

Subject card

Subject name and code	System of local self-government - lecture, PG_00135992						
Field of study	Ustrój samorządu terytorialnego - wykład						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2027/2028		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish polish		
Semester of study	5		ECTS credits		3.0		
Learning profile	academic		Assessment form		exam		
Conducting unit	Department of Administrative Law -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Katarzyna Szlachetko				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	20.0	0.0	0.0	0.0	0.0	20
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	20		0.0		55.0	75
Subject objectives	Familiarization with the legal regulation regarding local government in the scope resulting from the program and preparation for its application in practice						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_KR03] The student is ready to responsibly perform the profession in public administration, including positions that require obtaining a bachelor's degree, as well as in other entities in roles related to administration.	The student is ready to responsibly perform duties in public administration with respect for law and ethics, with particular emphasis on working in local government units. The student understands the importance of reliability, impartiality, and transparency in public administration, with special emphasis on the functioning of local government bodies. The student recognizes the need for continuous professional development and is aware of the responsibility for the consequences of decisions, especially in the context of actions taken within local government units.	[SK1] wypowiedź ustna/rozmowa/ dyskusja [SK4] test/egzamin - ustny lub pisemny [SK5] realizacja zadania problemowego
	[ADMINL3_WG01] At an advanced level, the student is able to define the sciences of law, administration, and politics, as well as knows the concepts and terminology appropriate to them.	The student has advanced knowledge of key concepts, institutions, and terminology in the fields of law, administration, and politics, including in the context of local government functioning. The student can define the disciplines of law, administration, and political science, understanding their scope, objectives, and research methods, as well as their application to the analysis of local government units. The student understands the interrelationships between legal, administrative, and political concepts in the practical functioning of local government bodies and institutions.	[SW4] test/egzamin - ustny lub pisemny [SW1] wypowiedź ustna/rozmowa/ dyskusja [SW5] realizacja zadania problemowego
	[ADMINL3_WG02] At an advanced level, the student is able to characterize the system of public authority (national, local, and EU-level), as well as the structure of administration and the relationships between various bodies and institutions. He can also describe the process of their appointment, their competencies, and the domains in which they operate.	The student has advanced knowledge of the system of public authority in Poland, with particular emphasis on the constitutional position of local government. The student can characterize public authority bodies and institutions, indicate their competences, appointment procedures, and scope of action, with special emphasis on local government bodies. The student understands the relationships between state, local, and EU authorities and their significance for the functioning of local government units.	[SW4] test/egzamin - ustny lub pisemny [SW1] wypowiedź ustna/rozmowa/ dyskusja [SW2] prezentacja/projekt/referat/ raport
	[ADMINL3_UU07] The student is able to assess the level of his knowledge and skills, and understands the need for continuous learning.	The student can independently assess the level of their knowledge and skills regarding the functioning of local government. The student can identify areas that require further development or improvement in administrative work within local government units. The student understands the need for continuous learning and professional development to act effectively and responsibly in local government administration.	[SU2] prezentacja/projekt/referat/ raport [SU4] test/egzamin - ustny lub pisemny [SU5] realizacja zadania problemowego

Subject contents	1) Concept and significance of local government in a democratic state. 2) History of local government in Poland and Europe. 3) Legal foundations of the organization and functioning of local government (Polish Constitution, laws, EU regulations). 4) Fundamental territorial division of the state. 5) Legislative and executive bodies in local government competences and appointment procedures. 6) Own and delegated tasks of local government units. 7) Financing of local government units. 8) Relations between local government bodies and central administration and EU institutions. 9) Supervision and control over the activities of local government. 10) Local government employees. 11) Ethics and principles of responsible conduct in public administration.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		50.0%	100.0%
Recommended reading	Basic literature	Normative acts indicated by the teacher B. Dolnicki, Samorząd terytorialny, Warszawa M. Chmaj (ed.), Prawo samorządu terytorialnego, Warszawa 2013	
	Supplementary literature	H. Izdebski, Samorząd terytorialny. Podstawy ustroju i działalności, Warszawa J. P. Tarno, M. Sieniuc, J. Sulimierski, J. Wyporska, Samorząd terytorialny w Polsce, Warszawa E. Nowacka, Samorząd terytorialny jako forma decentralizacji administracji publicznej, Warszawa 2010 Z. Leoński, Samorząd terytorialny w RP, wyd. 5, Warszawa 2006 W. Kisiel (ed.), Prawo samorządu terytorialnego w Polsce, Warszawa 2006 J. Oniszczyk, Samorząd terytorialny w orzecznictwie Trybunału Konstytucyjnego, Warszawa 2002 R. Fenney, Essential local government, London 1998	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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