University of Gdańsk

Subject card

Subject name and code	Methods of communication, negotiation and participation in public administration - auditorium classes, PG_00197893						
Field of study	Administration						
Date of commencement of studies	October 2026		Academic year of realisation of subject		2027/2028		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish		
Semester of study	4		ECTS credits		2.0		
Learning profile	academic		Assessment form		credit		
Conducting unit							
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Piotr Uziębło				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
	eNauczanie source address: https://mdl.ug.edu.pl						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		35.0	50
Subject objectives	The primary goal of the course is to familiarize students with the issues related to the direct participation of citizens in public decision-making processes, with particular emphasis on the Polish context.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_U02] is able to communicate on matters typical for professional work related to their field of study and to prepare oral presentations, written papers, and a legal document concerning basic issues related to the organization and functioning of public administration, administrative activity, and the application of law in selected areas of social and economic life; including the ability to draft a typical administrative act and an application in an administrative case.	-	[SU1] oral statement/conversation/ discussion [SU2] presentation/project/paper/ report [SU5] implementation of a problem task
	[ADMINL3_K02] is aware of the necessity to undertake actions aimed at protecting the public interest, the social interest, and the individual interests of a person, as well as of the need to balance these interests, with due respect for the law, in the event of conflicts between them. Moreover, he/she demonstrates an entrepreneurial approach and is prepared to initiate legal proceedings in which such interests are safeguarded.	-	[SK1] oral statement/conversation/ discussion [SK2] presentation/project/paper/ report [SK5] implementation of a problem task [SK8] observation of student's independent or team work
	[ADMINL3_W01] possesses an advanced level of knowledge and understanding of the theories, methods, concepts, and terminology specific to legal sciences as well as the study of administration and politics.	-	[SW1] oral statement/ conversation/discussion [SW2] presentation/project/paper/ report [SW5] implementation of a problem task
	[ADMINL3_W03] possesses advanced knowledge of, and understands, the procedures applied within public administration, as well as the various methods and instruments — both legal and non-legal — employed in administrative activity.		[SW1] oral statement/ conversation/discussion [SW2] presentation/project/paper/ report [SW5] implementation of a problem task

Subject contents	**1. The Concept and Significance of Social Participation**
	• The essence, objectives, and importance of citizens involvement in decision-making processes
	• The scope and levels of participation (European, national, local)
	2. Social Participation at the European Level
	• Mechanisms of citizens involvement in the decision-making processes of the European Union
	• The European Citizens Initiative and other instruments of participation
	3. Citizens Participation at the National Level
	• Citizens involvement in the legislative process:
	  • citizens legislative initiative
	  • right of petition
	  • public consultations
	  • lobbying
	• Other forms of citizens participation in decision-making processes at the national level
	4. Social Participation at the Local Level
	• Participatory budgeting as a form of co-decision in public finance
	• Residents legislative initiative in the process of adopting local laws
	• Public consultations in local government units
	• Citizens panels and other forms of social participation in local decision-making processes

Prerequisites and co-requisites	none
Assessment methods and criteria	

Subject passing criteria	Passing threshold	Percentage of the final grade
	51.0%	50.0%
	51.0%	17.0%
	51.0%	33.0%

Recommended reading	Basic literature	1. A.Rytel-Warzocha, Instytucja petycji w Polsce oraz w krajach europejskich: stan obecny i perspektywy, Warszawa 2015. 2. P. Uziębło, Demokracja partycypacyjna. Wprowadzenie, Gdańsk 2009. 3. M. M. Wiszowaty, Regulacja prawna lobbingu na świecie. Historia, elementy, stan obecny, Wydawnictwo Sejmowe, Warszawa 2008. 4. J. Podgórska-Rykała, Panele obywatelskie jako metoda deliberacji decyzyjnej, Warszawa 2020 5. Komunikacja społeczna - tendencje, problemy, wyzwania, ed. M. Podkowińska, Warszawa 2014. 6. Negocjacje i komunikacja. Wybrane aspekty, ed. L. Gracz, K. Słupińska, Kraków 2021
	Supplementary literature	1. P. Uziębło, Inicjatywa ustawodawcza obywateli w Polsce na tle rozwiązań ustrojowych państw obcych, Warszawa 2006. 2. Partycypacja społeczna w samorządzie terytorialnym, ed. B. Dolnicki, Warszawa 2014. 3. A. Rytel-Warzocha, Ramy prawne i formy bezpośredniej partycypacji obywateli w życiu publicznym Unii Europejskiej, W: Uniwersalny i regionalny wymiar ochrony praw człowieka: nowe wyzwania - nowe rozwiązania, ed. J. Jaskiernia, Warszawa 2014 4. P. Uziębło, Wpływ orzecznictwa sądów administracyjnych na kształt instrumentów partycypacyjnych na szczeblu lokalnym, [in:] Współczesne problemy sądownictwa w Republice Czeskiej i w Rzeczypospolitej Polskiej, eds. Z. Witkowski [and others] Toruń 2017. 5. A. Rytel-Warzocha, P. Uziębło, Aktualne tendencje związane ze wzmocnieniem partycypacji mieszkańców w sprawowaniu władzy na poziomie lokalnym, [in:] Samorządy w Konstytucji RP z 2 kwietnia 1997 roku, eds. Witkowski Z., Bień-Kacała A., Toruń 2013.
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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