

Subject card

Subject name and code	Penal and penal fiscal liability in public administration - workshop classes, PG_00133282						
Field of study	Odpowiedzialność karna i karnoskarbowa w administracji publicznej - ćwiczenia warsztatowe						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2027/2028		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study		
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	6		ECTS credits		1.0		
Learning profile	practical		Assessment form		credit		
Conducting unit	Department of Material Criminal Law and Criminology -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Agnieszka Dalecka-Werpachowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		10.0	25
Subject objectives	The aim of the course is to equip students with knowledge and practical skills in identifying, analyzing, and preventing situations that may lead to criminal and fiscal liability in public administration. Students will learn the legal framework, types of prohibited acts most frequently occurring in administrative activities, and the consequences of committing them. The course is workshop-oriented through case analysis, simulations, and teamwork, participants will practice legal classification of acts, distinguish between criminal, fiscal, and disciplinary liability, and develop procedures to minimize the risk of legal violations in everyday administrative work.						
	An additional aim is to foster ethical attitudes and raise awareness of personal responsibility in the performance of public tasks, including appropriate responses to irregularities and signaling threats.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_KR03] The student is ready to responsibly perform duties in public administration, including positions requiring a bachelor's degree, as well as in other entities in roles related to administration.	The student is prepared to perform professional duties in public administration responsibly, including positions requiring a bachelor's degree, as well as in other institutions and entities engaged in administrative activities.	[SK1] wypowiedź ustna/rozmowa/dyskusja [SK2] prezentacja/projekt/referat/raport [SK4] test/egzamin - ustny lub pisemny [SK5] realizacja zadania problemowego
	[ADMINL3_UU07] The student is able to assess the level of his knowledge and skills, and understands the need for continuous learning.	is able to independently assess the level of their knowledge and skills in the field of criminal and fiscal liability and recognizes the need for continuous professional development.	[SU1] wypowiedź ustna/rozmowa/dyskusja [SU2] prezentacja/projekt/referat/raport [SU4] test/egzamin - ustny lub pisemny [SU5] realizacja zadania problemowego
	[ADMINL3_WG03] At an advanced level, the student identifies and understands the legal and administrative conditions of various forms of social and economic life, including the rights and obligations of individuals towards other individuals and state authorities.	at an advanced level, identifies and analyses the legal and administrative conditions of social and economic life, including the rights and obligations of individuals towards each other and towards public administration authorities.	[SW4] test/egzamin - ustny lub pisemny [SW1] wypowiedź ustna/rozmowa/dyskusja [SW2] prezentacja/projekt/referat/raport [SW5] realizacja zadania problemowego
	[ADMINL3_WG02] At an advanced level, the student is able to characterize the system of public authority (national, local, and EU-level), the structure of administration, the process of appointing bodies, their competencies, and the domains in which they operate, as well as the legal and organizational conditions for the functioning of administration.	Is able, at an advanced level, to present the structure of public authorities in Poland and the European Union, describe the procedures for appointing administrative bodies, define their competences and areas of activity, and indicate the legal and organizational foundations of their functioning.	[SW4] test/egzamin - ustny lub pisemny [SW1] wypowiedź ustna/rozmowa/dyskusja [SW2] prezentacja/projekt/referat/raport [SW5] realizacja zadania problemowego
	[ADMINL3_UK03] The student is able to communicate on issues related to legal and organizational problems in professional work and is capable of conveying clear messages to both specialists and non-specialists in administration.	Is able to communicate clearly on legal and organizational issues related to the functioning of public administration, formulating understandable statements both for specialists and for individuals outside the administrative field.	[SU1] wypowiedź ustna/rozmowa/dyskusja [SU3] opracowanie tekstowe/praca pisemna [SU5] realizacja zadania problemowego
Subject contents	The course content focuses on the practical aspects of criminal and fiscal liability of individuals holding positions in public administration. During workshop sessions, students discuss the fundamental legal regulations concerning official and fiscal offences, as well as the principles of liability of persons performing tasks within public administration. A key element of the classes is the analysis of real-life case studies derived from judicial practice and case law, which enables the assessment of administrative actions and decisions in the context of criminal and fiscal regulations. Students learn to identify the statutory features of offences, determine liable entities, and distinguish between criminal, fiscal, and disciplinary liability. The workshops emphasize the development of practical skills including the analysis of evidence, preparation of brief legal opinions and draft solutions as well as the formation of ethical attitudes and awareness of the importance of diligence in performing public administration duties. The course also addresses contemporary challenges in preventing official and fiscal offences and highlights the significance of preventive and compliance measures within public institutions.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Written exam/test	51.0%	100.0%
Recommended reading	Basic literature J. Sawicki, G. Skowronek, <i>Fiscal Criminal Law. Substantive, Procedural and Executive Issues</i>, Warszawa 2021. I. Sepiolo-Jankowska, <i>Fiscal Criminal Law and Proceedings</i>, Warszawa 2024. L. Wilk, J. Zagrodnik, <i>Fiscal Criminal Law and Procedure</i>, Warszawa 2023.		

	Supplementary literature	S. Kowalski, H. Paluszkiewicz, <i>Contemporary Issues of Punishment and Non-Punishment for Fiscal Offences</i>, C.H. Beck, 2023. V. Konarska-Wrzosek, T. Oczkowski, J. Skorupka, <i>Fiscal Criminal Law and Proceedings</i>, Warsaw, 2012.
	eResources addresses	
Example issues/ example questions/ tasks being completed	Legal foundations of criminal and fiscal liability in public administration. Proceedings in cases concerning fiscal offences. Case study analysis. Prevention and compliance in public administration.	
Work placement	Not applicable	

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