University of Gdańsk

Subject card

Subject name and code	Spanish Language IV, PG_00197715						
Field of study	Administration						
Date of commencement of studies	October 2026		Academic year of realisation of subject		2027/2028		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study Optional subject group		
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Spanish		
Semester of study	4		ECTS credits		2.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Monika Gawin				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		18.0	50
Subject objectives	Developing student's language skills: speaking, reading, writing, listening so that they reflect learner's academic, professional and personal needs, as well as job market requirements.						

Learning outcomes

Course outcome	Subject outcome	Method of verification
[ADMINL3_U03] possesses language skills in the scope of basic legal terminology as well as terminology related to administration and administrative activity, consistent with the requirements specified for level B2 of the Common European Framework of Reference for Languages.	-	[SU1] oral statement/conversation/ discussion [SU4] test/exam - oral or written

<table>
<tr><td>Subject contents</td><td>1. Language and skills applicable to a specific job environment, in the context of the selected field of study, such as:

- telephoning

- meetings

- teamwork and team building

- presentations

- cross-cultural communication

2. Revision and consolidation of grammar rules.</td></tr>
<tr><td>Prerequisites and co-requisites</td><td></td></tr>
<tr><td>Assessment methods and criteria</td><td><table>
<tr><th>Subject passing criteria</th><th>Passing threshold</th><th>Percentage of the final grade</th></tr>
<tr><td>Written and oral assignments, including student’s self-study</td><td>51.0%</td><td>100.0%</td></tr>
</table></td></tr>
<tr><td>Recommended reading</td><td><table>
<tr><td>Basic literature</td><td>"Nuevo Español en marcha", SGEL, 2019

Arriba. Editnos, 2018

Aula Internacional. Difusión, 2017</td></tr>
<tr><td>Supplementary literature</td><td>Materials shared by the teacher</td></tr>
<tr><td>eResources addresses</td><td></td></tr>
</table></td></tr>
<tr><td>Example issues/ example questions/ tasks being completed</td><td></td></tr>
<tr><td>Work placement</td><td>Not applicable</td></tr>
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