

Subject card

Subject name and code	History of administration - lecture, PG_00136372						
Field of study	Historia administracji - wykład						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2025/2026		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	1		Language of instruction		Polish		
Semester of study	1		ECTS credits		6.0		
Learning profile	academic		Assessment form		exam		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Jacek Waldoch				
	Teachers		dr Jacek Waldoch				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		120.0	150
Subject objectives	1. Understanding the basics of public administration.2. Explaining the place and importance of public administration in the structure of government bodies and in society.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_KK01] The student is aware of the role of knowledge in problem-solving, as well as the necessity of relying on expert knowledge – including opinions of doctrine and case law – in situations that exceed the capacity to solve the problem independently.	is capable of formulating clear and understandable messages both for professionals in public administration and for non-specialists.	[SK2] prezentacja/projekt/referat/raport
	[ADMINL3_UK03] The student is able to communicate on issues related to legal and organizational problems in professional work, and is also capable of formulating a clear message for both specialists and non-specialists in administration.	is able to communicate effectively on issues related to legal and organizational problems in their professional work,	[SU2] prezentacja/projekt/referat/raport
	[ADMINL3_WG01] At an advanced level, the student is able to define the sciences of law, administration, and politics, as well as knows the concepts and terminology appropriate to them.	understands the structure of public administration and can explain the relations between various institutions and bodies of authority,	[SW2] prezentacja/projekt/referat/raport
	[ADMINL3_WG02] At an advanced level, the student is able to characterize the system of public authority (national, local, and EU-level), as well as the structure of administration and the relationships between various bodies and institutions. He can also describe the process of their appointment, their competencies, and the domains in which they operate.	is able to characterize the system of public authorities in Poland (national and local) as well as at the European Union level,	[SW2] prezentacja/projekt/referat/raport
Subject contents	1. Features of public administration.2. Republic and autocracy.3. From a patrimonial state to an absolute monarchy.4. The birth of bureaucracy and the expansion of state functions and tasks.5. Napoleonic reforms as a breakthrough in the construction of modern administration.6. Liberal state.7. Administrative law and courts.8. The birth of local government.9. The evolution of public administration in the 20th century.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	score, form, time	51.0%	100.0%
Recommended reading	Basic literature	T. Maciejewski, "Historia administracji i myśli administracyjnej", H. Izdebski, "Historia administracji", D. Malec, J. Malec, "Historia administracji i myśli administracyjnej", W. Witkowski, Historia administracji w Polsce, 1764-1989, J.C.N. Raadschelders, "Handbook of administrative history".	

	Supplementary literature	T. Maciejewski, "Historia administracji i myśli administracyjnej", H. Izdebski, "Historia administracji", D. Malec, J. Malec, "Historia administracji i myśli administracyjnej", W. Witkowski, Historia administracji w Polsce, 1764-1989, J.C.N. Raadschelders, "Handbook of administrative history".
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Example issues/ example questions/ tasks being completed	brak	
Work placement	Not applicable	

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