

Subject card

Subject name and code	Labor Law and Basic of HR Administration, PG_00156010						
Field of study	Management						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2025/2026		
Education level	postgraduate studies		Subject group		Obligatory subject group in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish Polish		
Semester of study	3		ECTS credits		4.0		
Learning profile	academic		Assessment form				
Conducting unit							
Name and surname of lecturer (lecturers)	Subject supervisor		dr Piotr Kitowski				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	12.0	12.0	0.0	0.0	0.0	24
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	24		27.0		49.0	100
Subject objectives	The aim of the course is to provide students with knowledge of labor law and the basics of personnel administration in theoretical and practical terms. After completing the course, the student should be able to apply the knowledge acquired in their professional work.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ZARZMU2_U07] The student can search for detailed information to make rational and complex decisions of an operational and strategic nature in enterprises.	The student knows the principles of labor law and personnel administration, thanks to which he or she is able to search for the information he or she needs and make strategic decisions.	[SU4] test/exam - oral or written
	[ZARZMU2_W01] The student has an expanded knowledge of the social sciences with particular emphasis on the discipline of management and quality sciences and understands their connections with other social sciences.	The student knows the principles of labor law and personnel administration, thanks to which he or she is able to understand their connection with other social sciences.	[SW4] test/exam - oral or written
	[ZARZMU2_W02] The student has an expanded knowledge of the relationship between the disciplines of the social sciences crucial to understanding the essence of economic processes.	The student knows the principles of labor law and personnel administration, thanks to which he or she has knowledge of a discipline that is key to understanding economic processes.	[SW4] test/exam - oral or written
	[ZARZMU2_K08] The student understands the need to behave ethically, sustainably, and socially responsibly in professional life. The student can initiate actions for the public interest.	The student knows the principles of labor law and personnel administration, thanks to which he or she understands how important ethics are in professional life.	[SK4] test/exam - oral or written
	[ZARZMU2_U03] The student can consider its ethical, social and environmental implications in decision-making. The student can initiate actions for the social environment and public interest.	The student knows the principles of labor law and personnel administration, thanks to which he or she realizes the social and public interest as well as the principles of ethics.	[SU4] test/exam - oral or written
	[ZARZMU2_K05] The student is ready to make an in-depth assessment of phenomena and justify his position through rational, logical and entrepreneurial use of knowledge - basing his assertions and decisions on an in-depth analysis of the information he receives.	The student knows the principles of labor law and personnel administration, thanks to which he or she is able to make an in-depth assessment of phenomena and justify his or her position.	[SK4] test/exam - oral or written
Subject contents	1. The concept of labor law and personnel administration. 2. Sources of law. 3. Principles of labor law and personnel administration. 4. Mobbing, sexual harassment at work, discrimination in employment. 5. Human resources management. 6. Termination of employment.		

Prerequisites and co-requisites	None		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written exam	51.0%	100.0%
Recommended reading	Basic literature	Prawo pracy, red. J. Stelina, C.H. Beck. Ludwik Florek, Prawo pracy, Warszawa 2019.	
	Supplementary literature	None	
	eResources addresses	Adresy na platformie eNauczanie:	
Example issues/ example questions/ tasks being completed	None		
Work placement	Not applicable		

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