

Subject card

Subject name and code	Ethics in administration - lecture, PG_00136346						
Field of study	Etyka w administracji - wykład						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2025/2026		
Education level	Bachelor's studies		Subject group		Optional subject group		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	1		Language of instruction		Polish		
Semester of study	2		ECTS credits		3.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Jarosław Świeczkowski				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	20.0	0.0	0.0	0.0	0.0	20
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	20		0.0		55.0	75
Subject objectives	The aim of the lecture is to familiarize students with the subject of ethics in administration, including the principles of deontology and methods of resolving ethical dilemmas arising in connection with the performance of the profession of a civil servant.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_WG01] At an advanced level, the student is able to define the sciences of law, administration, and politics, as well as knows the concepts and terminology appropriate to them.	The student: - knows the basic concepts and terms from the fields of ethics, law, , psychology, and sociology that are necessary to understand the relationship between legal norms and moral norms.	[SW4] test/egzamin - ustny lub pisemny
	[ADMINL3_KK01] The student is aware of the role of knowledge in problem-solving, as well as the necessity of relying on expert knowledge – including opinions of doctrine and case law – in situations that exceed the capacity to solve the problem independently.	The student: - understands the need for continuous improvement of professional and ethical qualifications in work related to law, public administration, or public safety.	[SK4] test/egzamin - ustny lub pisemny
	[ADMINL3_WK04] The student knows and understands the current dilemmas regarding the functioning of institutions of substantive and procedural law in the sphere of the state and administration. Additionally, he identifies key phenomena occurring in the market economy and economics, including knowledge and understanding of the basic principles of public finance and the operation of various forms of entrepreneurship.	The student: - is able to assess what they still need to learn in order to better understand ethical and legal issues, and can independently plan their further development;	[SW4] test/egzamin - ustny lub pisemny
	[ADMINL3_WG03] At an advanced level, the student is able to characterize the system of public authority (national, local, and EU-level), the structure of administration, the process of appointing bodies, their competencies, and the domains in which they operate, as well as the legal and organizational conditions of administrative functioning.	The student: - knows the basic methods and techniques of gathering information used in the analysis of issues at the intersection of ethics, law, and social sciences	[SW4] test/egzamin - ustny lub pisemny
Subject contents	1. Issues related to the deontology of the civil service profession - concepts and principles.2. Principles of disciplinary liability of civil servants.3. European Code of Good Administration.4. Ethical principles concerning employees of state offices and local government bodies.5. Ethical principles related to the activities of the administration: ethical principles of lobbyists, ethical principles in business activities, ethical principles of advisors to public authorities, ethical principles in the public procurement procedure.6. Identification and principles of resolving ethical dilemmas in connection with the activities of the administration.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	passing the grade	51.0%	100.0%
Recommended reading	Basic literature	Legal acts:European Code of Good Administration.Codes of ethics of selected city offices in Poland.Act on public officials.Act on local government employees.Literature used during classes:R. Tokarczyk, Ethics of officials [in:] Legal ethics, LexisNexis, Warsaw (current edition);I. Bogucka, T. Pietrzykowski, Ethics in public administration, Warsaw 2015.Literature studied independently by the student:B. Bittner, J. Stępień, Introduction to professional ethics, Poznań 2000;M. Ilnicki, Basic rights of a citizen in an office, Warsaw 2002.	

	Supplementary literature	1. Aristotle, Ethics of Nicomache, transl. D. Gromska, Warsaw 2012;2. B. Adamiak, J. Borkowski, Administrative and Court-Administrative Proceedings, current edition;3. M. Król, Professional Legal Ethics - in theory and case studies, Warsaw 2013.
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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