

Subject card

Subject name and code	Organization and functioning of local self-government - lecture, PG_00137945						
Field of study	Organizacja i funkcjonowanie samorządu terytorialnego - wykład						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2029/2030		
Education level	uniform Master's studies		Subject group		Optional subject group		
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	5		Language of instruction		Polish		
Semester of study	9		ECTS credits		3.0		
Learning profile	academic		Assessment form		exam		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Radosław Giętkowski				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		45.0	75
Subject objectives	The aim of the course is to provide comprehensive knowledge of the local government system in Poland, including the tasks of local government units, their authorities and the principles of operation of these units.						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[PRAWOJ5_KO03] is ready to actively participate in entities carrying out professional activities related to law		is ready to work in the local government structure		[SK7] wpisy i opinia w dzienniczku praktyk		
	[PRAWOJ5_UW05] is able to perceive and analyse moral dilemmas, generate solutions and justify the positions adopted		is able to identify and analyse moral dilemmas related to the functioning of local government, generate solutions to them and justify the position taken		[SU1] wypowiedź ustna/rozmowa/ dyskusja [SU7] wpisy i opinia w dzienniczku praktyk		
	[PRAWOJ5_WK09] has an in-depth knowledge of legal institutions and constructions specific to various fields of law, including selected specific areas of law discussed in the course of study		has in-depth knowledge of the institutions and legal structures characteristic of local government law		[SW4] test/egzamin - ustny lub pisemny		
	[PRAWOJ5_WK10] has an in-depth knowledge of the principles of ethical and appropriate communication in legal and legal language		is able to communicate effectively in legal and juridical language in matters relating to local government		[SW1] wypowiedź ustna/rozmowa/ dyskusja		
	[PRAWOJ5_WG05] identifies in depth the various forms of social life, including the rights and duties of individuals in different contexts, with particular reference to the phenomena of violation of the law and their consequences		identifies various aspects of local government in depth		[SW4] test/egzamin - ustny lub pisemny [SW1] wypowiedź ustna/rozmowa/ dyskusja		

Subject contents	I. Introductory issues. The concept and types of self-government The organisation and functioning of local self-government 2. Local self-government in the system of public authorities 3. Local self-government and the system principles of a modern state 4. Traditions of local self-government in Poland 5. Sources of local self-government law 6. General characteristics of local self-government in the III RP II. Commune 1: general issues 2: formation, abolition, division, merger, change of commune boundaries 3: tasks of commune 4: forms of direct democracy (consultations, referendum, elections) 5: commune authorities (commune council, wójt/mayor/president of a city) and their auxiliary apparatus 6: auxiliary units of communes 7: communes of special character (the city of Warsaw, spa communes) III. Poviats 1) General issues 2) Creation, abolition, division, merger, change of poviat boundaries 3) Tasks of the poviat 4) Forms of direct democracy 5) Poviat authorities (poviat council, poviat management board, staroste) and their supporting apparatus 6) City with poviat rights as a special type of poviat IV. Self-governing voivodships 1) General issues 2) Creation, abolition, division, merger, change of borders of voivodships 3) Tasks of self-governing voivodships 4) Forms of direct democracy 5) Authorities of self-governing voivodships (voivodship council, voivodship board, voivodship marshal) and their supportive apparatuses V. Local government employees VI. Anti-corruption in local government 1. Anti-corruption restrictions on councillors 2. Anti-corruption restrictions on other officers 3. Obligation to submit asset declarations VII. Acts of local self-government 1. Legal basis for enactment 2. Area of validity 3. Classification of acts 4. Relations between acts 5. Rules of promulgation and entry into force VIII. Local government property 1) The concept of local government property 2) Acquisition of local government property 3) The principles of local government property management IX. Economic activity and finance of local government units - outline of issues X. Local government and the right to public information XI. Forms of cooperation of local self-government units 1. National forms of cooperation (unions, metropolitan union, associations and others) 2. International cooperation of local self-government units (international associations of local and regional communities, international institutions representing local self-government units) XII. Citizens' right to challenge resolutions of local self-government bodies XIII. Supervision over activities of local self-government units 1. Objectives and criteria of supervision 2. Bodies of supervision 3. Scope of supervision 4. Supervisory measures (informational, advisory, corrective and personal measures) 5. Judicial review of supervisory decisions		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	8-10 short essay questions	51.0%	100.0%
Recommended reading	Basic literature	H. Izdebski, Samorząd terytorialny. Pionowy podział władzy, Warszawa 2020	
		B. Dolnicki, Samorząd terytorialny, Warszawa [latest edition]	
		Prawo samorządu terytorialnego, ed. M. Chmaj, Warszawa 2013	
	Supplementary literature	I. Lipowicz, Samorząd terytorialny XXI wieku, Warszawa 2019	
		R. Gawłowski, K. Makowski, M. Nowosielski, Samorząd terytorialny w Polsce. Ustrój. Organizacja. Działanie, Warszawa 2023	
		R. Giętkowski, Prawnoorganizacyjna odpowiedzialność pracowników samorządowych, Gdańskie Studia Prawnicze 2012, vol. XXVIII	
		R. Fenney, Essential local government, London 1998	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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