

Subject card

Subject name and code	Organization and management in public administration - lecture, PG_00136361						
Field of study	Administration						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2025/2026		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	1		Language of instruction		Polish		
Semester of study	2		ECTS credits		5.0		
Learning profile	academic		Assessment form		exam		
Conducting unit	Department of Public Economic Law and Environmental Protection Law -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Justyna Przedańska				
	Teachers		dr Justyna Przedańska				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		95.0	125
Subject objectives	The aim of the course is to familiarise students with the fundamental principles and frameworks of organisation and management in public administration. It provides an interdisciplinary perspective that integrates administrative sciences, public management and administrative law, enabling students to understand how public institutions are structured and governed. The course equips students with the conceptual tools necessary to analyse public sector operations and prepares them to address contemporary challenges in the management of public services.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_WG02] At an advanced level, the student is able to characterize the system of public authority (national, local, and EU-level), as well as the structure of administration and the relationships between various bodies and institutions. He can also describe the process of their appointment, their competencies, and the domains in which they operate.	The student is able to describe the structure of public administration in Poland at both central and local levels and to identify the competence-based relationships between administrative bodies.	[SW4] test/exam - oral or written
	[ADMINL3_UK03] The student is able to communicate on issues related to legal and organizational problems in professional work, and is also capable of formulating a clear message for both specialists and non-specialists in administration.	The student is able to explain fundamental organisational issues in public administration using clear language and adapting their communication to both specialist and non-specialist audiences.	[SU4] test/exam - oral or written
	[ADMINL3_KR03] The student is ready to responsibly perform the profession in public administration, including positions that require obtaining a bachelor's degree, as well as in other entities in roles related to administration.	The student understands the importance of responsibility, integrity, and ethical standards in administrative work; is prepared to apply the principles of ethics and good governance when performing public administration tasks.	[SK4] test/exam - oral or written
	[ADMINL3_WG01] At an advanced level, the student is able to define the sciences of law, administration, and politics, as well as knows the concepts and terminology appropriate to them.	The student demonstrates an advanced understanding of key concepts and terminology related to organisation and management in public administration; is able to distinguish between bureaucratic, managerial and network-based models of public governance.	[SW4] test/exam - oral or written
Subject contents	Course Content - The nature and key characteristics of public administration - Basic concepts of organisation and management - Organisational models in public administration: bureaucratic, managerial, and network-based approaches - Organisational structures of central and local government - Functions and competences of public administrative bodies - Principles of management in the public sector - Strategic and operational management in public administration - Human resource management in public institutions - Administrative ethics and the principles of good governance - Contemporary challenges in public administration: digital transformation, participatory governance, and change management		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	closed-format written test	50.0%	100.0%

Recommended reading	Basic literature	J. Hausner (red.), <i>Zarządzanie publiczne</i>, Wyd. Scholar A. Bosiacki, <i>Administracja publiczna organizacja i działanie</i>, Wolters Kluwer E. Feret, <i>Zarządzanie w administracji publicznej</i>, Wyd. Difin
	Supplementary literature	M. Kulesza, H. Izdebski, <i>Administracja publiczna w Polsce</i>, Wyd. UW M. Zawicki, <i>Nowe zarządzanie publiczne (NPM)</i>, w: J. Hausner (red.) A. Chrisidu-Budnik, J. Korczak, A. Pakuła, J. Supernat, <i>Nauka organizacji i zarządzania</i>, Kolonia Limited
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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