

**Subject card**

<b>Subject name and code</b>	Methodology and Sources of Scientific Information. Preparation of Master Thesis, PG_00200026						
<b>Field of study</b>	Economics						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2026/2027		
<b>Education level</b>	Master's studies	<b>Subject group</b>			Obligatory subject group in the field of study Humanistic-social subject group Subject group related to scientific research in the field of study		
<b>Mode of study</b>	part-time studies	<b>Mode of delivery</b>			e-learning		
<b>Year of study</b>	1	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	2	<b>ECTS credits</b>			1.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>	Faculty of Economics -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		mgr Katarzyna Krasowska				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 15.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	15		0.0		10.0	25
<b>Subject objectives</b>	<p>The course objectives include acquainting students with:</p> <ul style="list-style-type: none"> <li>- The guidelines for composing a master's thesis,</li> <li>- Techniques for sourcing literature essential for a diploma thesis,</li> <li>- The methodology for generating bibliographic footnotes,</li> <li>- Protocols for submitting personal scientific works,</li> <li>- The application of bibliometric indicators,</li> <li>- The procedures for compiling a bibliography: <ul style="list-style-type: none"> <li>• Utilizing ENDNOTE,</li> <li>• Developing an appended bibliography.</li> </ul> </li> </ul>						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[EKONMU2_U12] can independently plan and implement lifelong learning, and inspire and organise the learning process of others	The student understands the need for lifelong learning, is able to inspire and organize the learning process of others.	[SU4] test/exam - oral or written
	[EKONMU2_W10] knows the terms and principles of protection of industrial property and copyright, and understands the necessity of management of intellectual property resources	The student knows and understands the principles of copyright and industrial property protection, understands the need to comply with them.	[SW4] test/exam - oral or written
	[EKONMU2_U09] has an advanced ability to prepare specialist written assignments concerning economic and social issues, using specialist theoretical and methodological approaches, collecting various sources of data, their description and interpretation, the principles of hypothesis formulation and drawing conclusions on the basis of scientific literature and factual data, and can make extensive international comparisons	The student is able to prepare a specialized written work in Polish and a foreign language on issues related to economics. Can search, analyse and evaluate information using a variety of sources, as well as make critical judgments based on it.	[SU4] test/exam - oral or written
	[EKONMU2_U10] has an advanced ability to prepare specialist oral presentations on economic and social issues, using specialist theoretical approaches, the principles of collecting various sources of data, their description and interpretation, and drawing conclusions based on scientific literature; can prepare and conduct a debate	The student is able to prepare specialist oral presentations in Polish and a foreign language on economic and social issues using specialist data sources. Can prepare and lead a debate.	[SU4] test/exam - oral or written
	[EKONMU2_U15] can independently expand and improve acquired knowledge and skills in economics; is open to new ideas and techniques; tends to learn using any accessible method and to interact with other participants of the learning process	The student is able to independently supplement and improve the acquired knowledge and skills, is open to new ideas and techniques, has a tendency to learn using any method and interact with other participants in the learning process.	[SU4] test/exam - oral or written

Subject contents	<p>1. Master's Thesis Writing Guidelines:</p> <ul style="list-style-type: none"> <li>- nature of the thesis,</li> <li>- format of the thesis,</li> <li>- structure of the thesis,</li> <li>- plagiarism prevention,</li> </ul> <p>2. Utilizing Traditional Resources:</p> <ul style="list-style-type: none"> <li>- varieties,</li> <li>- research methods,</li> <li>- application.</li> </ul> <p>3. Leveraging Electronic Resources - access via HAN system.</p> <p>4. Compilation of a Bibliography:</p> <ul style="list-style-type: none"> <li>- principles of compilation,</li> <li>- description styles,</li> <li>- UG staff publication listing,</li> <li>- bibliometric analysis.</li> </ul> <p>5. Formulation of Footnotes:</p> <ul style="list-style-type: none"> <li>- creation guidelines,</li> <li>- footnote categories.</li> </ul> <p>6. A few words about BUG.</p> <p>Doubts about the rules for writing a master's thesis will also be resolved during consultations.</p>								
Prerequisites and co-requisites									
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="453 1830 798 1861">Subject passing criteria</th> <th data-bbox="802 1830 1141 1861">Passing threshold</th> <th data-bbox="1145 1830 1485 1861">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="453 1868 798 1897">test</td> <td data-bbox="802 1868 1141 1897">51.0%</td> <td data-bbox="1145 1868 1485 1897">100.0%</td> </tr> </tbody> </table>	Subject passing criteria	Passing threshold	Percentage of the final grade	test	51.0%	100.0%		
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test	51.0%	100.0%							

Recommended reading	Basic literature	<ol style="list-style-type: none"> <li>1. Dudziak A., Żejmo A., <i>Redagowanie prac dyplomowych</i>, Centrum Doradztwa i Informacji Difin, Warszawa 2008.</li> <li>2. Wojcik K., <i>Piszę akademicką pracę promocyjną - licencjacką, magisterską, doktorską</i>, Wyd. 9 zm. i uzup., Wolters Kluwer, Warszawa 2015.</li> <li>3. Sowińska B., <i>Przypisy, powołania, bibliografia załącznikowa. Poradnik</i>, Wydawnictwo Uczelniane Wyższej Szkoły Gospodarki, Bydgoszcz 2013.</li> <li>4. Węglińska M., <i>Jak pisać pracę magisterską? Poradnik dla studentów</i>, Oficyna wydawnicza Impuls, Kraków 2016.</li> </ol>
	Supplementary literature	<ol style="list-style-type: none"> <li>1. Antczak M., Nowacka A., <i>Przypisy, powołania, bibliografia załącznikowa: jak tworzyć i stosować: podręcznik</i>, Wyd.2 popr., Wydawnictwo Stowarzyszenia Bibliotekarzy Polskich, Warszawa 2009.</li> <li>2. Piotrek P., Zieleniecka B., <i>Technika pisania prac dyplomowych</i>, Wyd. 3 zm. i uzup., Wydawnictwo Wyższej Szkoły Bankowej, Poznań 2004.</li> </ol>
	eResources addresses	
Example issues/ example questions/ tasks being completed	<ol style="list-style-type: none"> <li>1. Does the master's thesis have to include a bibliography?</li> <li>2. How many chapters does a master's thesis consist of?</li> <li>3. Are diploma theses at the Faculty of Economics checked with an anti-plagiarism program?</li> <li>4. What is the maximum number of books that a student of the last year of studies can borrow?</li> <li>5. What bibliometric indicators are used in the UG Knowledge Base?</li> <li>6. What is a bibliography?</li> </ol>	
Work placement	Not applicable	

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