

**Subject card**

<b>Subject name and code</b>	Management and organisation of educational and care institutions, PG_00194479						
<b>Field of study</b>	Pedagogy						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2027/2028		
<b>Education level</b>	Master's studies	<b>Subject group</b>			Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	2	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	4	<b>ECTS credits</b>			1.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>							
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		prof. dr hab. Lucyna Kopciwicz				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	20.0	0.0	0.0	0.0	0.0	20
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	20		0.0		5.0	25
<b>Subject objectives</b>	Showing the conditions for the development of the Polish education system, familiarizing students with the organization of work in educational and care institutions, showing the specific role of the management staff and the tasks of the teaching staff related to the proper functioning of the institutionsequipping students with basic knowledge in the field of managing, organizing and planning the work of care and educational facilities						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PEDMU2_W10] The graduate has in-depth knowledge and understanding of standards, procedures and good practices used in pedagogical activity in various educational, care, and support and therapeutic institutions and understands the determinants of their functioning	Knows and understands specificity of managing educational institutions	[SW4] test/exam - oral or written
	[PEDMU2_W14] The graduate has in-depth knowledge and understanding of structure and functions of the education system, selected educational systems of other countries	Knows and understands the structure of the education system	[SW4] test/exam - oral or written
	[PEDMU2_K06] The graduate is willing to accept responsibility for his/her own preparation for work, decisions made and activities carried out, as well as their effects; accept responsibility for the people entrusted to his/her work (including building a relationship based on mutual trust)	prepare for classes and is responsible for his decisions	[SK4] test/exam - oral or written
	[PEDMU2_U12] The graduate is able to work in a team and assume the role of a leader, he/she is able to responsibly appoint and organise the work of the pupil	He works in a team and is able to lead a group	[SU4] test/exam - oral or written
Subject contents	Transformations of the education and social welfare system in Poland - historical origins, social and political conditions Division of competences in the area of education and care for children and youth Basics of organization and management orientations and concepts, functions (planning, organizing, motivating, controlling) Managing an educational institution (competences of the director, teaching staff, professional advancement, the role of collegial bodies, pedagogical supervision Non-public institutions - specificity of operation, conditions of appointment		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		51.0%	100.0%
Recommended reading	Basic literature	Elsner D. (red.) Jak planować rozwój placówki oświatowej, Chorzów 2001	
		Balicki A., Pytler M. Prawo oświatowe. Komentarz, Warszawa 2017	
		Lorenz R., Zarządzanie placówką oświatową, Poznań 2016	
		Wosik-Kawala D. (red.) Rodzinne i instytucjonalne środowiska opiekuńczo-wychowawcze< Lublin 2011	
		Wybrane dokumenty prawa oświatowego	
	Supplementary literature	Koc R, Promocja szkoły i jej współpraca ze środowiskiem lokalnym W:S. Kowalik (Red.) Psychologia ucznia i nauczyciela. Podręcznik akademicki, Warszawa 2011	
		Pytler N., Balicki A, Leksykon prawa oświatowego i prawa o szkolnictwie wyższym< Warszawa 2020	
	eResources addresses		
Example issues/ example questions/ tasks being completed	Competencies of the pedagogical council, pedagogical supervision over the school		
Work placement	Not applicable		