

**Subject card**

<b>Subject name and code</b>	Electronicization of civil proceedings from the perspective of a legal representative - lecture, PG_00146496						
<b>Field of study</b>	Law						
<b>Date of commencement of studies</b>	October 2021	<b>Academic year of realisation of subject</b>			2024/2025		
<b>Education level</b>		<b>Subject group</b>			Optional subject group		
<b>Mode of study</b>	part-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	4	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	8	<b>ECTS credits</b>			1.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>					
<b>Conducting unit</b>	Faculty of Law and Administration -> Rektor						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		mgr Olga Zinkiewicz-Będźmirowska				
	<b>Teachers</b>		mgr Olga Zinkiewicz-Będźmirowska				
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	10.0	0.0	0.0	0.0	0.0	10
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	10		0.0		15.0	25
<b>Subject objectives</b>	<ul style="list-style-type: none"> <li>• Presentation of theoretical and practical aspects of civil law issues related to the digitization of civil proceedings from the perspective of a legal representative;</li> <li>• Developing students' practical skills regarding the challenges faced by procedural representatives, resulting from the digitization of civil proceedings.</li> </ul>						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_KO04] The graduate is ready to prepare own projects connected with the creation, application and interpretation of legal regulations, including projects co-financed by the European Union's funds	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work
	[PRAWOJ5_KO03] He/she is prepared for active participation in groups, organizations and institutions connected with law, is also able to communicate with specialists and non-specialists in the field of law	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work
	[PRAWOJ5_UO11] He/she can work well in a team and can coordinate the team's work when solving legal problems, interpreting legal acts, and preparing written or oral opinions on a matter.	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU6] demonstration of practical skills [SU8] observation of student's independent or team work
	[PRAWOJ5_UU12] He/she acquires knowledge efficiently and develops his/her professional skills using various sources (in native and foreign language) and modern technologies	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU8] observation of student's independent or team work
	[PRAWOJ5_UW03] The graduate demonstrates deepened skills of using complex theoretical points of view to analyze, interpret and plan strategies of legal activities; solves concrete problems connected with the creation, application and interpretation of legal regulations, anticipates the course of their solution and predicts the effects of planned activities	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU6] demonstration of practical skills [SU8] observation of student's independent or team work

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[PRAWOJ5_UW04] He/she efficiently observes and analyzes moral, ethical and legal dilemmas in professional work	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU6] demonstration of practical skills [SU8] observation of student's independent or team work
[PRAWOJ5_UW05] He/she can observe and analyze moral, ethical and legal dilemmas in professional work	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU8] observation of student's independent or team work
[PRAWOJ5_UW06] The graduate is able to assess the usefulness of typical procedures and good practice in the implementation of tasks connected with various spheres connected with law and related fields	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work
[PRAWOJ5_WG08] He/she has deepened knowledge of sources of Polish law, its changes and processes of law formation	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_UW02] The graduate utilizes theoretical knowledge in legal science and the connected academic disciplines to analyze and interpret complex legal issues	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU8] observation of student's independent or team work
[PRAWOJ5_WG01] The graduate demonstrates deepened and systematic knowledge about the character of legal science, its place in the system of sciences and mutual relations.	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_WG02] He/she knows wide terminology and concepts in the scope of law and connected disciplines	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task

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[PRAWOJ5_WG03] He/she demonstrates deepened knowledge about the political system in Poland, about individual authorities with particular consideration of legislative authority and the judiciary,	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_WG04] He/she knows the system of Polish law, mutual connections within the system and connections of Polish law with the European Union law and international law	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_UW07] He/she has the skills in understanding and analyzing social phenomena and utilizing this analysis in his/her professional work.	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/ discussion [SU3] text preparation/written work [SU5] implementation of a problem task [SU8] observation of student's independent or team work
[PRAWOJ5_WK10] He/she understands and knows the basic concepts and principles of industrial property protection and copyright law, as well as understands the need for proper protection of intellectual property and managing its resources	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_KR07] The graduate is ready to take up professional challenges, takes up efforts and is persistent in the implementation of individual and group activities in the creation, application or interpretation of legal regulations and related sciences	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/ discussion [SK8] observation of student's independent or team work
[PRAWOJ5_KK01] The graduate is deeply aware of the level of his/her knowledge and skills, and also understands the need of lifelong learning	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/ discussion [SK7] entries and opinions in the internship diary
[PRAWOJ5_KR05] He/she prepares responsibly to his/her work; can determine priorities in work and plan work appropriately	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/ discussion [SK8] observation of student's independent or team work

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[PRAWOJ5_KK02] He/she is aware of the necessity to widen professional competences and qualifications, to improve skills, is able to indicate the direction of own development and education independently in widened and deepened way	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work
[PRAWOJ5_KR06] He/she behaves in ethical and professional way, follows the principles of ethics	Student: - has a deep awareness of their knowledge and skills level, including in the area of the digitization of civil proceedings; - understands the need for lifelong learning; - is ready to face professional challenges; - undertakes effort and demonstrates perseverance in carrying out individual and team activities in the field of law and related sciences.	[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work
[PRAWOJ5_UW01] He/she has advanced skills in observation and interpretation of social phenomena, analyzes their connections with various areas, activity of legal science and the related disciplines	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU8] observation of student's independent or team work
[PRAWOJ5_WG07] The graduate knows methods and tools, including techniques of data and information acquisition, as well as research methods appropriate for the field of study and the related disciplines	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_WG09] He/she demonstrates deepened and systematic knowledge about the processes of changes of political systems and of individual authorities, as well as the consequences of these changes	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
[PRAWOJ5_UK08] The graduate has wide skills to prepare written works connected with the work of a lawyer in Polish and foreign language	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU3] text preparation/written work
[PRAWOJ5_WK12] He/she has knowledge of occupational health and safety in public administration institutions	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task

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	[PRAWOJ5_WK13] He/she has advanced knowledge of the functioning of professional self-governments in legal professions, is familiar with the principles of judges' and prosecutors' professions, and has knowledge of the organization of the judiciary in Poland.	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
	[PRAWOJ5_WK11] The graduate has deepened knowledge of the principles of creating and developing basic forms of individual entrepreneurship.	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
	[PRAWOJ5_WG06] He/she has systematic knowledge about the man as the subject establishing social structures and principles of their operation and about the man as the individual operating in these structures	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
	[PRAWOJ5_WG05] The graduate demonstrates systematic knowledge about the types of legal relations and the governing regularities	Student: - has in-depth and well-organized knowledge of the digitization of civil proceedings. - knows and understands the basic concepts and principles of the digitization of civil proceedings.	[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work [SW5] implementation of a problem task
	[PRAWOJ5_UK09] He/she demonstrates wide skills in preparing speeches in the field of law in Polish and foreign language	Student: - is able to utilize and integrate theoretical knowledge regarding the digitization of civil proceedings. - can apply solutions resulting from the digitization of civil proceedings. - is capable of assessing the usefulness of the digitization of civil proceedings. - possesses advanced skills in understanding the digitization of civil proceedings in future professional work.	[SU6] demonstration of practical skills [SU8] observation of student's independent or team work
Subject contents	<ul style="list-style-type: none"> <li>• The concept of "digitization."</li> <li>• Operation and development of judicial information systems.</li> <li>• Electronic service of documents.</li> <li>• Digitization of mediation proceedings.</li> <li>• Electronic order for payment procedure.</li> <li>• Digitization of enforcement proceedings.</li> </ul>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Written work on a specified problematic topic related to the digitization of civil proceedings.	51.0%	100.0%

Recommended reading	Basic literature	<ul style="list-style-type: none"> <li>• Ł. Goździaszek, Informatization of Civil Procedure [in:] Law of New Technologies, eds. K. Flaga-Gieruszyńska, J. Gołaczyński, Warsaw 2021.</li> <li>• J. Gołaczyński, Informatization of Civil Procedure. From Distinctiveness to the Basic Model, Gdańsk Legal Studies, No. 5(57)/2022.</li> <li>• A. Olszewska, Digitization and Automation of the Work of Judicial Referees in the Division of the National Court Register [in:] Modern Technologies. Opportunity or Threat for the Operation of Entrepreneurs in Legal Transactions and Court Proceedings, eds. A. Kidyba, A. Olejniczak, Warsaw 2022.</li> <li>• J. Gołaczyński, S. Kotecka-Kral, Digitization of Legal Documents, Services, and Public Hearings in Civil Proceedings During the COVID-19 Pandemic, PPC 2020, No. 4, pp. 637-664.</li> <li>• A. Kościółek, Electronic Service for Entrepreneurs in Civil Proceedings in Light of the Act of November 18, 2020, on Electronic Service, PUG 2022, No. 3, pp. 2-10.</li> </ul>
	Supplementary literature	<ul style="list-style-type: none"> <li>• D. Szostek, A New Approach to the Document in Civil Law, Warsaw 2013;</li> <li>• S. Kotecka, Recording of Sound or Image and Sound of a Public Hearing, Oral Reasoning of the Decision, and Videoconferencing in the Polish Legal System [in:] Electronic Protocol as an Opportunity for a Transparent and Fast Process, ed. J. Gołaczyński, Warsaw 2015;</li> <li>• Transcription of Electronic Protocols and Oral Justifications [in:] Informatization of Civil Procedure. Theory and Practice, eds. K. Flaga-Gieruszyńska, J. Gołaczyński, D. Szostek, Warsaw 2015;</li> <li>• I. Kunicki, Electronic Auction in Court Enforcement Proceedings [in:] Digitization of Court Enforcement Proceedings, ed. A. Marciniak, Warsaw 2015;</li> <li>• Machnikowska A., Stawarska-Rippel A., The Principles of Civil Procedure in Poland in the Twentieth Century. Doctrine, Drafts, and Law in a Comparative Perspective, Comparative Law Review 2016 No. 21, pp. 81 - 153.</li> </ul>
	eResources addresses	Adresy na platformie eNauczanie:
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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