

Subject card

Subject name and code	English Language IV, PG_00200922						
Field of study	Taxes and Tax Consultancy						
Date of commencement of studies	October 2026	Academic year of realisation of subject			2027/2028		
Education level	Bachelor's studies	Subject group			Optional subject group		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	2	Language of instruction			English		
Semester of study	4	ECTS credits			3.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Rector						
Name and surname of lecturer (lecturers)	Subject supervisor	mgr Anna Janiak-Sieniawska					
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		45.0	75
Subject objectives	Developing students language skills: speaking, Reading, writing, listening so that they reflect learners academic, professional and personal needs, as well as job market requirements.						
Learning outcomes	Course outcome	Subject outcome			Method of verification		
	[PiDPL3_UK03] is able to use a foreign language at level B2 of the Common European Framework of Reference for Languages, taking into account basic terminology in the field of public finance law, finance and accounting	- has language skills corresponding to the requirements of level B2 of the Common European Framework of Reference for Languages			[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written [SU6] demonstration of practical skills [SU8] observation of student's independent or team work		
	[PiDPL3_UO04] is able to plan and organize individual and team work, as well as cooperate with others in teamwork, in particular those appropriate for the application of public finance law and accounting (including interdisciplinary work, in particular legal and economic)	knows how to work on a project in a team			[SU2] presentation/project/paper/report [SU5] implementation of a problem task [SU6] demonstration of practical skills		

Subject contents	<p>I. Language and skills applicable to a specific job environment, in the context of the selected field of study, such as:</p> <ul style="list-style-type: none"> • telephoning • meetings • teamwork and team building • business correspondence • presentations • negotiations • recruitment • cross-cultural communication <p>II. ESP and academic language components up to 30% or less of the course contents.</p> <p>III. Revision and consolidation of grammar rules.</p>		
Prerequisites and co-requisites	Suggested foreign language entry level: B1 or higher (according to CEFR)		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
Recommended reading	Basic literature	<ul style="list-style-type: none"> • Dubicka, Iwonna, et al. <i>Business Partner</i>. Pearson, 2018. (levels B1+ to C1) • extra materials shared by the teacher, including those downloadable from cjo.ug.edu.pl/studenci 	
	Supplementary literature	<ul style="list-style-type: none"> • Duckworth Michael, et al., <i>Business Result</i> (2nd edition), Oxford University Press, 2018 • Allison John, et al., <i>The Business 2.0</i>, Macmillan, 2014 • MacKenzie Ian, <i>Financial English</i> (2nd edition), Cengage Learning, 2012 	
	eResources addresses		
Example issues/ example questions/ tasks being completed	<p>Brands</p> <p>Globalisation</p> <p>Managing projects</p> <p>Recruitment</p> <p>Company structure</p>		
Work placement	Not applicable		

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