University of Gdańsk

Subject card

Subject name and code	Customs Service of Foreign Trade, PG_00199999						
Field of study	International Economic Relations						
Date of commencement of studies	October 2026		Academic year of realisation of subject	2028/2029			
Education level	Bachelor's studies		Subject group	Obligatory subject group in the field of study Optional subject group Subject group related to scientific research in the field of study			
Mode of study	part-time studies		Mode of delivery	at the university			
Year of study	3		Language of instruction	Polish			
Semester of study	5		ECTS credits	4.0			
Learning profile	academic		Assessment form	exam			
Conducting unit	Division of International Trade -> Department of International Business -> Faculty of Economics -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor	dr Monika Grottel					
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	10.0	10.0	0.0	6.0	0.0	26
	E-learning hours included: 0.0						

Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
	Number of study hours	26	0.0	74.0	100

Subject objectives	The aim of the course is to provide knowledge of the customs service process for companies carrying out trade transactions on the international market and to develop skills in planning this process from the perspective of the customs authority and the company, including completing customs documents, determining the origin of goods, tariff codes and customs value. Various customs clearance scenarios will be presented, depending on the role of the company in the supply chain, which will indicate the procedures and documents required by customs authorities.

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[MSGL3_K06] is ready to be guided in his/her professional life by business ethics and corporate social responsibility, to respect others and to be loyal to his/her employer	The student is ready to be guided in professional life by business ethics and corporate social responsibility, respect for others and be loyal to the employer when planning and implementing activities related to customs clearance of goods.	[SK4] test/exam - oral or written
	[MSGL3_K04] is ready to think and act in an entrepreneurial manner; adapts to new situations and conditions, undertakes challenges of creative thinking; is resilient to failures; can identify threats and assess the risk of their occurrence	The student is ready to think and act in an entrepreneurial manner; adapts to new situations and conditions, is able to identify threats in the process of customs clearance of goods and assess the risk of their occurrence.	[SK1] oral statement/conversation/ discussion
	[MSGL3_U05] can use regulations and standards which determine business activity, as well as accounting principles in order to solve specific tasks related to the activity of enterprises	The student is able to use basic regulations and standards that determine the customs service process of foreign trade in goods.	[SU4] test/exam - oral or written
	[MSGL3_W11] has a knowledge of (legal, organisational, ethical) rules and norms organising economic structures and institutions (in particular those on the international market)	The student has advanced knowledge of the legal, organizational, and ethical rules and standards governing customs administration structures (in particular in the international market) and the customs clearance process for goods. The student prepares a group project on this topic. The student consults the project assumptions and its progress with the course instructor during consultations and project sessions. Project sessions are included in the timetable published on the University of Gdańsk website.	[SW2] presentation/project/paper/ report
	[MSGL3_U14] can interact and work in a team (including an international one), taking various roles within it	the student is able to cooperate and work in a group (including in an international environment), assuming different roles in it.	[SU2] presentation/project/paper/ report
	[MSGL3_W13] has a knowledge of the functioning of business entities in the national and international environment, with particular emphasis on the European Union	The student has structured knowledge of the functioning of economic entities in the international environment and the process of customs clearance of goods.	[SW4] test/exam - oral or written
	[MSGL3_W06] has knowledge and understanding of relations between economic entities and public institutions functioning in the national, international and intercultural realms	The student knows and understands the relations between economic entities and customs administration bodies operating in the domestic and international sphere.	[SW4] test/exam - oral or written
Subject contents	1. Main concepts in the field of customs services for foreign trade. 2. Customs value and methods of its determination. 3. Origin of goods. 4. Customs tariff. 5. Customs declaration. 6. Simplified forms of customs declaration. 7. Methods of regulating the situation of goods in export and import. 8. Customs procedure. 9. The customs debt. 10. Facilitations in customs services for cargo on the domestic and customs union grounds. 11. Representation in customs matters. 12. Counteracting customs and fiscal offences. 13. AEO program. 14. International organizations, conventions and agreements in the area of customs. 15. Customs authorities in the implementation of customs policy. Any doubts arising during the implementation of the thematic project, the completion of problem-solving tasks, or interpretative issues related to customs clearance in international trade will be clarified and addressed during project sessions.		
Prerequisites and co-requisites	Knowledge of international trade transactions.		

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written exam	51.0%	60.0%
	presentation of a group project	51.0%	40.0%
Recommended reading	Basic literature	1. Rozporządzenie Parlamentu Europejskiego (UE) NR 952/2013. z dnia 9 października 2013 r. ustanawiające Unijny Kodeks Celny. 2. Informacje dla przedsiębiorców, http://www.mf.gov.pl/web/wp/clo/informacje-dla-przedsiebiorcow. 3. Gwardzińska E., Laszuk M., Masłowska M., Michalski R., Prawo celne, Wolters Kluwer 2017. 4. Grottel M., Poprawa funkcjonowania unii celnej UE w kontekście postanowień Unijnego Kodeksu Celnego, "International Business and Global Economy", 2017, nr 36. 5. Podręcznik spedytora - transport, spedycja i logistyka, red. D. Marciniak-Neider, J. Neider, Polska Izba Spedycji i Logistyki, Gdynia 2020.	
	Supplementary literature	1. Stępień B., Handel zagraniczny - poradnik dla praktyków, PWE, Warszawa 2015. 2. 2. Poradnik eksportera, https://www.trade.gov.pl/pl/niezbednik-eksportera/23633	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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