

Subject card

Subject name and code	The ABC of Law - auditorium classes, PG_00134316						
Field of study	Criminology and Criminal Justice						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2026/2027		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		English		
Semester of study	3		ECTS credits		2.0		
Learning profile	academic		Assessment form				
Conducting unit	Department of Civil Procedure -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Olga Zinkiewicz-Będźmirowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	20.0	0.0	0.0	0.0	20
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	20		0.0		30.0	50
Subject objectives	- to familiarize students with the fundamental rules of administrative law and procedure, civil law and procedure as well as criminal law and procedure; - to provide assistance to students in the identification of selected legal institutions with regard to social roles and situations in which students may find themselves as subjects of law; - to shape and help students hone their practical skills in pursuance and realization of elementary entitlements and obligations in administrative, civil and criminal law and procedure.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[CCJL3_KK01] is aware of his/her level of knowledge and skills and understands the need for lifelong learning.	The student: - is able to assess the scope of their legal knowledge and identify areas that require further development; - demonstrates a willingness to independently expand their legal knowledge and practical skills, recognizing the importance of lifelong learning in both professional and civic life.	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written [SK5] implementation of a problem task
	[CCJL3_UW04] is able to use theoretical knowledge to solve typical problems related to criminology and the functioning of the national and international justice system, as well as to analyze legal and ethical dilemmas in professional work in this area, and to organize their own research work, plan and conduct simple empirical studies	The student: - is able to use basic legal knowledge to solve typical legal problems encountered in practice, especially in the area of the justice system; - can identify and briefly discuss simple legal and ethical dilemmas that may arise in professional work (e.g., in public institutions, law enforcement, or social organizations); - is able to independently plan and carry out a simple research task – for example, comparing legal regulations, analyzing selected court rulings, or reviewing statistical data.	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written [SU5] implementation of a problem task
	[CCJL3_WG01] has an enhanced knowledge of the nature of legal sciences, including, in particular, the branches of law related to the studied major, knows their place in the field of social sciences and understands the relations between them	The student: - has extended knowledge of the systematics and fundamental concepts of law, with particular emphasis on the main branches of public and private law and their functions within the social and economic order; - is able to indicate how different branches of law interact with one another and how they are applied in practice.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW5] implementation of a problem task

Subject contents	I. MODULE: ADMINISTRATIVE LAW AND PROCEDURE (INCLUDING TAX LAW): 1) RIGHTS AND OBLIGATIONS OF A SUPPLICANT IN THE SPHERE OF: economic activity (decision of entry in the Central Register and Information of Economic Activity, review proceedings) house and neighbours (incl. house building, plot delimitation, access roads decisions and review proceedings); higher education school student and Ph.D. student (incl. decision of deletion from the list of students, scholarships and review proceedings). 2) RIGHTS AND OBLIGATIONS OF A TAX PAYER IN THE SPHERE OF: inheritance and donations (tax forms, decisions and review proceedings); civil law acts and transactions (incl. types of taxable acts and transactions, tax forms, decisions and review proceedings); tax proceedings Tax Ordinance (inter alia, basic rules of the proceedings, decisions and review proceedings). II. MODULE:CIVIL LAW AND CIVIL PROCEEDINGS: 1) RIGHTS AND OBLIGATIONS OF THE PARTIES IN THE SPHERE OF AGREEMENTS: of mandate (incl. rules of parties liability, consequences of entering into agreement); of sale of goods(incl. rules of parties liability, consequences of entering into agreement, hire purchase sale); of loan and consumer credit (incl. rules of parties liability, consequences of entering into agreement, forbidden clauses, contract via internet, claim proceedings). 2) RIGHTS AND OBLIGATIONS OF AN EMPLOYER AND EMPLOYEEIN THE SPHERE OF: employment agreement (especially employees rights, also in court, responsibility for entrusted property, employees claims, leave, occupational health and safety regulations, employers claims). 3) RIGHTS AND OBLIGATIONS OF CONSUMERS AND ENTREPRENEURSIN THE SPHERE OF: economic activity (incl. one-man business, start-up, company rules of establishing, as well as personal data basics); agreements with consumers (incl. fundamental principles, contract via internet or phone, as well as personal data basics). III. MODULE:CRIMINAL LAW AND CRIMINAL PROCEDURE: 1) RIGHTS AND OBLIGATIONS OF AN INJURED PERSON: preparatory proceeding (inter alia prosecution ex officio and on motion); court proceedings(incl. participation in the proceedings); compensation (incl. the possibility of choosing between the mode of criminal or civil proceedings). 2) RIGHTS AND OBLIGATIONS OF A SUSPECT: crimes (felonies and misdemeanours) and wrongs similarities and differences; right to defense (incl. defense ex officio and obligatory defense); proceedings in remand in personamsimilarities and differences; exclusion of awareness of the lawlessness of an act (consequences in the proceedings, reasoning). 3) RIGHTS AND OBLIGATIONS OF A WITNESS: compulsory appearance; right to refuse to testify and the possibility to avoid answering a question; examples of changes in the persons status in the proceedings (in particular, to suspect status).																				
Prerequisites and co-requisites																					
Assessment methods and criteria	<table><tr><th>Subject passing criteria</th><th>Passing threshold</th><th>Percentage of the final grade</th></tr><tr><td>true / false</td><td>51.0%</td><td>20.0%</td></tr><tr><td>open questions</td><td>51.0%</td><td>20.0%</td></tr><tr><td>test</td><td>51.0%</td><td>20.0%</td></tr><tr><td>short writing</td><td>51.0%</td><td>20.0%</td></tr><tr><td>sentences to finish</td><td>51.0%</td><td>20.0%</td></tr></table>	Subject passing criteria	Passing threshold	Percentage of the final grade	true / false	51.0%	20.0%	open questions	51.0%	20.0%	test	51.0%	20.0%	short writing	51.0%	20.0%	sentences to finish	51.0%	20.0%		
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Recommended reading	Basic literature	A. Literature used during classes: students use legal acts regulating matters included in the subjects programme. B. Literature studied individually by the student: students acquaint individually with legal acts regulating matters included in the subjects programme; Gneta B. (red.), Podstawy prawa dla ekonomistów, Wolters Kluwer, 3rd edition or later; Jabłońska Bonca J., Wprowadzenie do prawa. Introduction to Law, 2nd edition or later; Muras Z., Podstawy prawa, C.H. Beck, 4th edition or later; Nowak M.J., Podstawy prawa w Polsce, Wyd. CeDeWu, 2nd edition or later; https://www.nyulawglobal.org/globalex/Poland.html - English versions of selected Polish legal acts
	Supplementary literature	Baran K.W., Outline of Polish Labour Law System, Wolters Kluwer, 1st edition or later; Filipowicz A., Podstawy prawa dla ekonomistów. Podręcznik dla studentów ekonomii, zarządzania i administracji, C.H. Beck, 2nd edition or later; Góralczyk jr W., Podstawy prawa i administracji, Wolters Kluwer, 1st edition or later; Lewandowski R., Fundamentals of Polish Business Law, C.H. Beck, 1st edition or later; Lewandowski R., Polish Commercial Law: An Introduction, C.H. Beck, 1st edition or later; Możdżeń Marcinkowski M., Introduction to Polish Administrative Law. Second Revised Edition, C.H. BECK, 2nd edition or later; Pachuca-Smulska B., Consumer Protection Law in Poland from the Perspective of EU Law, C.H. Beck, 1st edition or later.
	eResources addresses	Adresy na platformie eNauczanie:
Example issues/ example questions/ tasks being completed	• call for payment • notification of a crime • parts of contract	
Work placement	Not applicable	