

Subject card

Subject name and code	Planning, programming and projects in public administration - auditorium classes, PG_00132144						
Field of study	Law in administration and economy						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2026/2027		
Education level	Master's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish		
Semester of study	4		ECTS credits		3.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Department of Administrative Law -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Izabela Oleksy-Piesik				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		60.0	75
Subject objectives	The aim of the subject is to familiarize the student with the issues of programming, planning and design in public administration.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PAGMU2_UK02] The student is able to communicate professionally on issues related to administration and the economy, including formulating clear messages for both specialists and non-specialists in administration. He can also prepare an independent, in-depth written report and an oral presentation on topics related to administration and the economy.	The student is capable of formulating clear and precise oral and written communication on matters pertaining to public administration and economic governance, addressed to both professional and non-professional audiences.	[SU2] presentation/project/paper/report [SU3] text preparation/written work
	[PAGMU2_KR03] The student is focused on responsibly fulfilling professional roles and developing his professional achievements in positions within public administration, administrative services of economic entities, and non-governmental organizations.	The student is aware of the responsibility inherent in the performance of professional duties in public administration, administrative bodies of economic entities, and non-governmental organizations; and is committed to professional development and the advancement of best practices in these sectors.	[SK1] oral statement/conversation/discussion
	[PAGMU2_KO02] The student is capable and willing to use the knowledge and skills acquired in social activities; he is also ready to initiate the pursuit of the public interest, particularly through substantive support for a specific organization, performing his profession diligently and ethically; he is prepared to carry out tasks in the organization in an entrepreneurial manner.	The student is prepared to apply acquired knowledge and skills in social engagement, is capable of initiating and supporting the implementation of the public interest, in particular through expert advice, and acts in accordance with ethical and professional standards.	[SK8] observation of student's independent or team work
	[PAGMU2_UO04] The student is able to take on the role of the leading participant in a team whose activities are related to public administration or the economy.	The student demonstrates the substantive and organizational capacity to assume the role of a leading participant in a team responsible for tasks within the field of public administration or economic activity.	[SU8] observation of student's independent or team work
Subject contents	The course presents the legal conditions of programming, planning, and designing in public administration. The course syllabus includes the following topics: 1) General issues concerning the forms of action of administration; 2) Concepts - program, plan, project, and related notions; 3) Classifications of programs, plans, and projects and their legal constructions; 4) Creating programs, plans, and projects (legal procedures and methodologies); 5) Organization of the planning apparatus		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Completion of coursework – performance of a specified practical task	51.0%	100.0%
Recommended reading	Basic literature	During classes, students use normative acts related to the issues covered by the program. M. Górski, Strategie, plany i programy [in:] Prawo administracyjne materialne. System Prawa Administracyjnego. Volume 7, ed. R. Hauser, Z. Niewiadomski, A. Wróbel, Warsaw 2017; J. Zimmermann, Formy działania administracji publicznej[in:] Prawo administracyjne (current edition)	

	Supplementary literature	E. Knosala, Zarys nauki administracji, Warszawa 2010 Z. Leoński, Zarys prawa administracyjnego, Warszawa 2006 S. Stachowska, M. Oliński, Planowanie w przedsiębiorstwie [w:] Podstawy organizacji i zarządzania przedsiębiorstwem, red. L. Nieżurawski, Olsztyn 2005 J. Zimmermann, Aksjomaty prawa administracyjnego, Warszawa 2013 M. Możdżeń-Marcinkowski, Introduction to Polish Administrative Law, (current edition)
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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