and acts in accordance with the principles of ethics	The student is ready to accept legal, ethical, and social responsibility arising from the creation and application of law and the execution of related tasks.	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK3] text preparation/written work [SK5] implementation of a problem task [SK6] demonstration of practical skills [SK8] observation of student's independent or team work
	[ADMINMU2_UW01] He/she has in-depth observation and interpretation skills of social phenomena, analyzes their connections with various areas of administrative activities	The student is able to utilize and integrate theoretical knowledge from the field of law to provide legal assistance.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU5] implementation of a problem task [SU6] demonstration of practical skills [SU8] observation of student's independent or team work

	Course outcome	Subject outcome	Method of verification
	[ADMINMU2_UK03] He/she can debate over important problems related to the creation and application of law within administration	The student is able to present their knowledge and views on civil procedure and its connections with other branches of law in various forms.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU5] implementation of a problem task [SU6] demonstration of practical skills [SU8] observation of student's independent or team work
	[ADMINMU2_KK01] The graduate prepares responsibly for his/her work, is able to set priorities at work and plan work properly	Student: - Engages in the functioning of civil procedure institutions within the context of various legal, social, economic, and political relationships; - Understands and addresses the need to solve specific problems in the field of civil procedure; - Is aware of the necessity and purpose of continuously expanding professional competencies and qualifications, as well as self-improving their professional and social skills.	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK3] text preparation/written work [SK5] implementation of a problem task [SK6] demonstration of practical skills [SK8] observation of student's independent or team work
Subject contents	<ul style="list-style-type: none"> Principles and methods of formulating research problems. Advanced methods of argumentation and reasoning related to civil proceedings. Methods for developing source materials and editing scientific texts and legal opinions. Practical application of legal opinions with respect to ethical principles. 		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	group work – participation in discussions and in the implementation of joint practical and research projects	51.0%	30.0%
	analysis of critical events involving text analysis, discussions, and projects on procedural actions	51.0%	30.0%
	project of an independent legal opinion (practical project, research project, implementation project)	51.0%	40.0%
Recommended reading	Basic literature	<ul style="list-style-type: none"> A. Pułło, "Master's and Bachelor's Theses: Guidelines for Students", latest edition; J. Boć, "How to Write a Master's Thesis", latest edition; W. Broniewicz, A. Marciniak, I. Kunicki, "Civil Procedure in Outline", Wolters Kluwer, latest edition; T. Ereciński (ed.), "System of Civil Procedural Law", LexisNexis/Wolters Kluwer, Warsaw 2012-2025; A. Góra-Błaszczkowska (ed.), "System of Civil Procedure", CH Beck, Warsaw 2021-2025; A. Machnikowska (ed.), "Legitimization of Judicial Authority", Gdańsk 2016, University of Gdańsk Press. 	
	Supplementary literature	<ul style="list-style-type: none"> J. Majchrzak, T. Mendel, "Methodology of Writing Master's and Diploma These", latest edition; J. Jura, "Diploma Thesis. Writing Techniques", latest edition; L. Leszczyński, "Extra-Legal Criteria in Judicial Interpretation of Law", Wolters Kluwer, Warsaw 2022; M. Rzewuski, "Appellate Objections in Civil Proceedings", Wolters Kluwer, Warsaw 2023. 	
	eResources addresses		

Example issues/ example questions/ tasks being completed	<ul style="list-style-type: none">• projects of legal opinions in the field of substantive private law and civil procedural law - preparation based on the factual situation provided in a legal case study, utilizing the body of jurisprudence and case law concerning the legal remedies available to a potential plaintiff and the defensive measures available to their procedural opponent• development of procedural strategies, formulation of questions for witnesses and parties in civil proceedings• simulation games, discussion, analysis of critical events, analysis of jurisprudence and case law texts• group work
Work placement	Not applicable

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