

Subject card

Subject name and code	Museum's documentation (lecture), PG_00151449						
Field of study	History						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2025/2026		
Education level	Master's studies	Subject group			Obligatory subject group in the field of study		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			Polish		
Semester of study	4	ECTS credits			1.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Division of 19th Century History -> Institute of History -> Faculty of History -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Michalina Petelska				
	Teachers		dr Michalina Petelska				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
	Additional information: lecture conversational lecture						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM		
	Number of study hours	15	2.0	15.0	32		
Subject objectives	Introduce students to the most important documents constituting the functioning of the museum and to application forms (grants and funding schemes).						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[HISTMU2_W03] Knows in depth the terminology, theories, methodology and descriptive tools of the historical sciences and related sciences		Knows in depth the terminology used in various types of museum documentation.		[SW3] text preparation/written work		
	[HISTMU2_K02] Is prepared to recognise the importance of knowledge in solving cognitive and practical problems and to consult experts when having difficulty solving a problem independently		Is prepared to recognise the importance of knowledge in solving cognitive and practical problems and to consult experts from The National Institute for Museums and the Polish Association of Museum Registrars.		[SK1] oral statement/conversation/discussion		
	[HISTMU2_U09] Can independently plan and implement their own lifelong learning and guide others in doing so		Can independently plan and implement their own lifelong learning as part of work in various departments of the museum.		[SU2] presentation/project/paper/report		

Subject contents	<p>Register of cultural institutions.</p> <p>Państwowy Rejestr Muzeów ("List of Registered Museums in Poland").</p> <p>Museum statute.</p> <p>Museum strategy. Detailed strategies (collection strategy, digital strategy, and others).</p> <p>Application forms (grants and funding schemes).</p>											
Prerequisites and co-requisites												
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="454 622 794 651">Subject passing criteria</th> <th data-bbox="799 622 1139 651">Passing threshold</th> <th data-bbox="1144 622 1482 651">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="454 658 794 687">term paper</td> <td data-bbox="799 658 1139 687">51.0%</td> <td data-bbox="1144 658 1482 687">90.0%</td> </tr> <tr> <td data-bbox="454 694 794 723">presence</td> <td data-bbox="799 694 1139 723">0.0%</td> <td data-bbox="1144 694 1482 723">10.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	term paper	51.0%	90.0%	presence	0.0%	10.0%
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term paper	51.0%	90.0%										
presence	0.0%	10.0%										
Recommended reading	Basic literature	During the lectures, the statutes and strategies of selected museums and model application forms are analyzed.										
	Supplementary literature	<p>Niezabitowski M., Szostak A., <i>Bariery przy opracowywaniu i wdrażaniu strategii oraz jej wpływ na zarządzanie Muzeum Historycznym Miasta Krakowa</i>, "Zarządzanie publiczne", 3(15)/2011, s. 6572.</p> <p>Szostak A., <i>Misja jako element zarządzania strategicznego muzeum</i>, "Archiwa, biblioteki i muzea kościelne", 107 (2017), s. 289 - 306.</p> <p>Vademecum dyrektora instytucji kultury, Warszawa 2021.</p>										
	eResources addresses	<p>Supplementary</p> <p>https://ejournals.eu/czasopismo/zarzadzanie-publiczne/artikul/bariery-przy-opracowywaniu-i-wdrazaniu-strategii-oraz-jej-wplyw-na-zarzadzanie-muzeum-historycznym-miasta-krakowa - Niezabitowski M., Szostak A., Bariery przy opracowywaniu i wdrażaniu strategii oraz jej wpływ na zarządzanie Muzeum Historycznym Miasta Krakowa, "Zarządzanie publiczne", 3(15)/2011, s. 65–72. [accessed: 27.06.2024]</p>										
Example issues/ example questions/ tasks being completed	<p>Characteristics of the content of the museum's multi-annual operational strategies.</p> <p>What information must a museums statute contain? Funding schemes of the Polish Ministry of Culture.</p>											
Work placement	Not applicable											

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