

**Subject card**

<b>Subject name and code</b>	Methodology and Sources of Scientific Information. Preparation of Master Thesis, PG_00200074						
<b>Field of study</b>	International Economic Relations						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2026/2027		
<b>Education level</b>	Master's studies	<b>Subject group</b>			Obligatory subject group in the field of study Humanistic-social subject group Subject group related to scientific research in the field of study		
<b>Mode of study</b>	part-time studies	<b>Mode of delivery</b>			e-learning		
<b>Year of study</b>	1	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	2	<b>ECTS credits</b>			1.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>	Faculty of Economics -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		mgr Katarzyna Krasowska				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 15.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	15		0.0		10.0	25
<b>Subject objectives</b>	<p>The course objectives include acquainting students with:</p> <ul style="list-style-type: none"> <li>- The guidelines for composing a master's thesis,</li> <li>- Techniques for sourcing literature essential for a diploma thesis,</li> <li>- The methodology for generating bibliographic footnotes,</li> <li>- Protocols for submitting personal scientific works,</li> <li>- The application of bibliometric indicators,</li> <li>- The procedures for compiling a bibliography: <ul style="list-style-type: none"> <li>• Utilizing ENDNOTE,</li> <li>• Developing an appended bibliography.</li> </ul> </li> </ul>						
<b>Learning outcomes</b>	Course outcome		Subject outcome		Method of verification		

Subject contents	<p>1. Master's Thesis Writing Guidelines:</p> <ul style="list-style-type: none"> <li>- nature of the thesis,</li> <li>- format of the thesis,</li> <li>- structure of the thesis,</li> <li>- plagiarism prevention,</li> </ul> <p>2. Utilizing Traditional Resources:</p> <ul style="list-style-type: none"> <li>- varieties,</li> <li>- research methods,</li> <li>- application.</li> </ul> <p>3. Leveraging Electronic Resources - access via HAN system.</p> <p>4. Compilation of a Bibliography:</p> <ul style="list-style-type: none"> <li>- principles of compilation,</li> <li>- description styles,</li> <li>- UG staff publication listing,</li> <li>- bibliometric analysis.</li> </ul> <p>5. Formulation of Footnotes:</p> <ul style="list-style-type: none"> <li>- creation guidelines,</li> <li>- footnote categories.</li> </ul> <p>6. A few words about BUG.</p> <p>7. Doubts about the rules for writing a master's thesis will also be resolved during consultations.</p>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
Recommended reading	Basic literature	<ol style="list-style-type: none"> <li>1. Dudziak A., Żejmo A., <i>Redagowanie prac dyplomowych</i>, Centrum Doradztwa i Informacji Difin, Warszawa 2008.</li> <li>2. Wojcik K., <i>Piszę akademicką pracę promocyjną - licencjacką, magisterską, doktorską</i>, Wyd. 9 zm. i uzup., Wolters Kluwer, Warszawa 2015.</li> <li>3. Sowińska B., <i>Przypisy, powołania, bibliografia załącznikowa. Poradnik</i>, Wydawnictwo Uczelniane Wyższej Szkoły Gospodarki, Bydgoszcz 2013.</li> <li>4. Węglińska M. <i>Jak pisać pracę magisterską? Poradnik dla studentów</i>, Oficyna wydawnicza Impuls, Kraków 2016.</li> </ol>	test 51.0% 100.0%

	Supplementary literature	<ol style="list-style-type: none"> <li>1. Antczak M., Nowacka A., <i>Przypisy, powołania, bibliografia załącznikowa: jak tworzyć i stosować: podręcznik</i>, Wyd.2 popr., Wydawnictwo Stowarzyszenia Bibliotekarzy Polskich, Warszawa 2009.</li> <li>2. Pioterek P., Zieleniecka B., <i>Technika pisania prac dyplomowych</i>, Wyd. 3 zm. i uzup., Wydawnictwo Wyższej Szkoły Bankowej, Poznań 2004.</li> </ol>
	eResources addresses	
Example issues/ example questions/ tasks being completed	<ol style="list-style-type: none"> <li>1. Does the master's thesis have to include a bibliography?</li> <li>2. How many chapters does a master's thesis consist of?</li> <li>3. Are diploma theses at the Faculty of Economics checked with an anti-plagiarism program?</li> <li>4. What is the maximum number of books that a student of the last year of studies can borrow?</li> <li>5. What bibliometric indicators are used in the UG Knowledge Base?</li> <li>6. What is a bibliography?</li> </ol>	
Work placement	Not applicable	

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