

**Subject card**

<b>Subject name and code</b>	Administrative legislation - lecture, PG_00197900						
<b>Field of study</b>	Administration						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2028/2029		
<b>Education level</b>	Bachelor's studies	<b>Subject group</b>			Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
<b>Mode of study</b>	part-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	3	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	5	<b>ECTS credits</b>			2.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			exam		
<b>Conducting unit</b>	Department of Administrative Law -> Faculty of Law and Administration -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Mariusz Szatkowski				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	15		0.0		35.0	50
<b>Subject objectives</b>	The aim of the classes is to familiarize students with basic issues in the field of legislation, such as: participation of administrative entities in law-making, supervision over the law-making activities of public administration entities and judicial control of law-making acts.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINL3_W02] possesses advanced knowledge of, and is able to characterise, the system of public authority (including at the national and European Union levels), the structure of public administration, the procedures for the appointment of public bodies, as well as the legal framework governing the organisation and functioning of public administration and the work of civil servants.	-	[SW4] test/exam - oral or written [SW2] presentation/project/paper/report
	[ADMINL3_U01] drawing upon his/her own knowledge as well as other sources of information — including the ability to use modern technologies and professional methods of acquiring and analysing information — is capable of identifying, analysing, and resolving problems, as well as interpreting phenomena relating to the organization and functioning of public administration, administrative activity, and selected areas of social and economic life.	-	[SU2] presentation/project/paper/report [SU5] implementation of a problem task
	[ADMINL3_K03] is prepared to perform duties in public administration in a responsible manner, with due regard for professional ethics, including in positions requiring the professional title of Bachelor's degree holder. Furthermore, he/she is ready to undertake employment in other entities in roles related to administrative activities and the application of law within specified areas of social and economic life.	-	[SK2] presentation/project/paper/report [SK8] observation of student's independent or team work
[ADMINL3_W01] possesses an advanced level of knowledge and understanding of the theories, methods, concepts, and terminology specific to legal sciences as well as the study of administration and politics.	-	[SW4] test/exam - oral or written [SW2] presentation/project/paper/report	
Subject contents	<p>1.Explanation of basic concepts 2. Constitutional sources of law 3. Administrative entities with law-making competences 4. Implementation of law-making competences of public administration entities 5. Principles of legislative technique 6. Issues of legislative procedures 7. Promulgation of normative acts and other legal acts of public administration 8. Supervision over legislative acts of the administration 9. Judicial control of public administration legislation</p>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Exam	51.0%	100.0%
Recommended reading	Basic literature	<p>during classes, students use normative acts regulating issues covered by the curriculum</p> <ul style="list-style-type: none"> <li>• T. Bąkowski [ed.], P. Uziębło, G. Wierczyński, Zarys legislacji administracyjnej. Uwarunkowania i zasady prawotwórczej działalności administracji publicznej, Wyd. Presscom, Wrocław (current edition);</li> <li>• H. Izdebski, Introduction to public administration and administrative Law, Warszawa (current edition);</li> <li>• L. Morawski, Wstęp do prawoznawstwa, Toruń (current edition);</li> </ul>	

	Supplementary literature	<ul style="list-style-type: none"> <li>• S. Wronkowska, M. Zieliński, Komentarz do zasad techniki prawodawczej z dnia 20 czerwca 2002 r., Warszawa (current edition);</li> <li>• M. Kaczocho, M. Mazuryk, Legislacja administracyjna. Repozytorium i testy, Warszawa (current edition);</li> <li>• P. Chmielnicki (red.) Pochodzenie, tworzenie i efektywność prawa, Warszawa (current edition);</li> <li>• G. Wierczyński, Redagowanie i ogłaszanie aktów normatywnych, Warszawa (current edition);</li> <li>• A. Malinowski, Polski tekst prawny. Opracowanie treściowe i redakcyjne, Warszawa (current edition);</li> </ul>
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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