University of Gdańsk

Subject card

Subject name and code	English Language I, PG_00197957		
Field of study	Administration		
Date of commencement of studies	October 2026	Academic year of realisation of subject	2026/2027
Education level	Bachelor's studies	Subject group	Obligatory subject group in the field of study Optional subject group
Mode of study	part-time studies	Mode of delivery	at the university
Year of study	1	Language of instruction	English 90% English 10% Polish
Semester of study	1	ECTS credits	2.0
Learning profile	academic	Assessment form	credit
Conducting unit	Zespół lektorów języka angielskiego -> Foreign Languages Centre -> Vice-Rector for Education -> Rector		
Name and surname of lecturer (lecturers)	Subject supervisor	mgr Anna Janiak-Sieniawska	
	Teachers		

Lesson types

Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
Number of study hours	0.0	18.0	0.0	0.0	0.0	18

E-learning hours included: 0.0

Learning activity and number of study hours

Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
Number of study hours	18	0.0	32.0	50

Subject objectives

Developing students language skills: speaking, Reading, writing, listening so that they reflect learners academic, professional and personal needs, as week as job market requirements.

Learning outcomes

Course outcome	Subject outcome	Method of verification
[ADMINL3_U03] possesses language skills in the scope of basic legal terminology as well as terminology related to administration and administrative activity, consistent with the requirements specified for level B2 of the Common European Framework of Reference for Languages.	- has language skills corresponding to the requirements of level B2 of the Common European Framework of Reference for Languages	[SU1] oral statement/conversation/ discussion [SU2] presentation/project/paper/ report [SU3] text preparation/written work [SU4] test/exam - oral or written

<table>
<tr><td>Subject contents</td><td>I. Language for special purposes (in accordance with the field study) approx. 60%, linked to the improvement of general language skills approx. 30%.

II. Academic language approx. 10%

- linguistic register

- vocabulary, phrases and grammar characteristic of academic written forms

- language of academic presentation: structure, vocabulary, phrases

- creation of academic texts (e.g. summary of an article on a subject, analysis of a graph or statistical data, abstract, selected form of an essay, etc.) - correct structure, choice of vocabulary and grammatical forms

- university nomenclature (general names and terms from academic life, functioning of the university)</td></tr>
<tr><td>Prerequisites and co-requisites</td><td>Suggested foreign language entry level: B2 or higher (according to CEFR)</td></tr>
<tr><td>Assessment methods and criteria</td><td><table><tr><th>Subject passing criteria</th><th>Passing threshold</th><th>Percentage of the final grade</th></tr><tr><td>Written and oral assignments, including student’s self-study</td><td>51.0%</td><td>100.0%</td></tr></table></td></tr>
<tr><td>Recommended reading</td><td><table><tr><td>Basic literature</td><td>Teachers own materials</td></tr><tr><td>Supplementary literature</td><td>• Dubicka, Iwonna, et al. Business Partner. Pearson, 2018. (levels B1+ do C1)
• Sierocka, Halina, Legal English Niezbędnik Przyszłego Prawnika, C.H.Beck, Warszawa 2014
• http://smallbusiness.findlaw.com/business-forms-contracts,
• http://www.samplecvs.org,
• https://europa.eu/european-union/law_en,
• TED, TEDx: ted.com, ed.ted.com,
• Coursera: coursera.org,</td></tr><tr><td>eResources addresses</td><td></td></tr></table></td></tr>
<tr><td>Example issues/ example questions/ tasks being completed</td><td>• Constitutional law
• Public international law
• European law
• Administrative law
• Contemporary political systems
• Courts in Poland</td></tr>
<tr><td>Work placement</td><td>Not applicable</td></tr>
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