University of Gdańsk

Subject card

Subject name and code	System of sanctions and administrative enforcement - lecture, PG_00197821						
Field of study	Administration						
Date of commencement of studies	October 2026		Academic year of realisation of subject	2028/2029			
Education level	Bachelor's studies		Subject group	Obligatory subject group in the field of study Subject group related to scientific research in the field of study			
Mode of study	full-time studies		Mode of delivery	at the university			
Year of study	3		Language of instruction	Polish			
Semester of study	6		ECTS credits	2.0			
Learning profile	academic		Assessment form	credit			
Conducting unit	Department of Administrative Proceedings and Administrative Court Proceedings -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Michał Miłosz				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours	Self-study	SUM	
	Number of study hours	30		2.0	18.0	50	
Subject objectives	The aim of the course is to characterize the system of administrative-law sanctions, with particular emphasis on the issues of administrative enforcement and administrative monetary penalties.						

Learning outcomes

Course outcome	Subject outcome	Method of verification
[ADMINL3_U01] drawing upon his/her own knowledge as well as other sources of information — including the ability to use modern technologies and professional methods of acquiring and analysing information — is capable of identifying, analysing, and resolving problems, as well as interpreting phenomena relating to the organization and functioning of public administration, administrative activity, and selected areas of social and economic life.	-	[SU4] test/exam - oral or written
[ADMINL3_K02] is aware of the necessity to undertake actions aimed at protecting the public interest, the social interest, and the individual interests of a person, as well as of the need to balance these interests, with due respect for the law, in the event of conflicts between them. Moreover, he/she demonstrates an entrepreneurial approach and is prepared to initiate legal proceedings in which such interests are safeguarded.	-	[SK4] test/exam - oral or written
[ADMINL3_W02] possesses advanced knowledge of, and is able to characterise, the system of public authority (including at the national and European Union levels), the structure of public administration, the procedures for the appointment of public bodies, as well as the legal framework governing the organisation and functioning of public administration and the work of civil servants.	-	[SW4] test/exam - oral or written
[ADMINL3_W03] possesses advanced knowledge of, and understands, the procedures applied within public administration, as well as the various methods and instruments — both legal and non-legal — employed in administrative activity.	-	[SW4] test/exam - oral or written

Subject contents

The course content covers the following topics:

1. The system of administrative-law sanctions;
2. The concept, subject matter, and legal basis for conducting administrative enforcement, as well as enforcement measures;
3. The concept, initiation, course, participants, principles, and basic institutions of administrative enforcement proceedings;
4. Administrative monetary penalties.

Prerequisites and co-requisites

Assessment methods and criteria

Subject passing criteria	Passing threshold	Percentage of the final grade
	51.0%	100.0%

Recommended reading	Basic literature	M. Wierzbowski, A. Wiktorowska (red.) Postępowanie administracyjne ogólne, podatkowe, egzekucyjne i przed sądami administracyjnymi, Warszawa, aktualne wydanie lub wydania późniejsze [uwaga: podręczniki obowiązują jedynie w zakresie postępowania egzekucyjnego w administracji] T. Jędrzejewski, M. Masternak, P. Rączka, Administracyjne postępowanie egzekucyjne, Toruń, aktualne wydanie
	Supplementary literature	R. Hauser, A. Skoczylas (red.), Postępowanie egzekucyjne w administracji. Komentarz, Warszawa, aktualne wydanie D.R. Kijowski, Ustawa o postępowaniu egzekucyjnym w administracji. Komentarz, Warszawa, aktualne wydanie
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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