

**Subject card**

|  |   |  |                         |                                     |                        |            |     |
|--|---|--|-------------------------|-------------------------------------|------------------------|------------|-----|
| <b>Subject name and code</b>                       | Seminar IV - TRZCIŃSKA Diana, PG_00144061   |  |                         |                                     |                        |            |     |
| <b>Field of study</b>                              | Administration  |  |                         |                                     |                        |            |     |
| <b>Date of commencement of studies</b>             | October 2024  | <b>Academic year of realisation of subject</b>           |                         |                                     | 2025/2026              |            |     |
| <b>Education level</b>                             | Master's studies  | <b>Subject group</b>                                     |                         |                                     | Optional subject group |            |     |
| <b>Mode of study</b>                               | full-time studies   | <b>Mode of delivery</b>                                  |                         |                                     | at the university      |            |     |
| <b>Year of study</b>                               | 2   | <b>Language of instruction</b>                           |                         |                                     | Polish                 |            |     |
| <b>Semester of study</b>                           | 4   | <b>ECTS credits</b>                                      |                         |                                     | 20.0                   |            |     |
| <b>Learning profile</b>                            | academic  | <b>Assessment form</b>                                   |                         |                                     | credit                 |            |     |
| <b>Conducting unit</b>                             | Department of Public Economic Law and Environmental Protection Law -> Faculty of Law and Administration -> Rector |  |                         |                                     |                        |            |     |
| <b>Name and surname of lecturer (lecturers)</b>    | <b>Subject supervisor</b>   |  | dr hab. Diana Trzcińska |                                     |                        |            |     |
|  | <b>Teachers</b>   |  | dr hab. Diana Trzcińska |                                     |                        |            |     |
| <b>Lesson types</b>                                | <b>Lesson type</b>  | Lecture  | Tutorial                | Laboratory                          | Project                | Seminar    | SUM |
|  | <b>Number of study hours</b>  | 0.0  | 0.0                     | 0.0                                 | 0.0                    | 30.0       | 30  |
|  | E-learning hours included: 0.0  |  |                         |                                     |                        |            |     |
| <b>Learning activity and number of study hours</b> | <b>Learning activity</b>  | Participation in didactic classes included in study plan |                         | Participation in consultation hours |                        | Self-study | SUM |
|  | <b>Number of study hours</b>  | 30   |                         | 0.0                                 |                        | 470.0      | 500 |
| <b>Subject objectives</b>                          | The aim of the subject is to prepare and to support student in creating degree essay.                             |  |                         |                                     |                        |            |     |

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| Learning outcomes  | Course outcome   | Subject outcome   | Method of verification   |
|  | [ADMINMU2_KK01] The graduate prepares responsibly for his/her work, is able to set priorities at work and plan work properly   | Student is able to use gathered knowledge in professional life and responsibly prepares to his work.  | [SK1] oral statement/conversation/discussion<br>[SK2] presentation/project/paper/report<br>[SK3] text preparation/written work |
|  | [ADMINMU2_KR01] He/she is convinced of the importance of ethical and professional behavior, and acts in accordance with the principles of ethics   | Student is aware of necessity to conducts in ethical and professional manner.   | [SK1] oral statement/conversation/discussion<br>[SK2] presentation/project/paper/report<br>[SK3] text preparation/written work |
|  | [ADMINMU2_UW01] He/she has in-depth observation and interpretation skills of social phenomena, analyzes their connections with various areas of administrative activities  | Student is able to observe and interpret different and various social problems and create solutions.  | [SU1] oral statement/conversation/discussion<br>[SU2] presentation/project/paper/report<br>[SU3] text preparation/written work |
|  | [ADMINMU2_WK01] He/she knows and understands the most important dilemmas brought about by the development of civilization within the legal and administrative sciences   | Student is able to observe and interpret specific social phenomena.   | [SW1] oral statement/conversation/discussion<br>[SW2] presentation/project/paper/report<br>[SW3] text preparation/written work |
|  | [ADMINMU2_UW02] The graduate can use and integrate theoretical knowledge in the field of law, including administrative law and related scientific disciplines in order to analyze, synthesize and interpret complex problems related to broadly understood administration                      | Student knows how to use knowledge and tools specific to legal sciences and is able to interpret complex legal issues.  | [SU1] oral statement/conversation/discussion<br>[SU2] presentation/project/paper/report<br>[SU3] text preparation/written work |
|  | [ADMINMU2_UK03] He/she can debate over important problems related to the creation and application of law within administration   | Student is able to debate about important problems connected with creating and conducting the law.  | [SU1] oral statement/conversation/discussion<br>[SU2] presentation/project/paper/report<br>[SU3] text preparation/written work |
| [ADMINMU2_WG02] He/she has in-depth knowledge of the subject of regulation of individual branches of law | Student knows methods, tools and techniques specific to legal sciences and different branches of law.  | [SW1] oral statement/conversation/discussion<br>[SW2] presentation/project/paper/report<br>[SW3] text preparation/written work  |  |
| Subject contents   | 1. Topic selection of degree work. Conditions.<br>2. Methodology of writing degree thesis,<br>3. Selection of literature. bibliography.<br>4. Techniques of creating annotations/ footnotes.<br>5. Source documents and their role in writing essays/ degree thesis. Problemacy of plagiarism. |   |  |
| Prerequisites and co-requisites  |  |   |  |
| Assessment methods and criteria  | Subject passing criteria   | Passing threshold   | Percentage of the final grade  |
|  |  | 80.0%   | 100.0%   |
| Recommended reading  | Basic literature   | 1. D. Trzcińska, Prawo planowania i zagospodarowania przestrzennego z perspektywy środowiska i jego ochrony, Warszawa 2018. 2. J. Ciechanowicz - McLean, Prawo ochrony i zarządzania środowiskiem, Warszawa 2019, Wyd. II. 3. J. Ciechanowicz - McLean, M. Nyka, Environmental law, Gdańsk - Warszawa 2016. 4. D. Trzcińska (red.), N. Tucholska, M. Żurawik - Paszkowska, Organy ochrony środowiska w Polsce i Unii Europejskiej, Gdańsk 2016. |  |
|  | Supplementary literature   | Literature agreed with students within the scope of Seminary.   |  |
|  | eResources addresses   |   |  |
| Example issues/example questions/tasks being completed   |  |   |  |
| Work placement   | Not applicable   |   |  |

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