University of Gdańsk

Subject card

| | | | |
|---|---|---|---|
| Subject name and code | Information Technology, PG_00200636 | | |
| Field of study | Religious Studies | | |
| Date of commencement of studies | October 2026 | Academic year of realisation of subject | 2026/2027 |
| Education level | Bachelor's studies | Subject group | Obligatory subject group in the field of study |
| Mode of study | full-time studies | Mode of delivery | at the university |
| Year of study | 1 | Language of instruction | Polish |
| Semester of study | 1 | ECTS credits | 2.0 |
| Learning profile | academic | Assessment form | credit |
| Conducting unit | | | |
| Name and surname of lecturer (lecturers) | Subject supervisor | mgr Wojciech Wierzbicki | |
| | Teachers | mgr Wojciech Wierzbicki | |

| Lesson types | | | | | | | |
|---|---|---|---|---|---|---|---|
| | Lesson type | Lecture | Tutorial | Laboratory | Project | Seminar | SUM |
| | Number of study hours | 0.0 | 0.0 | 30.0 | 0.0 | 0.0 | 30 |
| | E-learning hours included: 0.0 | | | | | | |

| Learning activity and number of study hours | | | | | |
|---|---|---|---|---|---|
| | Learning activity | Participation in didactic classes included in study plan | Participation in consultation hours | Self-study | SUM |
| | Number of study hours | 30 | 2.0 | 18.0 | 50 |

| Subject objectives | |
|---|---|
| | Implementation of knowledge on working with text editors and office applications. Developing the ability to use advanced functions of text editors (correct text formatting, automation of creating lists), text indexing for the purpose of creating subject indexes, etc.<br><br>Developing the skills to prepare a computer text for the purposes of a diploma thesis and prepare a text for printing; creating aesthetic and readable multimedia presentations; searching for information in publicly available databases; use of bibliographic programs, |

**Learning outcomes**

| Course outcome | Subject outcome | Method of verification |
|---|---|---|
| [RELL3_W09] Knows and understands the basic economic, legal and ethical conditions of professional activity in the context of interactions between representatives of different religions, including the basic concepts and principles of intellectual property protection and copyright law. | The student is familiar with the basic legal and ethical regulations regarding intellectual property and copyright, with particular emphasis on the use of digital materials in academic work. | [SW1] oral statement/ conversation/discussion |
| [RELL3_U08] Is able to effectively plan and organise their own work and independently acquire and consolidate knowledge in a systematic and organised manner. | The student is able to use a word processor to prepare documents in accordance with the formal requirements of a thesis (including formatting, tables of contents, footnotes, subject indexes), as well as create aesthetically pleasing and clear multimedia presentations. | [SU6] demonstration of practical skills<br>[SU8] observation of student's independent or team work |
| [RELL3_U01] Is able to appropriately select sources and apply research methods appropriate to the religious studies research framework. | The student is able to search for and organize information in publicly available databases and library catalogues, and use bibliographic software to support the research work of a scholar of religion. | [SU6] demonstration of practical skills<br>[SU8] observation of student's independent or team work |
| [RELL3_K01] Critically evaluates their knowledge, demonstrates readiness for its systematic development and seeks expert opinions in situations involving difficulties in independently solving problems. | The student demonstrates a willingness to independently develop their digital competencies, critically evaluates their skills in the field of information technology, and consults experts in case of difficulties. | [SK5] implementation of a problem task<br>[SK6] demonstration of practical skills |

**Subject contents**

- Office applications as a work tool for a humanist
- Problems related to the preparation of scientific texts in office editors
- Basics of regular expressions and their application to editing humanities texts.
- Indexing in office editors
- Multimedia presentations
- Bibliographic programs
- Online search engines and databases

**Prerequisites and co-requisites**

**Assessment methods and criteria**

| Subject passing criteria | Passing threshold | Percentage of the final grade |
|---|---|---|
| | 51.0% | 70.0% |
| | 51.0% | 30.0% |

**Recommended reading**

| | |
|---|---|
| Basic literature | Polskie normy wydawniczo-edytorskie (katalog)<br>Niemieckie zasady tworzenia tekstu komputerowego:<br>https://www.korrekturen.de/fehler_und_stilblueten/<br>die_sieben_haeufigsten_typographie-suenden.shtml<br>https://lektorat-korrekturlesen.de/typografiefehler/<br>https://www.profi-homepage.de/die-10-goldenen-regeln-der-homepage-typografie/ |
| Supplementary literature | Kamień J., Podręcznik autora, Gdańsk 2015<br>Pacek J., Indeksowanie w XXI wieku: ewolucja i współczesne funkcje pojęcia, Zagadnienia Informacji Naukowej 2006 nr 2,<br>s. 32-49, https://fbc.pionier.net.pl/details/nnRtxwf<br>Poradecki M., GREP w pracy redaktora wprowadzenie do zagadnienia, Acta Universitatis Lodziensis. Folia Literraria<br>Polonica, 2016, 4 (34)<br>Wolański A., Edycja tekstów. Praktyczny poradnik. Książka, prasa, www, Warszawa 200 |
| eResources addresses | |

**Example issues/ example questions/ tasks being completed**

**Work placement**

Not applicable

Document generated electronically. Does not require a seal or signature.