University of Gdańsk

Subject card

Subject name and code	Management and organisation of educational and care institutions, PG_00194479						
Field of study	Pedagogy						
Date of commencement of studies	October 2026		Academic year of realisation of subject	2027/2028			
Education level	Master's studies		Subject group	Obligatory subject group in the field of study Subject group related to scientific research in the field of study			
Mode of study	full-time studies		Mode of delivery	at the university			
Year of study	2		Language of instruction	Polish			
Semester of study	4		ECTS credits	1.0			
Learning profile	academic		Assessment form	credit			
Conducting unit							
Name and surname of lecturer (lecturers)	Subject supervisor		prof. dr hab. Lucyna Kopciewicz				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	20.0	0.0	0.0	0.0	0.0	20
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	20		0.0		5.0	25
Subject objectives	Showing the conditions for the development of the Polish education system, familiarizing students with the organization of work in educational and care institutions, showing the specific role of the management staff and the tasks of the teaching staff related to the proper functioning of the institutionsequipping students with basic knowledge in the field of managing, organizing and planning the work of care and educational facilities						

Learning outcomes

Course outcome	Subject outcome	Method of verification
[PEDMU2_W10] The graduate has in-depth knowledge and understanding of standards, procedures and good practices used in pedagogical activity in various educational, care, and support and therapeutic institutions and understands the determinants of their functioning	Knows and understands specificity of managing educational institutions	[SW4] test/exam - oral or written
[PEDMU2_W14] The graduate has in-depth knowledge and understanding of structure and functions of the education system, selected educational systems of other countries	Knows and understands the structure of the education system	[SW4] test/exam - oral or written
[PEDMU2_K06] The graduate is willing to accept responsibility for his/her own preparation for work, decisions made and activities carried out, as well as their effects; accept responsibility for the people entrusted to his/her work (including building a relationship based on mutual trust)	prepare for classes and is responsible for his decisions	[SK4] test/exam - oral or written
[PEDMU2_U12] The graduate is able to work in a team and assume the role of a leader, he/she is able to responsibly appoint and organise the work of the pupil	He works in a team and is able to lead a group	[SU4] test/exam - oral or written

Subject contents

Transformations of the education and social welfare system in Poland - historical origins, social and political conditions Division of competences in the area of education and care for children and youth Basics of organization and management orientations and concepts, functions (planning, organizing, motivating, controlling) Managing an educational institution (competences of the director, teaching staff, professional advancement, the role of collegial bodies, pedagogical supervision Non-public institutions - specificity of operation, conditions of appointment

Prerequisites and co-requisites

Assessment methods and criteria

Subject passing criteria	Passing threshold	Percentage of the final grade
	51.0%	100.0%

Recommended reading

Basic literature	Elsner D. (red)Jak planować rozwój placówki oświatowej, Chorzów 2001 Balicki A., Pytler M. Prawo oświatowe. Komentarz, Warszawa 2017 Lorenz R., Zarządzanie placówką oświatową, Poznań 2016 Wosik-Kawala D. (red.) Rodzinne i instytucjonalne środowiska opiekuńczo-wychowawcze< Lublin 2011 Wybrane dokumenty prawa oświatowego
Supplementary literature	Koc R, Promocja szkoły i jej współpraca ze środowiskiem lokalnym W:S. Kowalik (Red.)Psychologia ucznia i nauczyciela. Podręcznik akademicki, Warszawa 2011 Pytler N., Balicki A, Leksykon prawa oświatowego i prawa o szkolnictwie wyższym< Warszawa 2020
eResources addresses	

Example issues/ example questions/ tasks being completed

Competencies of the pedagogical council, pedagogical supervision over the school

Work placement

Not applicable