

Subject card

Subject name and code	Project Management II, PG_00156064						
Field of study	Management						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2025/2026		
Education level	Master's studies		Subject group		Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish		
Semester of study	4		ECTS credits		4.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Katedra Strategicznego Rozwoju -> Faculty of Management -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Joanna Sadkowska				
	Teachers		dr hab. Joanna Sadkowska				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	10.0	0.0	0.0	0.0	10
	E-learning hours included: 0.0						
	eNauczanie source addresses: Moodle ID: 13400 NS.Zarządzanie projektami II.2025.2026 https://mdl.ug.edu.pl/course/view.php?id=13400						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	10		41.0		49.0	100
Subject objectives	The aim of this course is to broaden knowledge of project management and to develop practical skills related to project preparation with the use of Microsoft Project programme						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[ZARZMU2_K07] The student is aware of the need to adapt his behavior and conduct to his role in the team. Is prepared to perform a professional role responsibly under changing social needs.		Is aware of the need to adapt his/her behaviour and conduct to his/her role in the team.		[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work		
	[ZARZMU2_K06] The student is ready to work in, contribute to or manage groups. Takes the initiative when working in a group. The student can lead and supervise a team.		Is ready to work in, contribute to or manage groups. Takes initiative when working on a project		[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work		
	[ZARZMU2_W14] The student has a structured, expanded detailed knowledge of the selected specialty in the field of management.		Has a structured knowledge of project management using Microsoft Project		[SW4] test/exam - oral or written [SW2] presentation/project/paper/report		
	[ZARZMU2_U05] The student can correctly select and apply advanced, complex methods and tools used in management and quality studies.		Can correctly select and apply advanced, complex methods and tools used in project planning		[SU2] presentation/project/paper/report [SU6] demonstration of practical skills		

Subject contents	Cognitive areas undertaken in class. Using Microsoft Project in the basic stages of the project life cycle and project areas such as: Project initiation: Defining project objectives and scope. Project Charter (Project Charter) Project Planning: Project Work Breakdown Structure (SPP/WBS). Project responsibility matrix (RAM). Schedules. Networking techniques. Resources in a project: defining resources, types of resources, types of resources and project planning, types of resources and costs in a project, resources and project tasks, assigning resources to tasks , resource management under resource constraints. Controlling the course of the project. Reports on: tasks, resources, costs. Working with: Gantt chart Gantt chart tracking network diagram resource sheet Workload sheet task load sheet Class schedule. introduction to working with the programme project planning - task area in the project project planning - resource area in the project reporting in the project project progress tracking											
Prerequisites and co-requisites	Attendance- Students are entitled to 1 unexcused absence. In the case of a larger number of absences not documented by a doctor's exemption or a certificate from the University Authorities, each additional absence will result in the grade being lowered by half. A number of undocumented absences exceeding 50% of the number of classes attended will result in failing to pass the course. Students are allowed two credit periods to obtain/improve their grades. In justified cases, a Student may be given the opportunity to improve/obtain a mark during a re-sit session. In the case of unexplained absence during a given grading period, this period is forfeited. credit, this period is forfeited.											
Assessment methods and criteria	<table><tr><td>Subject passing criteria</td><td>Passing threshold</td><td>Percentage of the final grade</td></tr><tr><td>oral answer to 2 drawn questions</td><td>0.0%</td><td>40.0%</td></tr><tr><td>project grade</td><td>51.0%</td><td>60.0%</td></tr></table>	Subject passing criteria	Passing threshold	Percentage of the final grade	oral answer to 2 drawn questions	0.0%	40.0%	project grade	51.0%	60.0%		
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Recommended reading	<table><tr><td>Basic literature</td><td>Lewis C., Chatfield C., Johnson T., Microsoft Project 2019- krok po kroku, OnePress, Gliwice 2019. Wysocki R., Efektywne zarządzanie projektami: tradycyjne, zwinne, ekstremalne, OnePress, Gliwice, wydanie najnowsze</td></tr><tr><td>Supplementary literature</td><td>Wilczewski S., Ms Project 2013 i Ms Project Server 2013. Efektywne zarządzanie projektem i portfelem projektów, OnePress, Gliwice 2014. Joanna Sadkowska, The Difficulty in Following Project Schedule as a Key Project Management Challenge: Family Firm Perspective , Management and Economics Review , vol. 1, issue 2, 2016, ss. 136-147</td></tr><tr><td>eResources addresses</td><td></td></tr></table>	Basic literature	Lewis C., Chatfield C., Johnson T., Microsoft Project 2019- krok po kroku, OnePress, Gliwice 2019. Wysocki R., Efektywne zarządzanie projektami: tradycyjne, zwinne, ekstremalne, OnePress, Gliwice, wydanie najnowsze	Supplementary literature	Wilczewski S., Ms Project 2013 i Ms Project Server 2013. Efektywne zarządzanie projektem i portfelem projektów, OnePress, Gliwice 2014. Joanna Sadkowska, The Difficulty in Following Project Schedule as a Key Project Management Challenge: Family Firm Perspective , Management and Economics Review , vol. 1, issue 2, 2016, ss. 136-147	eResources addresses						
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Example issues/ example questions/ tasks being completed	WBS in a project - essence and objectives Compare network diagram and Gantt chart											
Work placement	Not applicable											

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