

**Subject card**

<b>Subject name and code</b>	Legal aspects of social work, national social security system and administrative law, PG_00151076						
<b>Field of study</b>	Social Work						
<b>Date of commencement of studies</b>	October 2024	<b>Academic year of realisation of subject</b>			2024/2025		
<b>Education level</b>	Master's studies	<b>Subject group</b>			Obligatory subject group in the field of study		
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			e-learning		
<b>Year of study</b>	1	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	1	<b>ECTS credits</b>			2.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>	Division of Social Pedagogy -> Institute of Education -> Faculty of Social Sciences -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Marta Zbucka-Gargas				
	<b>Teachers</b>		dr Dominika Tykwińska-Rutkowska dr Marta Zbucka-Gargas				
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 30.0 eNauczanie source addresses: Moodle ID: 12182 Prawne aspekty pracy socjalnej i systemu zabezpieczenia społecznego oraz prawa administracyjnego <a href="https://mdl.ug.edu.pl/course/view.php?id=12182">https://mdl.ug.edu.pl/course/view.php?id=12182</a>						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	30		0.0		20.0	50
<b>Subject objectives</b>	familiarizing students with legal regulations in the field of social welfare law, social security and supplySocial. In addition, the aim of the course is to prepare students to apply the indicated regulation in practice and to develop aStudents appropriate social competences						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRACSOCMU2_W02] knows and has in-depth understanding of various types of social structures and institutions (cultural, political, legal and economic) in the field of social work and in relation to selected social structures and institutions that make up the social welfare system	defines and distinguishes between social security, social welfare and social assistance, the student is characterized by the subjective scope and social assistance system. The student lists and describes different types of benefits, the student distinguishes and compares rights and obligations individual legal entities. The student knows selected methods and tools of work with normative material in the field of social assistance and insurance law Social. The student knows the rules of administrative procedure and property systemic system of bodies performing social welfare tasks	[SW4] test/exam - oral or written
	[PRACSOCMU2_W10] knows and has in-depth understanding of what is the responsibility of a social worker in relation to private and industrial property; knows the rules of protecting the property and rights of the client of social welfare; can list the basic principles of property protection, including the field of intellectual property and copyright (in the context of the student's tasks, as a creator of texts, projects, etc., in particular in relation to the new media environment)	The student knows what the responsibility of a social worker is in private and industrial property; knows the rules of protecting property and the rights of the assistance customer; can list the basic principles protection of property, including intellectual property and intellectual property rights, author's (in the context of the student's tasks as a creator of texts, projects, etc., in particular with regard to the new media environment	[SW4] test/exam - oral or written
Subject contents	<p>1. Basic concepts (law, norm of law)2. The concept of administrative law 2.1. Substantive administrative law, systemic administrative law, procedural administrative law 2.2. Concepts of public tasks, competences, competences, control, supervision, cooperation, coordination, management, 2.3. The concepts of a public administration body, administrative office, public administration employee, authorization to exercise competences3. The concept of social assistance and social security 3.1. Social assistance as a method of implementing social security 3.2. Employment of social workers: a) rights and obligations of social workers in the light of the Act on social assistance b) the importance of the Act on local government employees for social workers4. Entities entitled to receive social assistance benefits 1.1. A natural person 1.2. Family 1.3. The deceased 2. Entities performing tasks in the field of social assistance5. The concept of an administrative-legal relationship and an administrative-legal situation in social assistance. Legal forms of granting social assistance benefits6. Proceedings regarding social assistance benefits 6.1. Rules of conduct 6.2. Competence of the authority in cases related to social assistance 6.3. Initiation of proceedings in cases related to social assistance 6.4. The course of proceedings in social assistance cases 6.5. Decisions issued in social welfare cases</p>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		51.0%	100.0%
Recommended reading	Basic literature	Zimmermann, Administrative Law, Warsaw 2016;E. Bojanowski, K. Żukowski, Lexicon of Administrative Law. 100 Basic Concepts, Warsaw 2009;T. Bąkowski, K. Żukowski, Lexicon of substantive administrative law. 100 Basic Concepts, Warsaw 2016;E. Bojanowski, J. Lang, Z. Cieślak, Administrative Proceedings and Proceedings Before Administrative Courts, ed. 5, Warsaw 2013;J. Stelina, Civil Servant Law, Warsaw 2013;	
	Supplementary literature	W. Maciejko, P. Zaborniak, The Social Assistance Act, Warsaw 2013;S. Nitecki, The Right to Social Assistance in the Polish Legal System, Warsaw 2008;I. Sierpowska, The Act on Social Assistance: A Commentary, Warsaw 2009;	
	eResources addresses		

Example issues/ example questions/ tasks being completed	Procedure for granting social assistance benefits. The scope of support for the client and family in the social assistance system.
Work placement	Not applicable

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