

Subject card

Subject name and code	Proseminar, PG_00154883						
Field of study	Finance and Accounting						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2025/2026		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish		
Semester of study	4		ECTS credits		1.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Department of Accounting -> Faculty of Management -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Beata Zackiewicz-Brunke				
	Teachers		dr Błażej Lepczyński				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	12.0	0.0	0.0	0.0	0.0	12
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	12		10.0		3.0	25
Subject objectives	Familiarizing students with the methodological principles of writing a bechalar's thesis and preparing them to write it;						
	Preparing students to participate in seminars.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[FiRL3_U08] The student can prepare typical written works, as well as oral speeches and presentations in Polish, on specific issues in the field of finance and accounting, using advanced theoretical approaches and various sources of information.	The student is able to write a bachelor's thesis in accordance with the standards set by the University of Gdańsk.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU8] observation of student's independent or team work
	[FiRL3_K01] Self-development: - understands the need for development and lifelong learning - is able to supplement and improve the acquired knowledge and skills - knows his strengths and weaknesses, sets ambitious goals to the best of his ability - knows how to accept failure and admit mistakes.	He/she is aware of the depreciation of knowledge over time and understands the need for lifelong learning and systematic deepening of knowledge, updating the sources used, needed to write the thesis	[SK3] text preparation/written work
	[FiRL3_U02] The student can acquire data from various sources to analyze specific economic processes and phenomena related to finance. Is able to use information technologies.	The student is capable of collecting data and information for the purposes of their thesis. The student is proficient in effectively utilizing information technology for this purpose.	[SU2] presentation/project/paper/report [SU3] text preparation/written work [SU8] observation of student's independent or team work
	[FiRL3_K03] Communication: - is able to present his view, issue in a way that others can understand - boldly (but thoughtfully) expresses his opinion, is not afraid to ask questions - is able to culturally participate in discussions - is able to give constructive criticism.	The student is capable of actively engaging in seminar discussions, both on their own work and that of other participants, by selecting and presenting appropriate arguments.	[SK2] presentation/project/paper/report [SK3] text preparation/written work [SK8] observation of student's independent or team work
	[FiRL3_K05] Responsibility: - meets deadlines - is able to properly identify priorities for the implementation of the task set by him - consistently strives to achieve the set goal - is able to work systematically and independently - observes the rules and norms of social coexistence.	The student adheres to the established schedule for completing the bachelor's thesis and is capable of working systematically and independently	[SK2] presentation/project/paper/report [SK3] text preparation/written work [SK8] observation of student's independent or team work
	[FiRL3_U03] The student can properly analyse the causes, course and effects of specific processes and phenomena in finance and accounting, using advanced theories and relevant social sciences methods. Can identify stakeholders of processes and phenomena from the disciplines of management and quality sciences and economics and finance.	He/she can correctly interpret important issues and principles related to the proper preparation for writing a thesis	[SU2] presentation/project/paper/report [SU3] text preparation/written work [SU8] observation of student's independent or team work
	[FiRL3_K04] Integrity: - abides by business ethics - respects the law - is objective, is able to recognize conflicts of interest - correctly identifies and resolves dilemmas related to the practice of the profession.	The student is able to utilize knowledge sources while adhering to the principles of intellectual property rights.	[SK2] presentation/project/paper/report [SK3] text preparation/written work [SK8] observation of student's independent or team work
	[FiRL3_W06] The student has advanced knowledge of methods and tools, including data acquisition and analysis techniques, appropriate to management science and quality, which allow describing economic structures and institutions and the processes within and between them.	The student possesses knowledge in finance and accounting necessary to write a bachelor's thesis. The student is familiar with data collection and analysis techniques that allow for the description of the research problems addressed in the thesis.	[SW3] text preparation/written work

Subject contents	1. Basic principles of research work ethics 2. General structure of thesis and rules for creating a table of contents, introduction, chapters, subchapters, summary, table of literature 3. Formulation of the research problem, the purpose of the work, the principles of presenting results, the development of conclusions from the work 4. Basic research methods and stages of the research procedure 5. Rules for developing and describing drawings, tables, using photos, etc. 6. Rules for using and citing scientific publications and other sources Familiarizing students with examples of scientific publications and their evaluation according to the indicated criteria		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Team preparation of a presentation on a scientific article and its critical evaluation according to the given rules; Evaluation of the team's work by the instructor on a scale of 1-5	51.0%	40.0%
	Individual work - preparation of an essay in accordance with the rules of thesis writing; Rating scale - 1-5	51.0%	60.0%
Recommended reading	Basic literature	1. Autorskie materiały dydaktyczne (wykładowe) prowadzących zajęcia 2. W. Czakon (red), Podstawy metodologii badań w naukach o zarządzaniu. Wyd. Nieoczywiste, Warszawa, 2016 3. D. Jemielniak (red.) (2012). Badania jakościowe. Metody i narzędzia. Warszawa: Wydawnictwo Naukowe PWN. 4. K. Siewicz, Otwarty dostęp do publikacji naukowych kwestie prawne, Wydawnictwa Uniwersytetu Warszawskiego, Warszawa 2012; do pobrania: https://depot.ceon.pl/bitstream/handle/123456789/335/K_Siewicz_Otwarty_dostep_do_publicacji_naukowych.pdf 5. J. Kawa, Metodologia, metodyka, metoda jako podstawa wyводу naukowego, Studia Prawnoustrojowe, 2013, nr 21, 169-188; do pobrania: https://bazhum.muzhp.pl/media/files/Studia_Prawnoustrojowe/Studia_Prawnoustrojowe-r2013-t-n21/Studia_Prawnoustrojowe-r2013-t-n21-s169-188/Studia_Prawnoustrojowe-r2013-t-n21-s169-188.pdf 6. M. Ćwiklicki, Metodyka przeglądu zakresu literatury (scoping review), MPRA, 2020; do pobrania: https://mpa.ub.uni-muenchen.de/104370/1/MPRA_paper_104370.pdf 7. W. Grzegorzczak, Studium przypadku jako metoda badawcza i dydaktyczna w naukach o zarządzaniu, w: W. Grzegorzczak (red.), Wybrane problemy zarządzania i finansów. Studia przypadków, Wydawnictwo Uniwersytetu Łódzkiego, Łódź 2015, s. 9-16; do pobrania: https://core.ac.uk/download/pdf/71985216.pdf	
	Supplementary literature	1. J. Krystek, Poradnik pisania pracy dyplomowej, Wydawnictwo Politechniki Łódzkiej, Łódź 2021	

	eResources addresses	Supplementary https://open.icm.edu.pl/server/api/core/bitstreams/8d1a62f3-13db-459d-ac40-ea457b7b5e6a/content - Sowińska B., PRACE DYPLOMOWE O CHARAKTERZE BADAWCZYM. PRZYGOTOWANIE KONCEPCJI BADAŃ, "ZESZYTY NAUKOWE WSG, t. 29 seria: Edukacja Rodzina Społeczeństwo" 2017, nr 2, s. 293-314. https://wsaib.pl/wp-content/uploads/2023/11/MO-1.pdf - Apanowicz J. Metodologia ogólna, Wyd. Diecezji Pelplińskiej BERNARDINUM", Peplin 2002
Example issues/ example questions/ tasks being completed	Individual work: Students create an essay in the form of a thesis in thumbnail, with all the features of a paper: Table of contents, introduction, chapter, subchapters, conclusions, conclusion, tables, figures, literature and its index, correctness of current and final citation Teamwork: Students evaluate: the structure of the article, the clarity of the demonstration of the research methods used, the research plan, the presentation of the content, the rules of literature citation, the timeliness and richness of the literature	
Work placement	Not applicable	

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