

**Subject card**

<b>Subject name and code</b>	Project planning and management - tutorials, PG_00192757						
<b>Field of study</b>	Marine Biotechnology						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>				2026/2027	
<b>Education level</b>	Master's studies	<b>Subject group</b>				Obligatory subject group in the field of study Humanistic-social subject group	
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>				at the university	
<b>Year of study</b>	1	<b>Language of instruction</b>				English	
<b>Semester of study</b>	2	<b>ECTS credits</b>				2.0	
<b>Learning profile</b>	academic	<b>Assessment form</b>				credit	
<b>Conducting unit</b>	Department of Marine Biology and Biotechnology -> Faculty of Oceanography and Geography -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		prof. dr hab. Hanna Mazur-Marzec				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	30		1.0		19.0	50
<b>Subject objectives</b>	The aim of the project laboratory course is to develop students knowledge and skills in planning and managing projects, including understanding funding structures, designing project components (substantive, organizational, and budgetary), and using project management tools throughout all phases: initiation, planning, execution, and closure.						
<b>Learning outcomes</b>	<b>Course outcome</b>		<b>Subject outcome</b>			<b>Method of verification</b>	
	[MBMU2-KW05] Possesses knowledge in the fields of social sciences and humanities necessary for the responsible conduct of research and innovation activities, taking into account ethical, legal, and social aspects.		Has an in-depth knowledge of selected issues related to project planning and management.			[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion	
[MBMU2-KK02] Is ready to effectively plan and organize his individual and team work, especially in the laboratory and at sea; is ready to plan his individual career and act in an entrepreneurial manner		Possess advanced knowledge of selected aspects of project management and is able to present them clearly and effectively.			[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report		
<b>Subject contents</b>	<ol style="list-style-type: none"> <li>1. Introduction to project funding: Overview of national and international sources of project funding; criteria for selecting funding based on the applying institution and project objectives; basic rules and procedures for applying for research or development projects.</li> <li>2. Project planning and organization: Defining project goals, objectives, and scope of tasks; formation of project teams and assignment of roles and responsibilities; planning the project structure, task division, and workflow; budget planning: determining the size, components, and allocation of resources; identifying and analysing potential risks.</li> <li>3. Project management: project management tools; coordination of tasks and communication within the project team; critical assessment of project deliverables and their impact.</li> </ol>						
<b>Prerequisites and co-requisites</b>							

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	test	51.0%	20.0%
	presentation	51.0%	40.0%
	discussion	51.0%	40.0%
Recommended reading	Basic literature	Materials provided by the lecturer	
	Supplementary literature		
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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