

Subject card

Subject name and code	Fundamentals of management, PG_00135479						
Field of study	Eastern Studies						
Date of commencement of studies	October 2025		Academic year of realisation of subject			2025/2026	
Education level	Bachelor's studies		Subject group			Obligatory subject group in the field of study Humanistic-social subject group Subject group related to scientific research in the field of study	
Mode of study	full-time studies		Mode of delivery			at the university	
Year of study	1		Language of instruction			Polish	
Semester of study	2		ECTS credits			2.0	
Learning profile	academic		Assessment form			credit	
Conducting unit	Institute of Russian and Eastern Studies -> Faculty of Languages -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Urszula Patocka-Sigłowy				
	Teachers		dr hab. Urszula Patocka-Sigłowy				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		18.0	50
Subject objectives	The aim of the classes is to expose students to a wide range of issues related to the functioning of various types of organizations that they may encounter in their business activities and everyday life.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[SWSCHL3_W04] Has well-organized knowledge in the fields of law and economics	Has structured knowledge of the basics of organization management and elements of its environment.	[SW4] test/exam - oral or written [SW5] implementation of a problem task
	[SWSCHL3_U01] Is able to search, analyze, evaluate, select, and utilize information using modern techniques for obtaining, classifying, and analyzing information from sources in Polish, Russian, and a second foreign language, following the guidelines of the academic supervisor	Is able to complete the data necessary to perform a basic examination of the organization and its environment.	[SU1] oral statement/conversation/discussion [SU5] implementation of a problem task
	[SWSCHL3_K04] Recognizes and formulates moral problems and ethical dilemmas related to the professional environment; seeks optimal solutions, acts in accordance with ethical principles	Correctly identifies and resolves dilemmas related to the professional environment.	[SK1] oral statement/conversation/discussion [SK5] implementation of a problem task
	[SWSCHL3_U16] Can work in a group, assuming various roles within it	Independently and in a group, proposes solutions to emerging problems, skillfully selecting appropriate forms and means.	[SU1] oral statement/conversation/discussion [SU5] implementation of a problem task
	[SWSCHL3_W06] He/she has well-organized detailed knowledge in selected areas of cultural studies, primarily in Russian culture and the culture of the second chosen language area	Has structured knowledge about the conditions for the functioning of the organization.	[SW4] test/exam - oral or written [SW5] implementation of a problem task
Subject contents	[SWSCHL3_W07] He/she has well-organized detailed knowledge in the field of selected economic and legal issues, also oriented towards practical application in a selected sphere of cultural and economic activity, primarily in the context of international cooperation related to the Polish and Russian language areas, as well as the second chosen language area	Knows terminology in the field of organization management.	[SW4] test/exam - oral or written [SW5] implementation of a problem task
	The essence of organization management: organization - an attempt to define the term, features and types of organizations (the criterion of the genotypic function and the criterion of the relationship between people and the organization), general and systemic model of the organization, management (management) - definition of the term, elements of management. Planning in an organization: the essence of planning, planning principles, the course of the planning process, stages of the planning process, planning typology, principles of defining the organization's mission, typical types of strategies, organization's environment, SWOT analysis, portfolio analysis. Management of the social potential of the organization: the process of managing the social potential, human resources planning, stages in the employee selection process, motivating (the essence and mechanisms of motivation, needs as determinants of human behavior, models of motivation, motivation tools, intangible stimuli), evaluation of work and employees, career paths employees. Communication in the organization. Leadership: the concept of leadership, development of leadership theory, leadership styles. Organizational culture. Selected methods and concepts of organization management: reengineering (basic concepts, features, phases, effects), benchmarking (basic concepts, typology, procedure, advantages and disadvantages), outsourcing (basic concepts, goals and principles, stages, typology, advantages and disadvantages), knowledge and competence management, participatory management (goals of participation, features and effects of participation), project management (goals and scope of the project, principles of project management), quality management.		
	Prerequisites and co-requisites		
	Assessment methods and criteria	Subject passing criteria	Passing threshold
		tasks carried out during the semester	51.0%
		written colloquium	51.0%
Recommended reading	Percentage of the final grade		
	50.0%		
Recommended reading	Basic literature		
	• Bielski M. Podstawy organizacji i zarządzania, Warszawa 2002. • Brilman J. Nowoczesne koncepcje i metody zarządzania, Warszawa 2002. • Czerwiński A., Czerska M. i in. Zarządzanie organizacjami, Toruń 2001. • Griffin R.W. Podstawy organizacji i zarządzania, Warszawa 1996. • Lendzion J., Stankiewicz-Mróz A. Wprowadzenie do organizacji i zarządzania, Kraków 2005. • Stoner J.A.F., Freeman R.E., Gilbert D.R. Kierowanie, Warszawa 2001. • Zarządzanie zasobami ludzkimi, red. H. Król, A. Ludwiczynski, Warszawa 2006.		

	Supplementary literature	• Armstrong M., Zarządzanie zasobami ludzkimi, Warszawa 2010. • Barabasz A., Osobowość organizacji: zastosowanie w praktyce zarządzania, Wrocław 2008. • Bartkowiak G., Psychologia zarządzania, Warszawa 1997. • Bendell T., Boulter L., Benchmarking, Kraków 2000. • Brzeziński M., Organizacja kreatywna, Warszawa-Kraków 2009. • Cyfert Sz., Krzakiewicz K., Nauka o organizacji, Poznań 2009. • Jachnis A., Psychologia organizacji: kluczowe zagadnienia, Warszawa 2008. • Kożuch B., Nauka o organizacji, Warszawa 2007. • Peszko A., Podstawy zarządzania organizacjami, Kraków 2005. • Robins S.P. Zasady zachowania w organizacji, Poznań 2001. • Rozkwitalska M., Bariery z zarządzaniu międzykulturowym, Warszawa 2011. • Winkler R., Zarządzanie komunikacją w organizacjach zróżnicowanych kulturowo, Warszawa 2008. • Zbiegień-Maciąg L., Kultura w organizacji: identyfikacja kultur znanych firm, Warszawa 2008. • Żemigala M., Społeczna odpowiedzialność przedsiębiorstwa: budowanie zdrowej, efektywnej organizacji, Kraków 2007.
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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