

Subject card

Subject name and code	Teleworking, PG_00156631						
Field of study	Information Science and Econometrics						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2024/2025		
Education level	postgraduate studies		Subject group		Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	1		Language of instruction		Polish		
Semester of study	2		ECTS credits		2.0		
Learning profile	academic		Assessment form				
Conducting unit	Katedra Informatyki Ekonomicznej -> Faculty of Management						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Dorota Buchnowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	9.0	0.0	0.0	0.0	0.0	9
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	9		10.0		35.0	54
Subject objectives	Familiarizing students with current telework processes in global enterprises and presenting good practices related to the implementation and maintenance of telework						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[liEMU2_W06] The student is familiar with advanced methods of assessing the effectiveness of business operations.	The student knows and understands what telework is and what its types are. The student is able to correctly define the criteria that allow for the use of telework and the methods of settling teleworkers' accounts.	[SW4] test/exam - oral or written
	[liEMU2_U03] The student is able to identify, to an in-depth degree, the institutional-legal and social constraints on the functioning of economic structures and institutions and reflect them in modeling, forecasting and optimization.	The student is able to apply knowledge in specific business situations related to telework and has the skills to analyze many social/business/technological components influencing the effects of telework in the context of the enterprise and the employee	[SU4] test/exam - oral or written
	[liEMU2_U01] The student can comprehensively, orally and in writing, present and justify in depth advanced economic theories and apply them to explain the functioning of the national economy and its components. Understands and can explain the content of communications from economic institutions, articles in the economic press and scientific journals.	The student is able to apply knowledge in specific business situations related to telework and has the skills to analyze many social/business/technological components influencing the effects of telework in the context of the enterprise and the employee	[SU4] test/exam - oral or written
	[liEMU2_K02] The student can communicate freely with the public on specialised topics in the field of computer science and econometrics in and outside the workplace, communicate his knowledge and share his skills through various media. Culturally participates in discussions, is not afraid to ask questions and knows how to give constructive criticism.	The student discusses problems related to the social aspects of using telework, is able to specifically analyze and express opinions on specific business cases related to telework	[SK4] test/exam - oral or written
	[liEMU2_W03] The student has an in-depth knowledge of man as a subject who creates economic structures and institutions.	The student knows and understands what telework is and what its types are. The student is able to correctly define the criteria that allow for the use of telework and the methods of settling teleworkers' accounts.	[SW3] text preparation/written work
	[liEMU2_W02] The student has an in-depth knowledge of economic structures and institutions, the processes taking place in them, the connections between them and their dynamics, and has an in-depth knowledge of the phenomena and processes taking place in their environment.	The student identifies threats related to information security resulting from a distributed work model.	[SW4] test/exam - oral or written
	[liEMU2_K05] The student can think and act in an entrepreneurial manner and flexibly adapt to changing environmental conditions. Thinks creatively and can go beyond the usual patterns.	The student discusses problems related to the social aspects of using telework, is able to specifically analyze and express opinions on specific business cases related to telework	[SK4] test/exam - oral or written
Subject contents	1. Familiarizing students with the meaning and types of telework;2. Indicating sources of knowledge about telework;3. Familiarizing students with models and processes of managing telework;4. Familiarizing students with ICT solutions supporting telework management processes and information security in organizations using telework5. Familiarizing students with systems for controlling teleworkers, sharing tasks and unifying work effects		
Prerequisites and co-requisites	Basic knowledge of business management processes and human resources management.		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	test	51.0%	100.0%
Recommended reading	Basic literature	Wrycza S. (red.), Informatyka ekonomiczna, PWE, Warszawa 2010, Nilles, J. M. (1998). Managing telework: strategies for managing the virtual workforce. Wiley.	

	Supplementary literature	Petry, F. E., & Yager, R. R. (2013). Principles for organization of creative groups. Journal of Ambient Intelligence and Humanized Computing Nelson, C. (2010). Information Security Policy - Teleworking. University of Leicester Jabłoński, J. (2008). Telepraca - perspektywy i zagrożenia. In Nowoczesne technologie informatyczne - szanse i zagrożenia
	eResources addresses	Adresy na platformie eNauczanie:
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

Document generated electronically. Does not require a seal or signature.