

Subject card

Subject name and code	Personal sources of evidence - lecture, PG_00136484						
Field of study	Administration						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2027/2028		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	5		ECTS credits		3.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Department of Material Criminal Law and Criminology -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Agnieszka Dalecka-Werpachowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	20.0	0.0	0.0	0.0	0.0	20
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	20		0.0		55.0	75
Subject objectives	The aim of the course is to provide students with comprehensive knowledge of personal sources of evidence used in administrative, criminal, and civil proceedings, as well as their significance for establishing the facts of a case and making decisions by public administration bodies and the judiciary. During the course, students will become familiar with the main categories and characteristics of personal sources of evidence (witnesses, victims, suspects/accused persons, experts, and parties to the proceedings), the principles of their questioning, and the assessment of their credibility. Particular emphasis will be placed on presenting the role and importance of testimony in the evidentiary system, the principles of evaluating personal evidence, as well as ethical and legal dilemmas that arise in its use. Students will acquire knowledge enabling them to understand the practical significance of personal evidence in administrative decision-making processes and develop the ability to identify potential problems in obtaining and assessing such evidence.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_WG01] At an advanced level, the student is able to define the sciences of law, administration, and politics, as well as knows the concepts and terminology appropriate to them.	is able, at an advanced level, to define the basic issues in the fields of law, administration, and politics in the context of personal sources of evidence. The student knows the terminology specific to these areas and correctly applies it when analyzing evidentiary problems in administrative proceedings.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW3] text preparation/written work
	[ADMINL3_KK01] The student is aware of the role of knowledge in problem-solving, as well as the necessity of relying on expert knowledge – including opinions of doctrine and case law – in situations that exceed the capacity to solve the problem independently.	is aware of the importance of expert knowledge in assessing and using personal sources of evidence and is able to properly evaluate the need to rely on expert opinions when addressing problems that go beyond the scope of independent resolution.	[SK1] oral statement/conversation/discussion [SK3] text preparation/written work [SK4] test/exam - oral or written [SK5] implementation of a problem task
	[ADMINL3_WG03] At an advanced level, the student is able to characterize the system of public authority (national, local, and EU-level), the structure of administration, the process of appointing bodies, their competencies, and the domains in which they operate, as well as the legal and organizational conditions of administrative functioning.	The student is able to characterize the structure and competences of public authorities – national, local, and EU – responsible for conducting proceedings that involve the use of personal sources of evidence. The student knows the procedures for their appointment and the rules governing their operation.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW3] text preparation/written work
	[ADMINL3_WK04] The student knows and understands the current dilemmas regarding the functioning of institutions of substantive and procedural law in the sphere of the state and administration. Additionally, he identifies key phenomena occurring in the market economy and economics, including knowledge and understanding of the basic principles of public finance and the operation of various forms of entrepreneurship.	The student understands current dilemmas related to the use of personal sources of evidence in administrative, civil, and criminal proceedings.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW3] text preparation/written work
Subject contents	As part of the lecture, students gain knowledge about the significance of personal sources of evidence in administrative, civil, and criminal proceedings, as well as their role in establishing the facts of a case. The course discusses the basic concepts related to personal sources of evidence, such as witnesses, victims, suspects and accused persons, parties to the proceedings, and expert witnesses, along with the principles of introducing evidence involving them. An essential part of the course is devoted to the procedures for questioning and the principles of assessing the credibility of personal sources of evidence in different types of proceedings. Students also learn about the legal framework for protecting individuals involved in evidentiary processes, including mechanisms for safeguarding witnesses and victims. The lectures also address current legal and ethical problems and dilemmas related to the use of personal sources of evidence, particularly in the context of protecting human rights, privacy, and the balance between the need to establish the truth and respect for the dignity of participants in the proceedings. Special emphasis is placed on the practical aspects of working with personal evidence and its significance for decision-making processes in public administration and the justice system.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written exam/test	51.0%	100.0%

Recommended reading	Basic literature	T. Gardocka, D. Jagiełło, <i>Evidence in Court Proceedings</i>, Warsaw 2018. M. Wierzbowski, R. Stankiewicz, <i>Administrative and Administrative Court Proceedings</i>, Warsaw 2024. Z. Kmiecik, <i>Examination of a Witness and a Party in Administrative Proceedings</i>, Warsaw 2022. M. Błoński, M. Zbrojewska, <i>Evidence and Evidentiary Proceedings in Criminal Trials: A Practical Commentary with Case Law</i>, Warsaw 2021.
	Supplementary literature	A. Gaberle, <i>Evidence in the Criminal Trial: Theory and Practice</i>, Wolters Kluwer 2010. E. Gruza, <i>Assessment of the Credibility of Witness Testimony in the Criminal Trial</i>, Warsaw 2003. K. Ziemianin, <i>Witness Testimony as Evidence in the Civil Trial</i>, Warsaw 2019.
	eResources addresses	
Example issues/ example questions/ tasks being completed	The role of personal sources of evidence in establishing the facts of a case in administrative, civil, and criminal proceedings. Basic categories of personal sources of evidence. Principles of introducing witness testimony questioning procedures in various types of proceedings. Criteria for assessing the credibility of personal sources of evidence. Ethical and legal dilemmas related to questioning witnesses and parties to proceedings. The significance of case law and legal doctrine in interpreting provisions concerning personal sources of evidence. Practical problems in using personal sources of evidence in decisionmaking processes of public administration.	
Work placement	Not applicable	

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