

Subject card

Subject name and code	Work methodology of a civil judge and a criminal judge - lecture, PG_00146925						
Field of study	Law						
Date of commencement of studies	October 2022		Academic year of realisation of subject		2025/2026		
Education level	uniform Master's studies		Subject group		Optional subject group		
Mode of study	evening studies		Mode of delivery		at the university		
Year of study	4		Language of instruction		Polish Polish		
Semester of study	7		ECTS credits		2.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Piotr Rogoziński				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		35.0	50
Subject objectives	Knowledge of the practical application of substantive and procedural criminal law and substantive and procedural civil law by a judge. Knowledge of the work organization of a judge adjudicating in criminal and civil cases was acquired. Ability to draft judgments and orders.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_WK12] He/she has knowledge of occupational health and safety in public administration institutions	The student has knowledge of occupational health and safety in public administration institutions	[SW1] oral statement/conversation/discussion
	[PRAWOJ5_WK13] He/she has advanced knowledge of the functioning of professional self-governments in legal professions, is familiar with the principles of judges' and prosecutors' professions, and has knowledge of the organization of the judiciary in Poland.	The student has in-depth knowledge of the functioning of professional self-governments of legal professions, knows the rules of performing the professions of judge and prosecutor, has knowledge of the organization of the justice system in Poland	[SW4] test/exam - oral or written
	[PRAWOJ5_UW01] He/she has advanced skills in observation and interpretation of social phenomena, analyzes their connections with various areas, activity of legal science and the related disciplines	The student has in-depth skills in observing and interpreting social phenomena, and analyzes their connections with various areas, branches of law and related sciences.	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_UW06] The graduate is able to assess the usefulness of typical procedures and good practice in the implementation of tasks connected with various spheres connected with law and related fields	The student is able to assess the suitability of typical procedures and good practices for carrying out complex tasks related to various areas of law and related fields.	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_WG05] The graduate demonstrates systematic knowledge about the types of legal relations and the governing regularities	The student has structured knowledge of the types of legal relations and the rules that govern them.	[SW1] oral statement/conversation/discussion
	[PRAWOJ5_UW07] He/she has the skills in understanding and analyzing social phenomena and utilizing this analysis in his/her professional work.	The student has developed the ability to understand and analyze social phenomena and use this analysis in professional work.	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_UK09] He/she demonstrates wide skills in preparing speeches in the field of law in Polish and foreign language	The student has in-depth skills in preparing oral presentations, in Polish and a foreign language, in the field of law and related sciences.	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_UO11] He/she can work well in a team and can coordinate the team's work when solving legal problems, interpreting legal acts, and preparing written or oral opinions on a matter.	The student is able to work in a team and is able to coordinate the work of the team in solving legal problems, interpreting legal acts, preparing a written or oral position on the matter.	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_KK01] The graduate is deeply aware of the level of his/her knowledge and skills, and also understands the need of lifelong learning	The student has a deeper awareness of the level of his/her knowledge and skills and understands the need for lifelong learning	[SK1] oral statement/conversation/discussion
	[PRAWOJ5_UW05] He/she can observe and analyze moral, ethical and legal dilemmas in professional work	The student is able to perceive, analyze and diagnose moral and legal dilemmas in professional work.	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_UW02] The graduate utilizes theoretical knowledge in legal science and the connected academic disciplines to analyze and interpret complex legal issues	The student is able to use and integrate theoretical knowledge of law and related scientific disciplines in order to analyze and interpret complex legal problems.	[SU4] test/exam - oral or written
	[PRAWOJ5_KR05] He/she prepares responsibly to his/her work; can determine priorities in work and plan work appropriately	The student prepares for his/her work responsibly, is able to determine work priorities and plan work appropriately	[SK1] oral statement/conversation/discussion
	[PRAWOJ5_UW03] The graduate demonstrates deepened skills of using complex theoretical points of view to analyze, interpret and plan strategies of legal activities; solves concrete problems connected with the creation, application and interpretation of legal regulations, anticipates the course of their solution and predicts the effects of planned activities	The student is able to use complex theoretical approaches to analyze, interpret and design legal action strategies; is able to generate solutions to specific legal problems and forecast the course of their solution and predict the effects of planned actions.	[SU1] oral statement/conversation/discussion

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[PRAWOJ5_KR07] The graduate is ready to take up professional challenges, takes up efforts and is persistent in the implementation of individual and group activities in the creation, application or interpretation of legal regulations and related sciences	The student is ready to take on professional challenges, undertakes efforts and is characterized by perseverance in carrying out individual and team activities in the field of law and related sciences	[SK1] oral statement/conversation/discussion
[PRAWOJ5_KR06] He/she behaves in ethical and professional way, follows the principles of ethics	The student is convinced of the importance of behaving in an ethical and professional manner and follows ethical principles.	[SK1] oral statement/conversation/discussion
[PRAWOJ5_WK11] The graduate has deepened knowledge of the principles of creating and developing basic forms of individual entrepreneurship.	The student has in-depth knowledge of the principles of creating and developing basic forms of individual entrepreneurship	[SW1] oral statement/conversation/discussion
[PRAWOJ5_WK10] He/she understands and knows the basic concepts and principles of industrial property protection and copyright law, as well as understands the need for proper protection of intellectual property and managing its resources	The student knows and understands the basic concepts and principles of industrial property protection and copyright law and understands the need for proper protection of intellectual property and management of its resources	[SW1] oral statement/conversation/discussion
[PRAWOJ5_KK02] He/she is aware of the necessity to widen professional competences and qualifications, to improve skills, is able to indicate the direction of own development and education independently in widened and deepened way	The student is aware of the need to expand professional competences and qualifications, as well as improve skills, and is able to independently determine the directions of his/her own development and education at an extended and in-depth level.	[SK1] oral statement/conversation/discussion
[PRAWOJ5_UU12] He/she acquires knowledge efficiently and develops his/her professional skills using various sources (in native and foreign language) and modern technologies	The student is able to efficiently acquire knowledge and develop his/her professional skills using various sources (in native and foreign languages) and modern technologies.	[SU1] oral statement/conversation/discussion
[PRAWOJ5_KO04] The graduate is ready to prepare own projects connected with the creation, application and interpretation of legal regulations, including projects co-financed by the European Union's funds	The student is ready to undertake the preparation of his/her own social projects, taking into account legal, economic and political aspects, including the preparation and implementation of projects co-financed by the European Union.	[SK1] oral statement/conversation/discussion
[PRAWOJ5_KO03] He/she is prepared for active participation in groups, organizations and institutions connected with law, is also able to communicate with specialists and non-specialists in the field of law	The student is ready to actively participate in groups, organizations and institutions carrying out professional activities related to law, and is at the same time able to communicate with people who are and are not specialists in the field of law.	[SK1] oral statement/conversation/discussion
[PRAWOJ5_WG07] The graduate knows methods and tools, including techniques of data and information acquisition, as well as research methods appropriate for the field of study and the related disciplines	The student knows the methods and tools, including techniques for obtaining data and information and research methods, appropriate for legal sciences and other related disciplines, including disciplines from other scientific fields.	[SW1] oral statement/conversation/discussion
[PRAWOJ5_WG06] He/she has systematic knowledge about the man as the subject establishing social structures and principles of their operation and about the man as the individual operating in these structures	The student has structured knowledge about man as a subject constituting social structures and the principles of their functioning, as well as about man as an individual functioning in these structures	[SW1] oral statement/conversation/discussion
[PRAWOJ5_UK08] The graduate has wide skills to prepare written works connected with the work of a lawyer in Polish and foreign language	The student has in-depth skills in preparing various written works in Polish and a foreign language related to the professional work performed	[SU4] test/exam - oral or written

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	[PRAWOJ5_WG09] He/she demonstrates deepened and systematic knowledge about the processes of changes of political systems and of individual authorities, as well as the consequences of these changes	The student has in-depth and structured knowledge of the processes of change in the systems of power and its individual organs, as well as the consequences of these changes.	[SW1] oral statement/ conversation/discussion
	[PRAWOJ5_WG04] He/she knows the system of Polish law, mutual connections within the system and connections of Polish law with the European Union law and international law	The student knows the Polish legal system, the interconnections within this system and the connections between Polish law and European Union law and international law.	[SW4] test/exam - oral or written
	[PRAWOJ5_WG03] He/she demonstrates deepened knowledge about the political system in Poland, about individual authorities with particular consideration of legislative authority and the judiciary,	The student has in-depth knowledge of the system of government in Poland, of individual bodies of government, with particular emphasis on the legislative and judicial branches.	[SW1] oral statement/ conversation/discussion
	[PRAWOJ5_WG01] The graduate demonstrates deepened and systematic knowledge about the character of legal science, its place in the system of sciences and mutual relations.	The student has in-depth and structured knowledge of the nature of legal sciences, their place in the system of sciences and their relations to other sciences.	[SW1] oral statement/ conversation/discussion
	[PRAWOJ5_WG08] He/she has deepened knowledge of sources of Polish law, its changes and processes of law formation	The student has in-depth knowledge of the sources of Polish law, its changes and the process of creation	[SW1] oral statement/ conversation/discussion
	[PRAWOJ5_WG02] He/she knows wide terminology and concepts in the scope of law and connected disciplines	The student knows the terminology and concepts of law and related fields at an advanced level.	[SW1] oral statement/ conversation/discussion
	[PRAWOJ5_UW04] He/she efficiently observes and analyzes moral, ethical and legal dilemmas in professional work	The student effectively uses legal and professional principles and standards in the professional activity undertaken.	[SU1] oral statement/conversation/ discussion
Subject contents	1. Professional status of a judge. 2. Systemic regulations concerning the work of a judge - the Act on the System of Common Courts, the Rules of Procedure of Common Courts, provisions regulating court office work. 3. Record-keeping devices and the principles of their management. 4. Organization of a judge's work - reading case files, preparing for sessions, preparing for hearings and hearings, conducting hearings and hearings, issuing rulings, and other activities. 5. Drafting rulings, orders, and justifications. 6. Collaboration with judicial assistants and secretariat staff.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	according to the regulations	51.0%	100.0%
Recommended reading	Basic literature	1. P. Hofmański, S. Zabłocki: Elements of the methodology of a judge's work in criminal cases, Warsaw 2011, 2. E. Samborski: Outline of the methodology of a judge's work in criminal cases, Warsaw 2013 3. H. Pietrzkowski: Methodology of a judge's work in civil cases, Warsaw 2014	
	Supplementary literature	1. J. Grajewski, The Course of the Criminal Trial, Warsaw 2012 2. J. Grajewski, K. Papke-Olszauskas, S. Steinborn, K. Woźniewski, Criminal Procedural Law - General Part, ed. J. Grajewski, Warsaw 2011 3. S. Waltoś, P. Hofmański, Criminal Trial. Outline of the System, Warsaw 2023	
	eResources addresses		

Example issues/ example questions/ tasks being completed	1. Preparatory activities for the main hearing 2. Principles for preparing justifications for judgments 3. Types of court registers and lists
Work placement	Not applicable

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